

ADP MOBILE APP

How to login using the ADP App

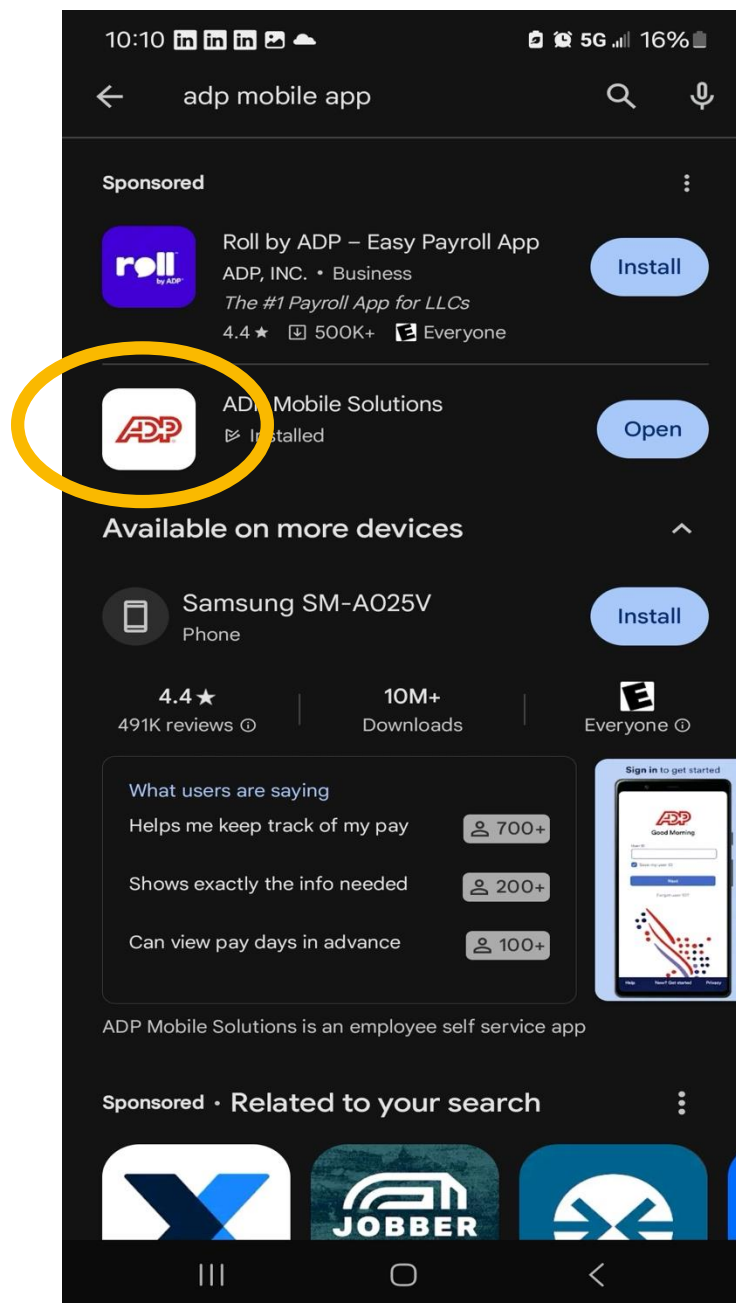




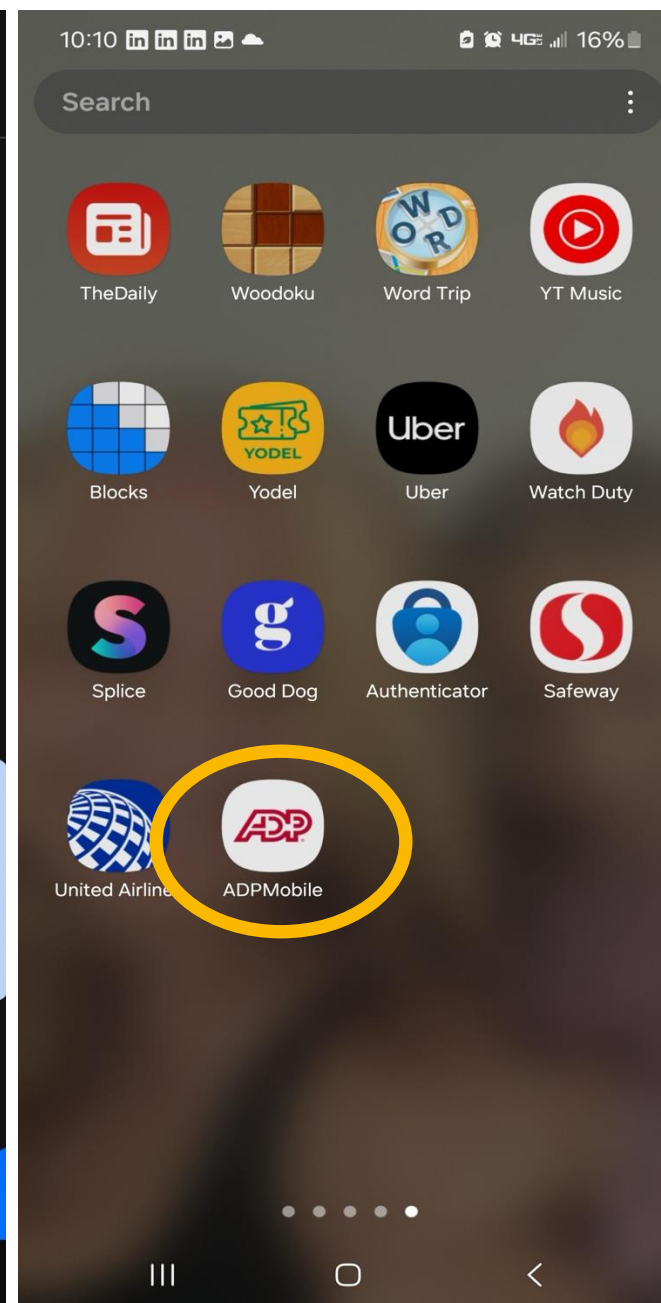
STEP 1

Download the ADP Mobile app from the appropriate app store

Play Store Search



ADP App on Mobile Device





STEP 2

Open the app, it will look like this, select the "Next" button.

11:22 11:22

App Store

ADP

Good morning

User ID

☐ Remember user ID

Next

Forgot user ID

Don't have user ID

Privacy Legal

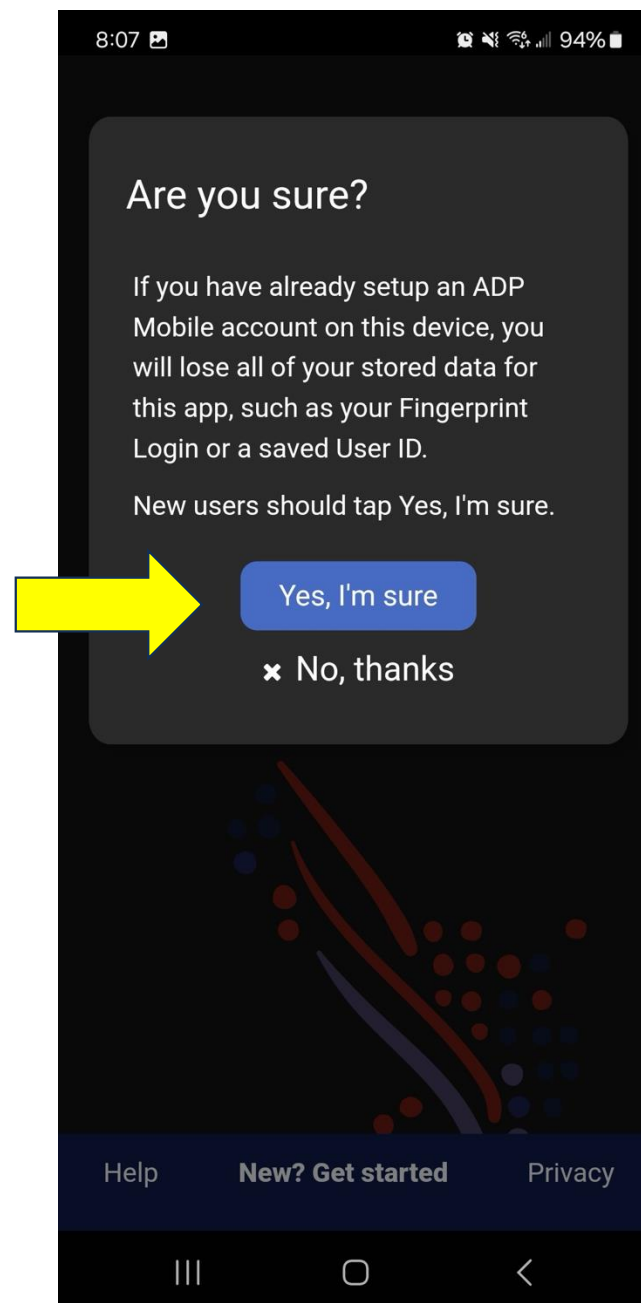
AI Transparency Accessibility

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STEP 3

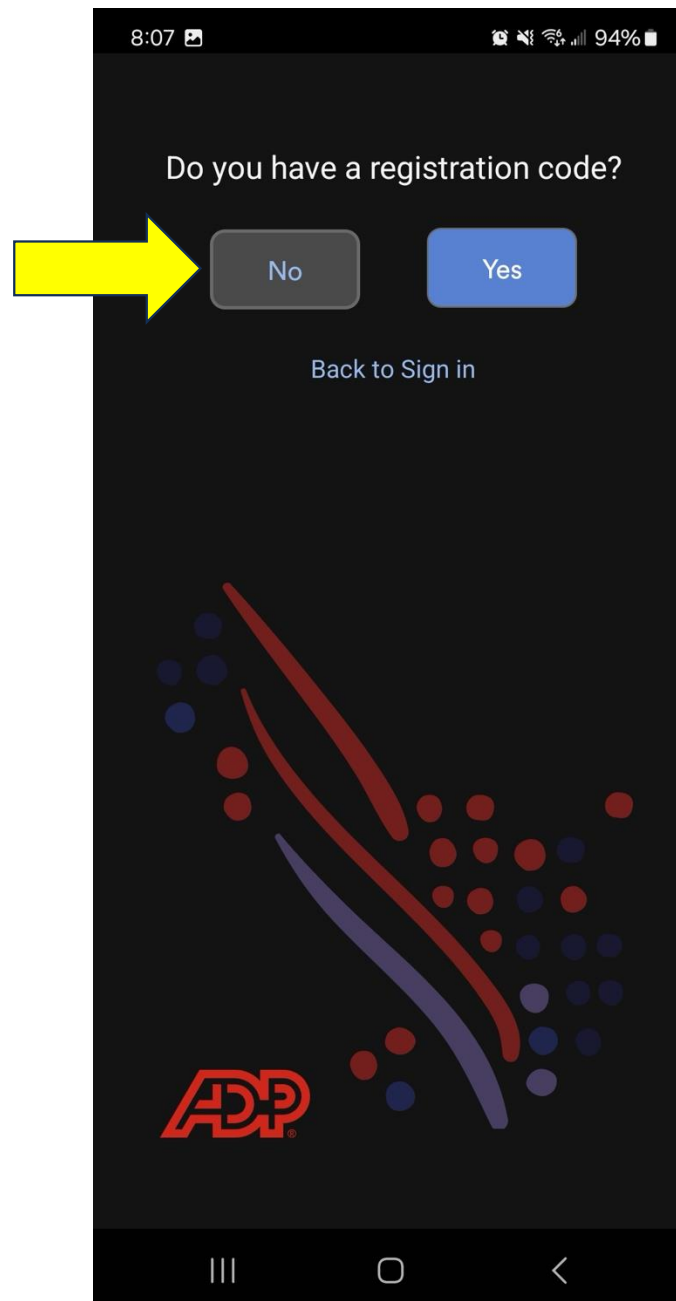
Respond with "Yes, I'm sure"
to the verification prompt





STEP 4

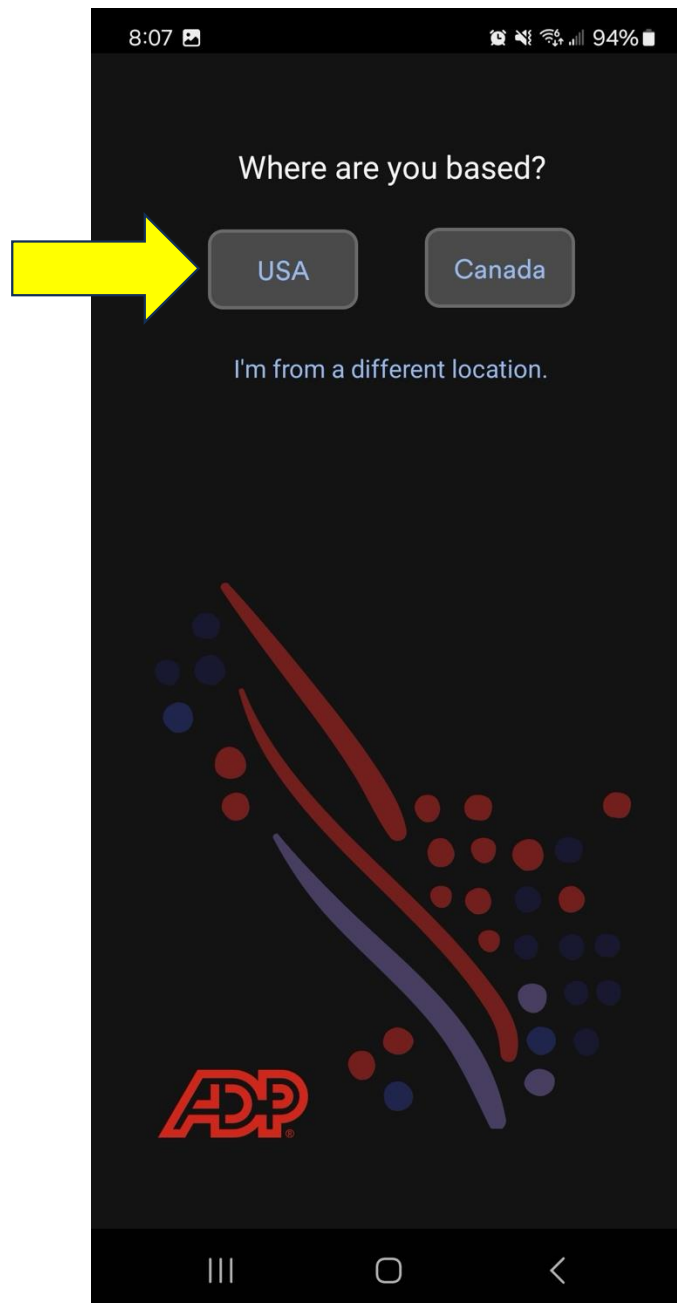
A prompt will appear asking if
you have a registration code.
Answer "No"





STEP 5

It will ask if you are based in
USA or Canada. Choose USA





STEP 6

it will prompt for you to
enter your first and last
name

8:07 94%

What is your name?

Enter exactly as it is in your company's records.

First name

Last name

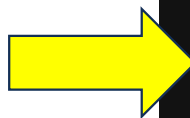
Previous Next

ADP



STEP 7

It will prompt for your date
of birth



8:07 94%

What is your birth date?

01/01/1990

Previous Next

ADP



STEP 8

It will prompt for your
employee ID or associate ID.
Choose "I don't know my
ID?"

8:08 94%

What is your Employee ID or Associate ID?

Employee or Associate ID

I don't know my ID?

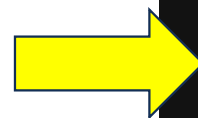
Previous Next

ADP



STEP 9

It will prompt "Enter your Social Security Number..."



8:08 94%

Enter your Social Security Number (SSN), EIN or ITIN.

SSN or ITIN

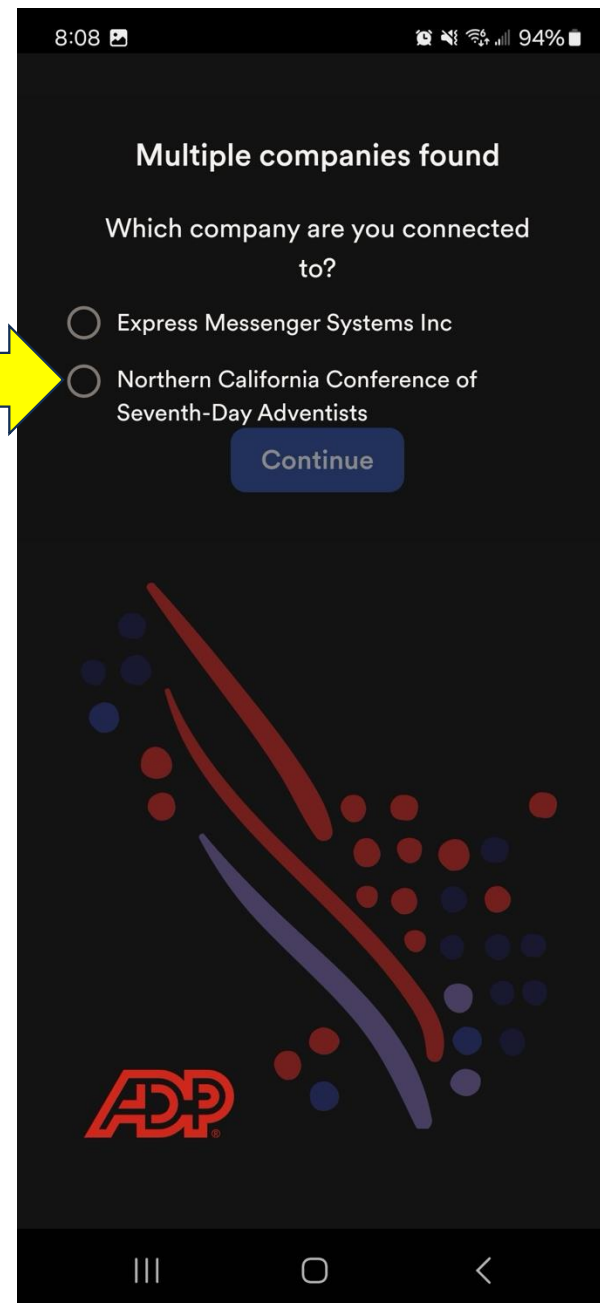
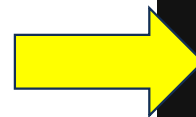
Previous Next

ADP



STEP 10

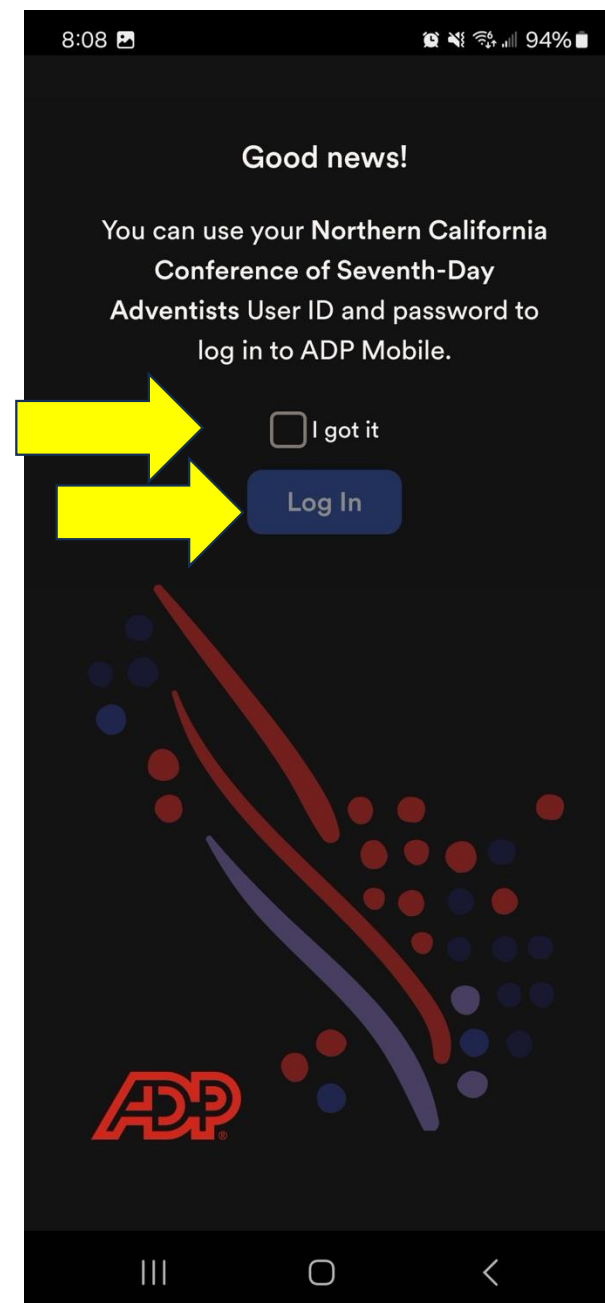
Choose "Northern California Conference of Seventh-day Adventists" as the company you are associated with.





STEP 11

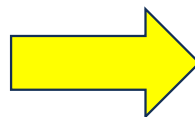
You will get the message
"Good News..."
Select "I got it"
then select "Login"





STEP 12

You will get a prompt to
login with your NCC email



8:08

94%

i.microsoftonline.com

Microsoft

Sign in

Email, phone, or Skype

[Can't access your account?](#)

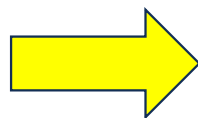
Next

Sign-in options

[Terms of use](#) [Privacy & cookies](#)



Enter password



8:09 94%

1.microsoftonline.com

Microsoft

< @nccsda.com

Enter password

.....

[Forgot my password](#)

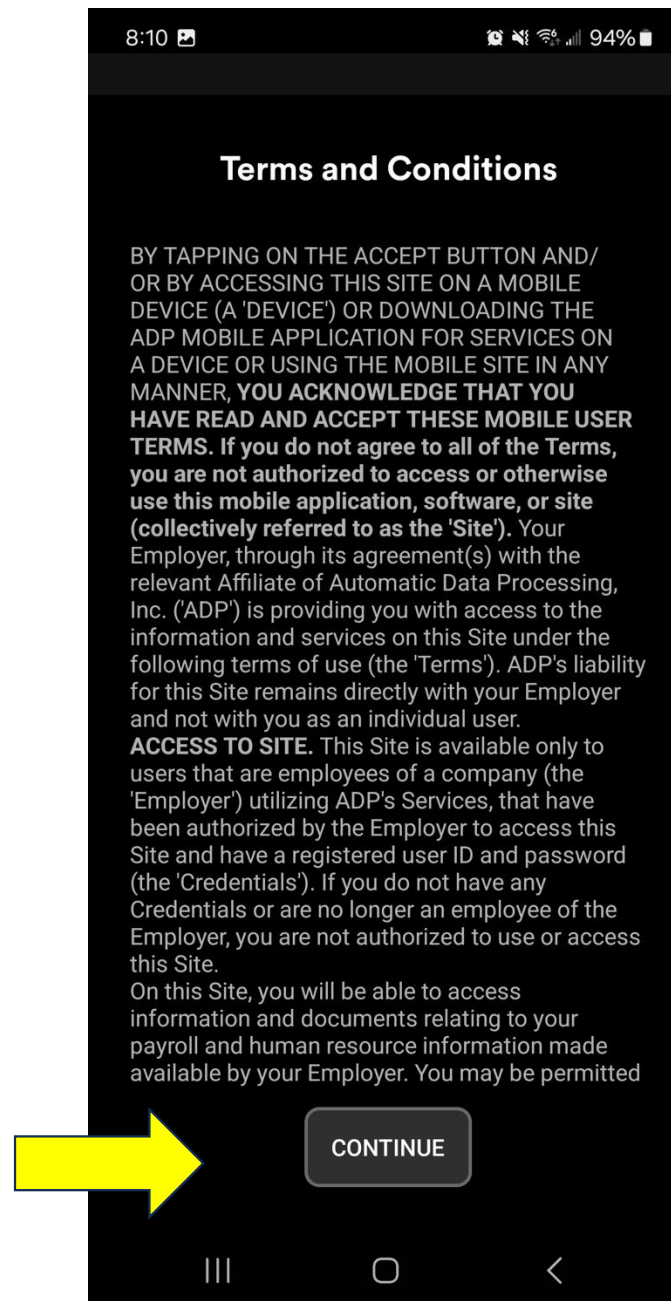
[Sign in](#)

[Terms of use](#) [Privacy & cookies](#) ...



STEP 13

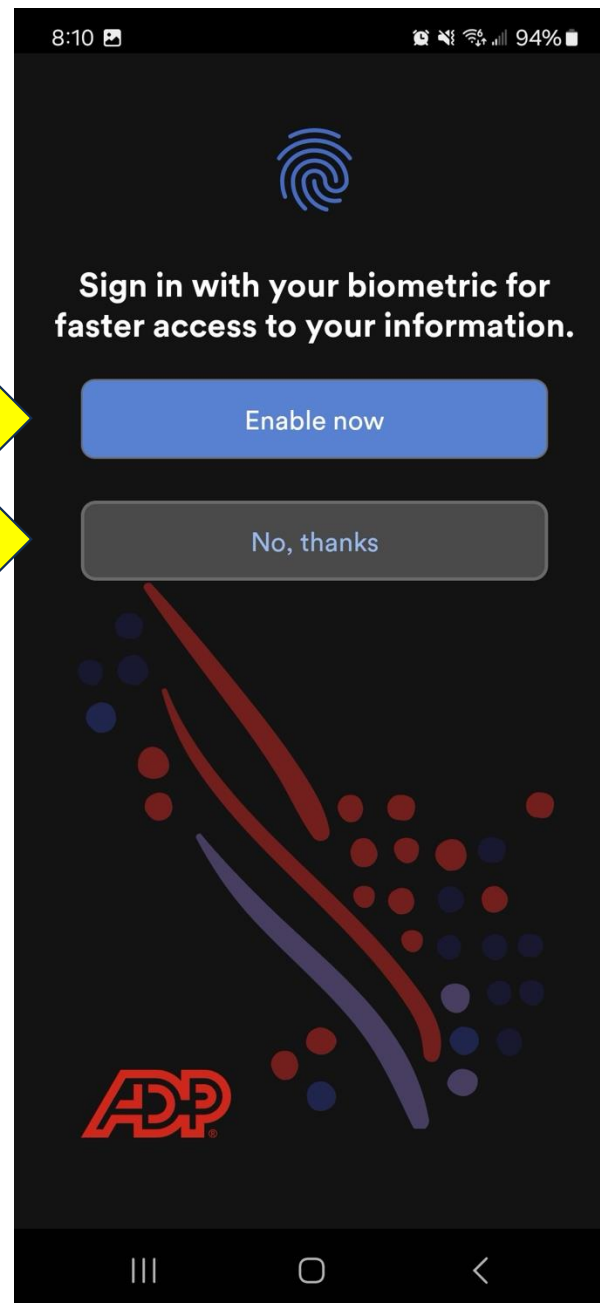
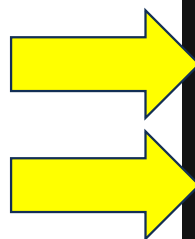
Terms and Conditions will appear, scroll to the bottom. Select "Accept" then "Continue"





STEP 14

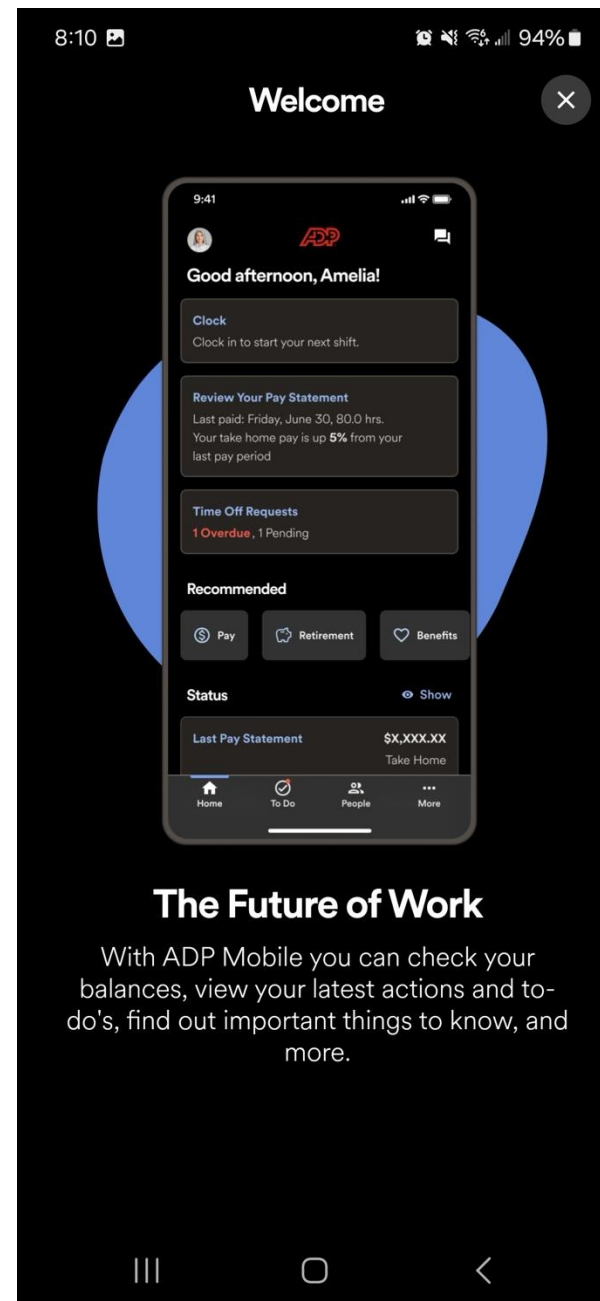
You will be asked if you want
to enable biometric sign in
(You can choose either
option)





STEP 15

a Welcome popup will
appear. Just close it



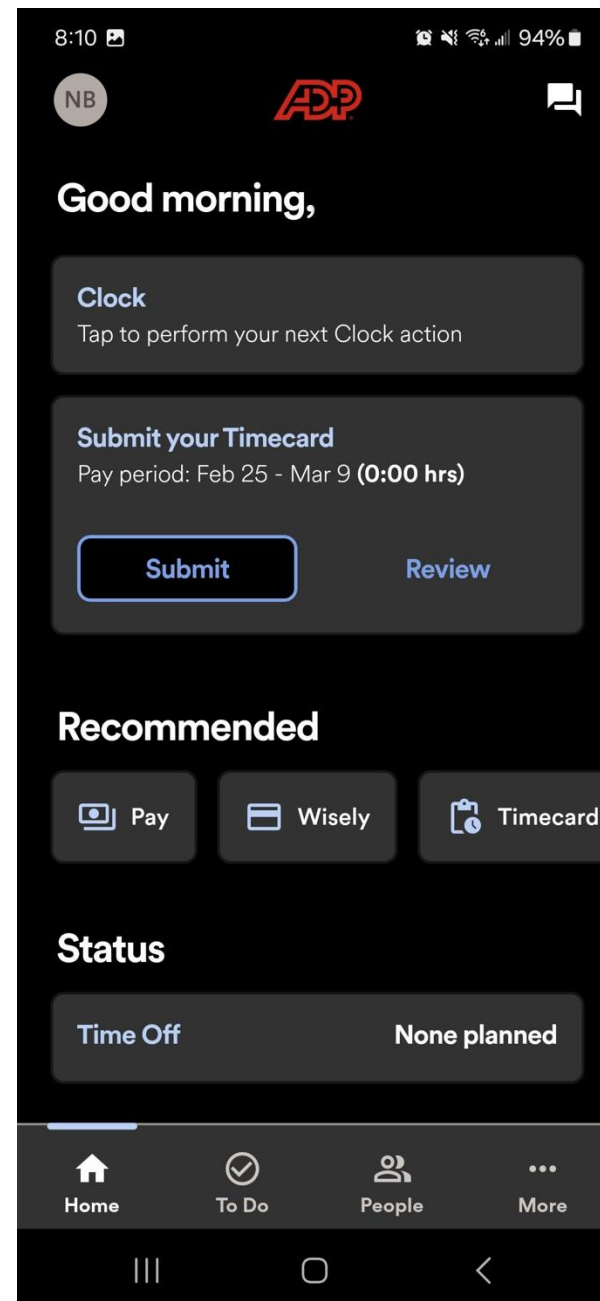
The Future of Work

With ADP Mobile you can check your balances, view your latest actions and to-do's, find out important things to know, and more.



STEP 16

you will be taken to the final screen. You are now logged in!





NEED HELP?

Ask a Practitioner



IT



HR



PAYROLL