



Northern California Conference of Seventh-day Adventists  
 P.O. Box 619015, Roseville, CA 95661 • www.nccsda.com/humanresources  
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## Student Employment Application

The Northern California Conference of Seventh-day Adventists (NCC) is an equal opportunity employer that does not discriminate in employment policies and practices on the basis of race, national origin, gender, color, age, disability, or any other basis prohibited by law. The employment practices of the church reflect religious preferences in harmony with the United States Constitution and controlling law, and it, therefore, hires only Seventh-day Adventist Church members in good standing.

**Please Note: Students are required to have a valid work permit in order to be employed. Different school districts have different procedures to obtain such a permit. Please follow-up with your school and/or public school district to obtain a valid work permit prior to beginning any work.**

(Please TYPE or PRINT – Complete all sections)

Name (Last, First, Middle Initial as stated on the SS Card)		Social Security #	E-Mail Address
Address	City	State	Zip Code
Home Phone _____		Cell Phone _____	
Position(s) applied for _____			
Hiring School _____		School term _____	Expected Graduation Date _____
Are you able to perform the duties of the position? Yes ___ No ___ (Reasonable accommodation will be provided)			
Do you have the legal right to work in the US? Yes ___ No ___ (Proof of work authorization required for employment)			
Have you ever been convicted of a felony or misdemeanor, other than a minor traffic offense? Yes ___ No ___			
If yes, please explain: _____			

I hereby certify that this application was completed by me and that all entries on it and information in it are true and complete to the best of my knowledge. I understand that false or misleading information given in this application, in my interview(s), or otherwise in the application process will void this application or subject me to discharge at any time. I expressly acknowledge and understand that in the absence of a written contract to the contrary, my status, if I am hired, will be that of an employee at will having no contractual right, express or implied, to remain in the NCC's employ.

I also expressly acknowledge and understand that, as a not-for-profit religious organization, the NCC is exempt from state unemployment insurance, state disability insurance, and paid family leave. Therefore, its employees are not eligible to receive benefits for any of these programs.

I authorize the employing organization and its agents to confirm information supplied on this application and résumé and to conduct a background check to investigate my suitability for employment and authorize my prior employers to disclose to NCC information contained in my personnel file. This investigation may include information on my character, general reputation, personal characteristics and mode of living. By initialing below I expressly waive the right to receive a copy of any public record obtained in the course of the background investigation. Further, I release all parties from all claims, damages and liability that may result from furnishing information about me to NCC and using that information in considering my employment application.

Please initial here indicating that you have read and agree to the above. \_\_\_\_\_

\_\_\_\_\_  
 Signature of Applicant

\_\_\_\_\_  
 Date