

# ADP MOBILE APP

How to login using the ADP App

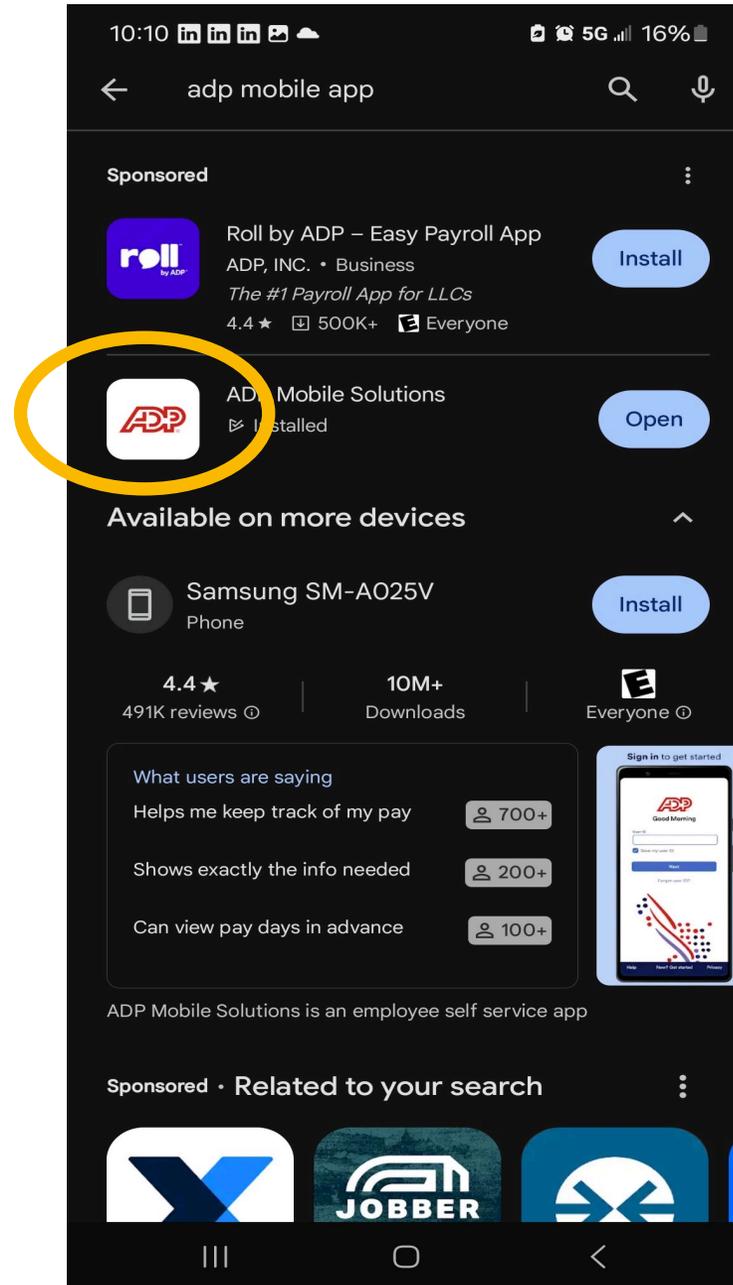




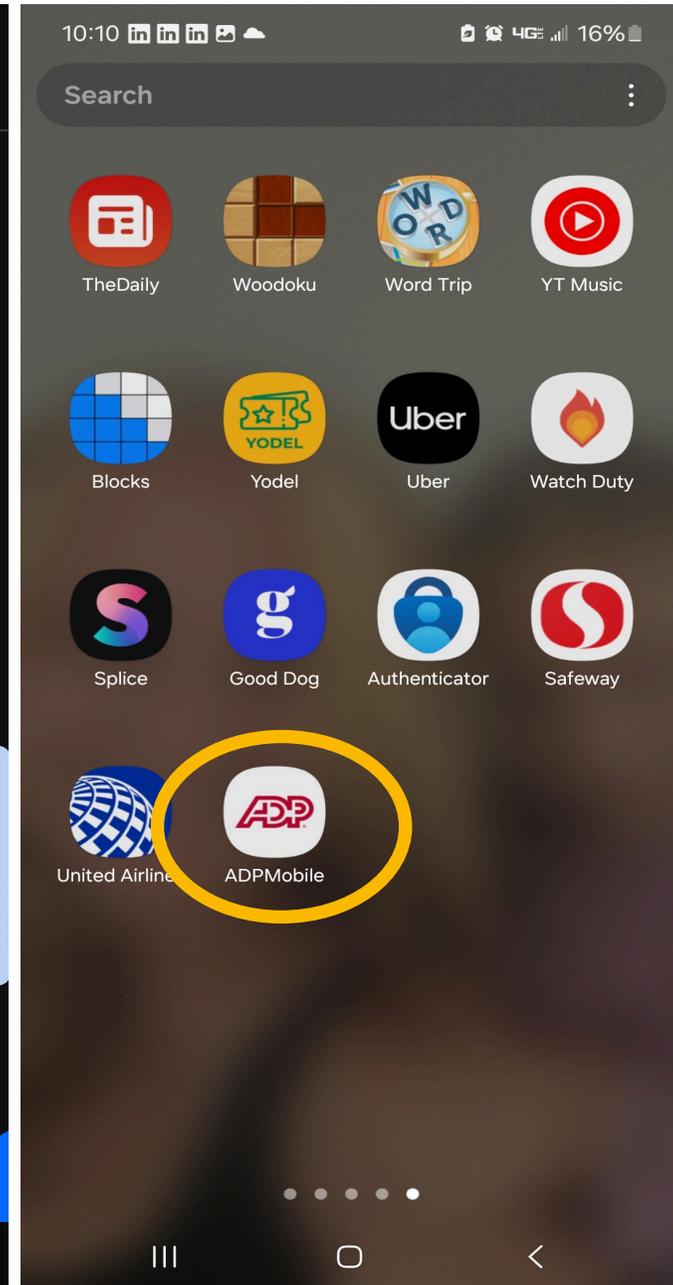
# STEP 1

Download the ADP  
Mobile app from the  
appropriate app store

## Play Store Search



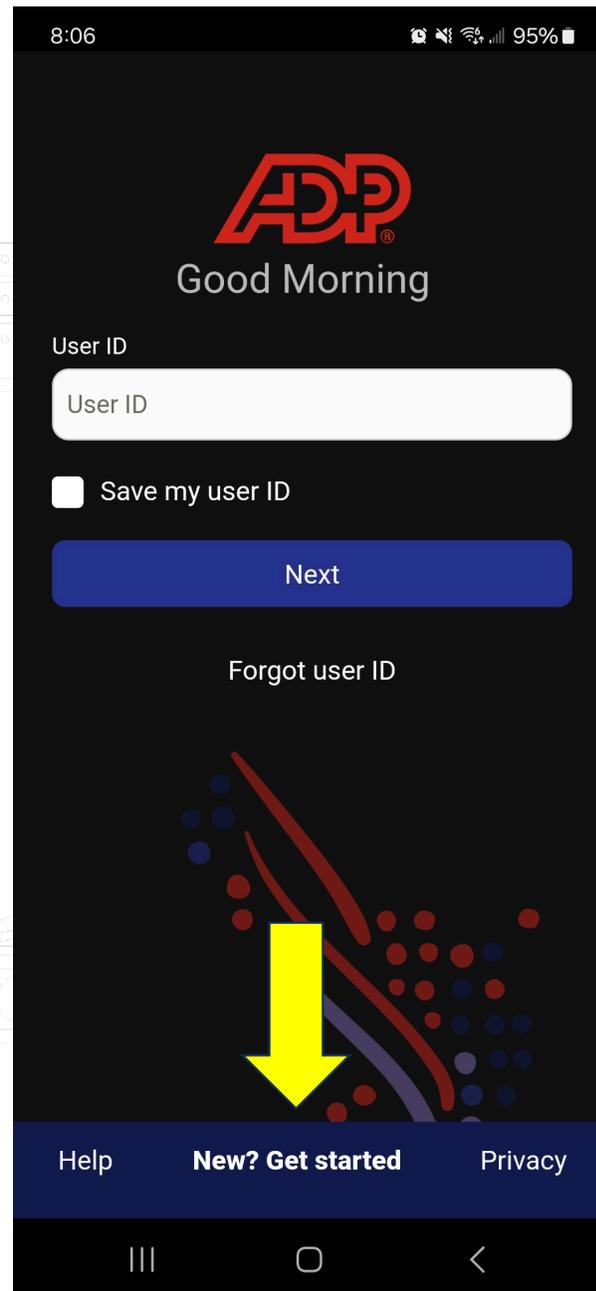
## ADP App on Mobile Device





## STEP 2

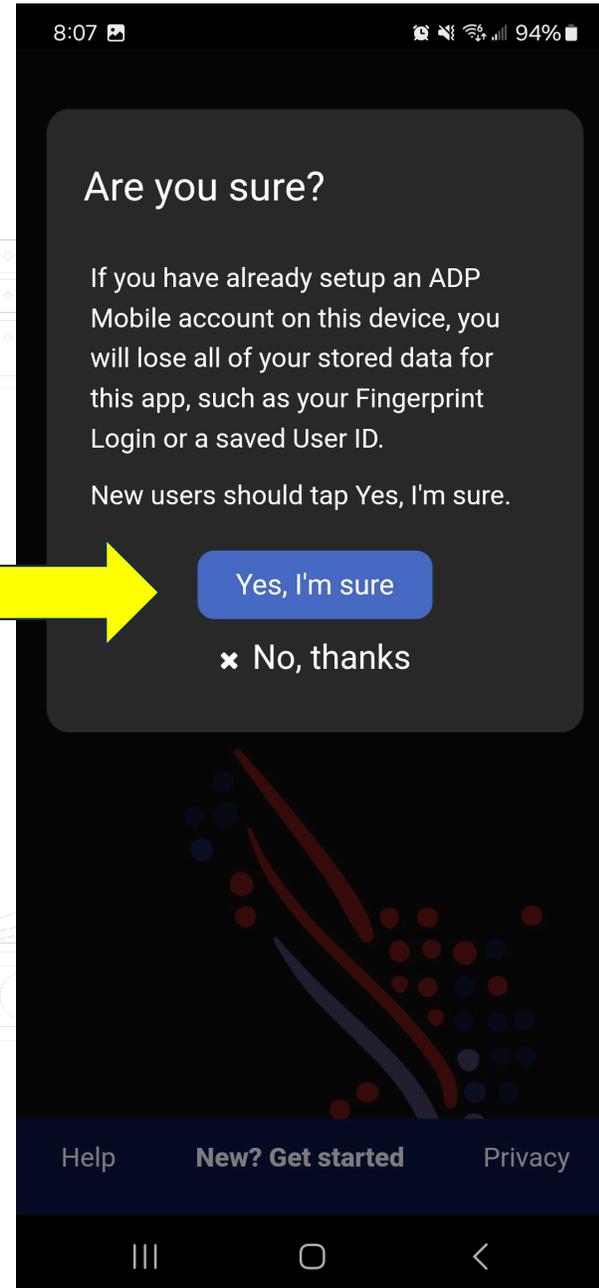
Open the app, it will look like this, select the "New, Get Started" at the bottom of the screen





## STEP 3

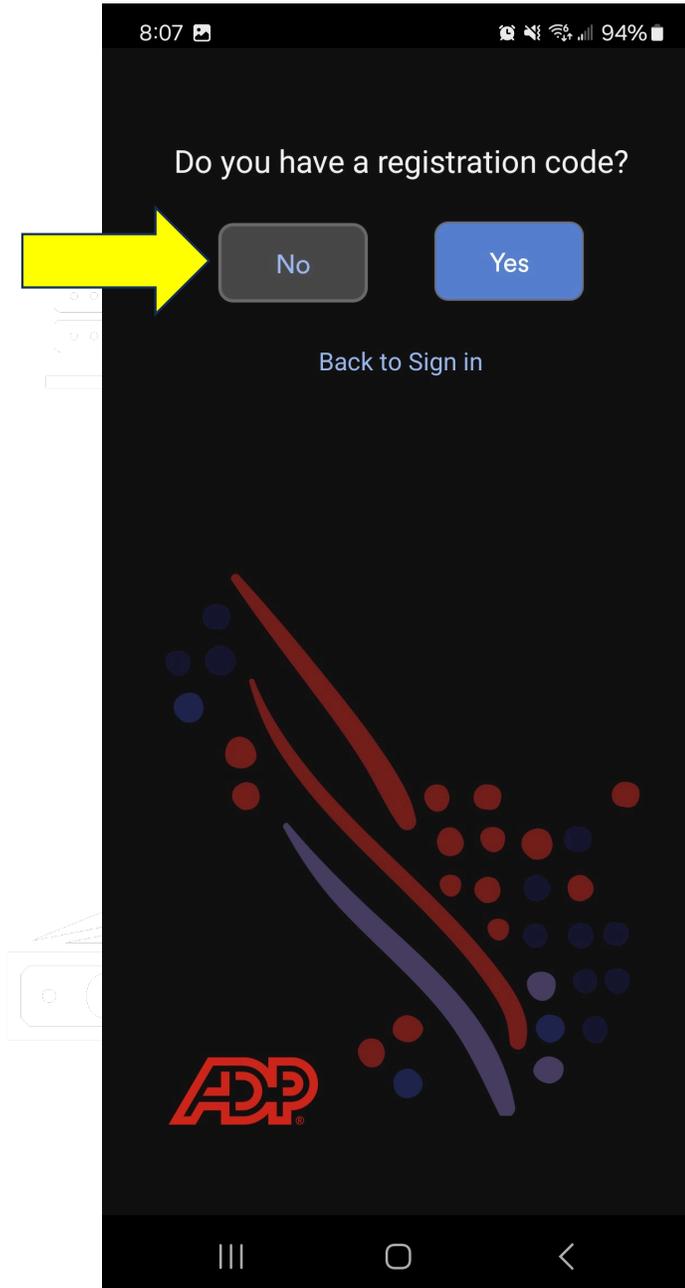
Respond with "Yes, I'm sure" to the verification prompt





## STEP 4

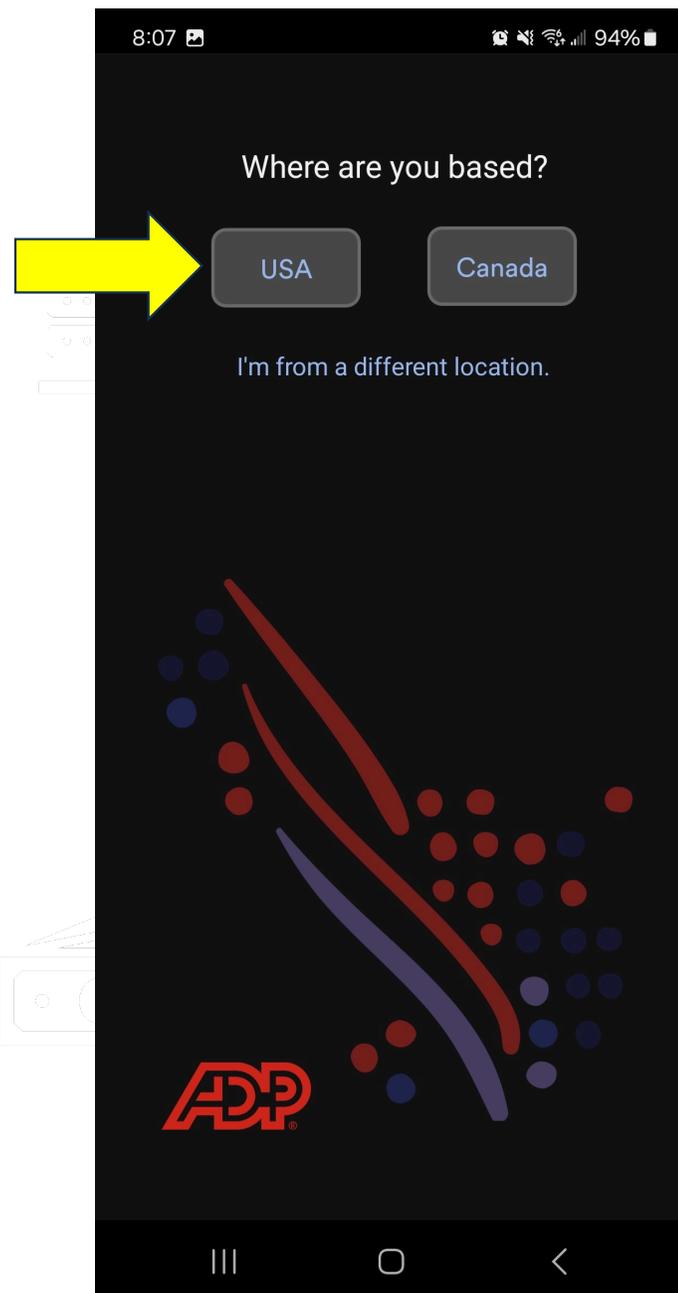
A prompt will appear asking if you have a registration code. Answer "No"





## STEP 5

It will ask if you are based  
in USA or Canada.  
Choose USA





## STEP 6

it will prompt for you to  
enter your first and last  
name

8:07 94%

**What is your name?**  
Enter exactly as it is in your company's records.

First name

Last name

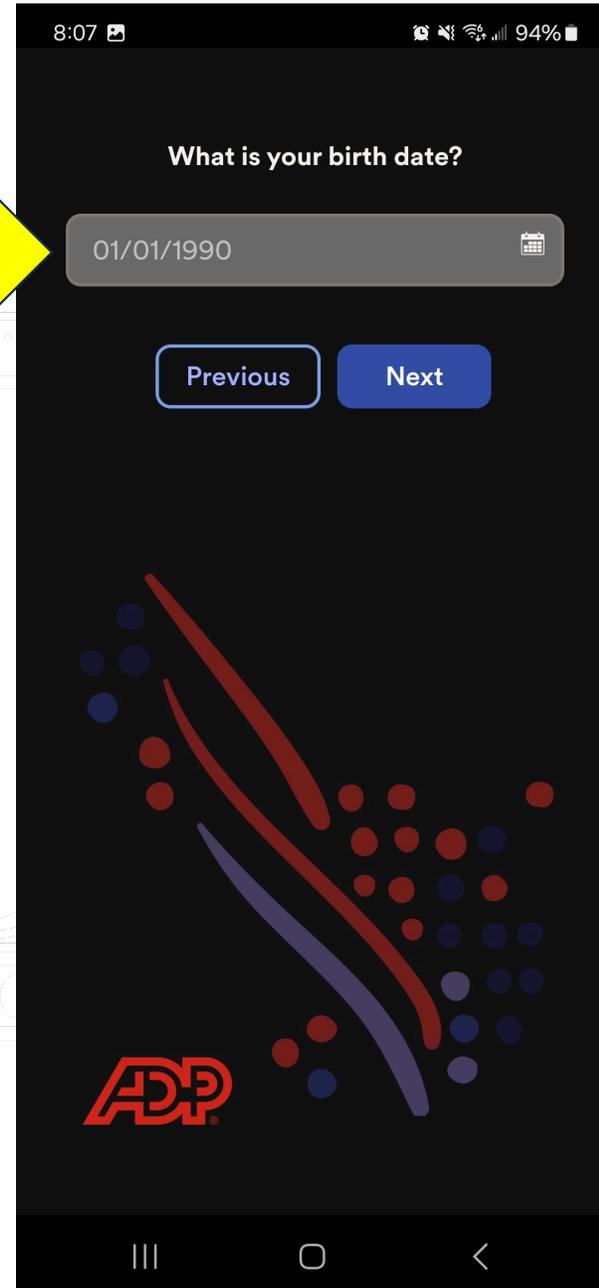
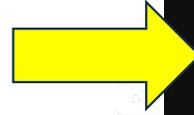
Previous Next

ADP



# STEP 7

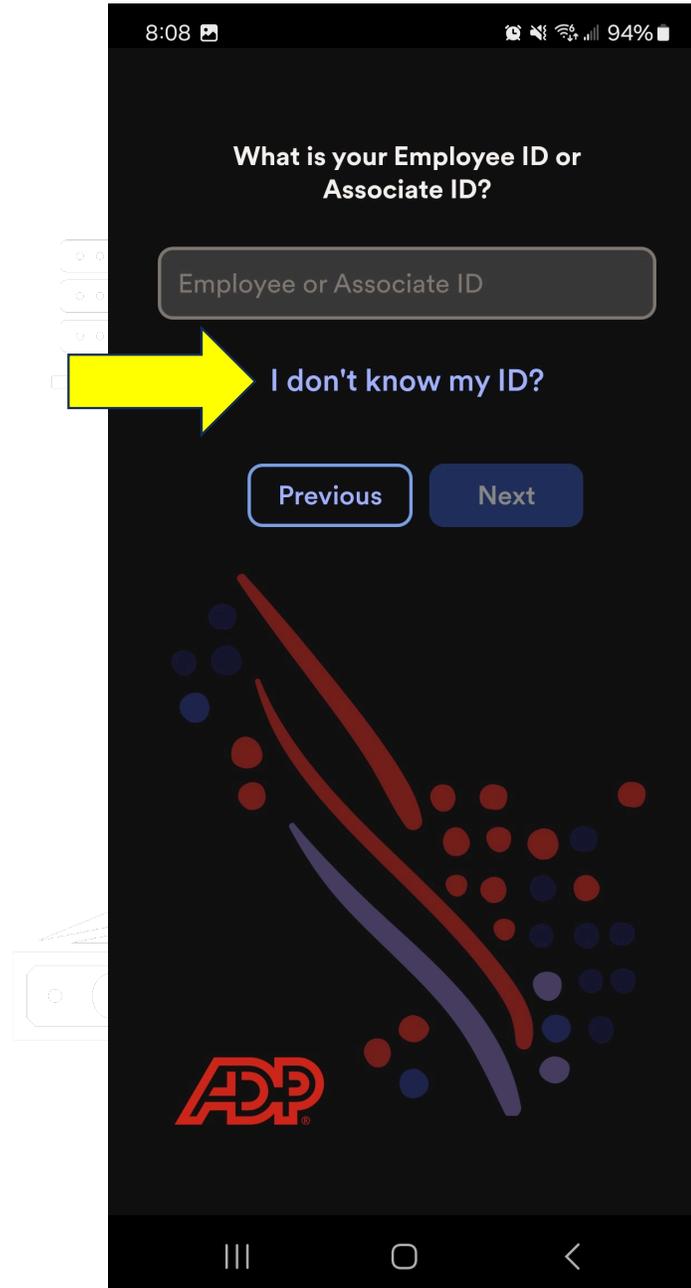
It will prompt for your  
date of birth





## STEP 8

It will prompt for your employee ID or associate ID. Choose "I don't know my ID?"





## STEP 9

It will prompt "Enter your Social Security Number..."

8:08 94%

Enter your Social Security Number (SSN), EIN or ITIN.

SSN or ITIN

Previous Next

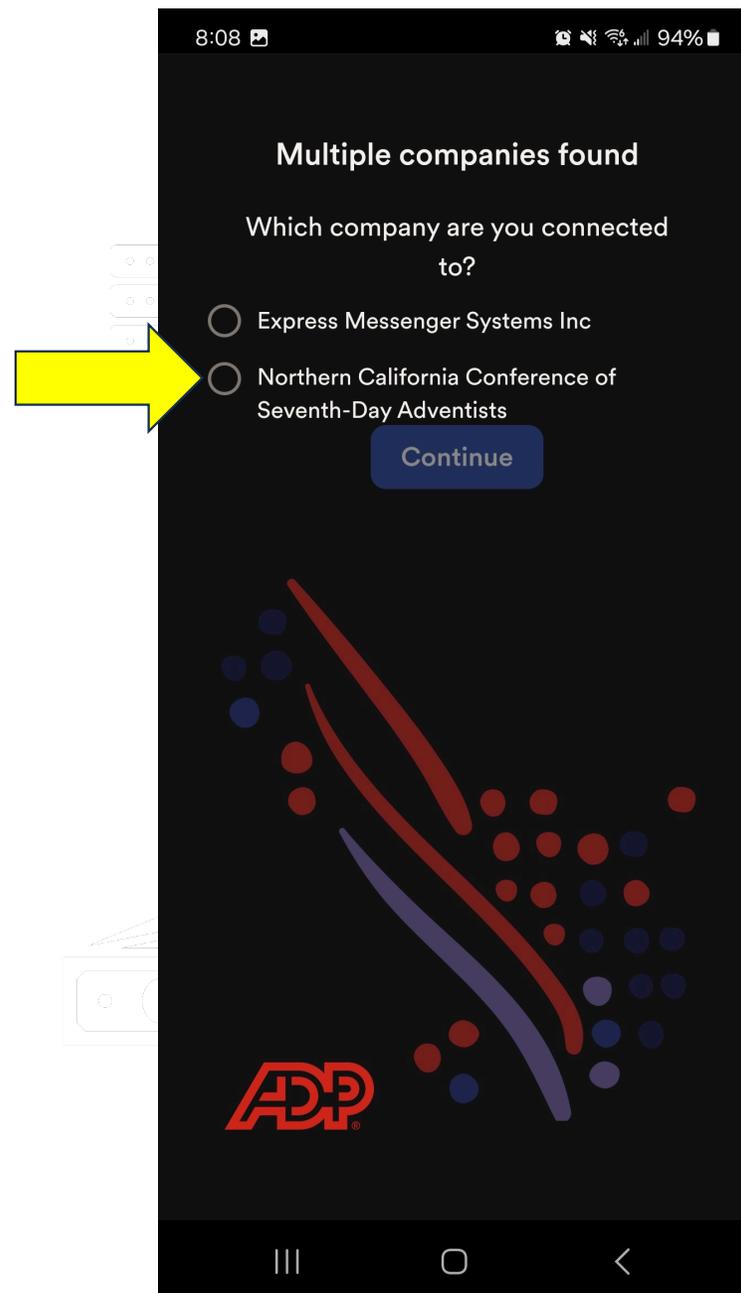
ADP

The screenshot shows a mobile application interface on a dark background. At the top, the status bar displays the time as 8:08 and the battery level at 94%. The main heading reads "Enter your Social Security Number (SSN), EIN or ITIN." Below this is a text input field with the placeholder text "SSN or ITIN". A yellow arrow points to the right side of this input field. Underneath the input field are two buttons: "Previous" and "Next". At the bottom of the screen, the ADP logo is visible, along with a decorative graphic of red and blue dots and lines. The bottom of the screen shows the standard Android navigation bar with three icons: a square, a circle, and a triangle.



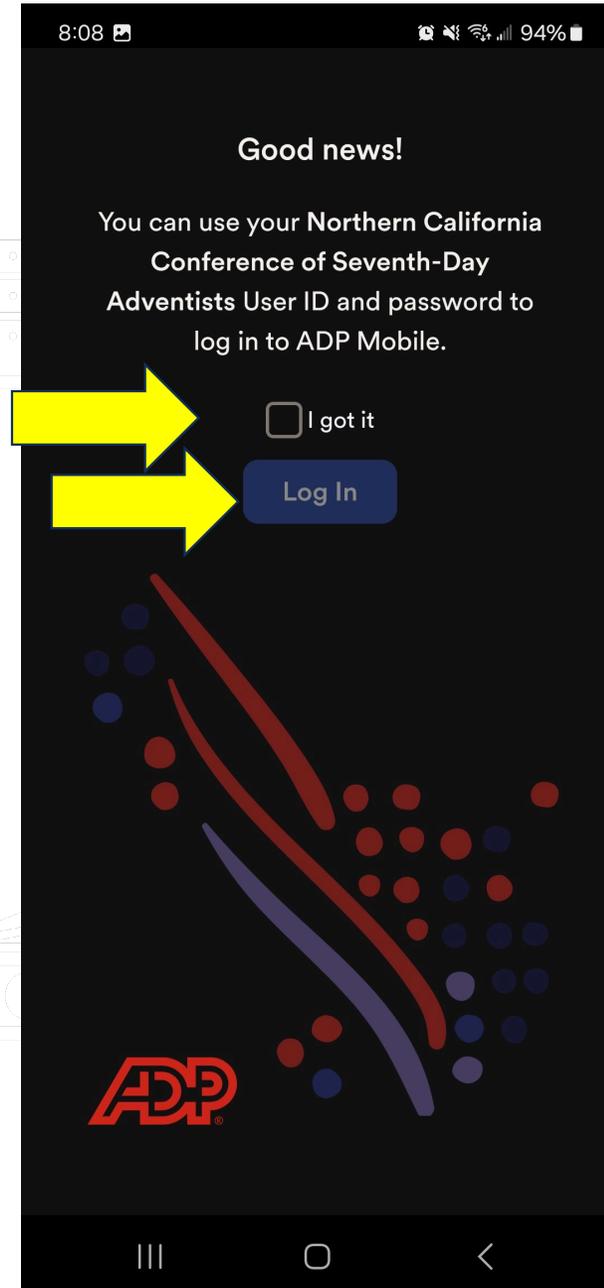
# STEP 10

Choose "Northern California Conference of Seventh-day Adventists" as the company you are associated with.



# STEP 11

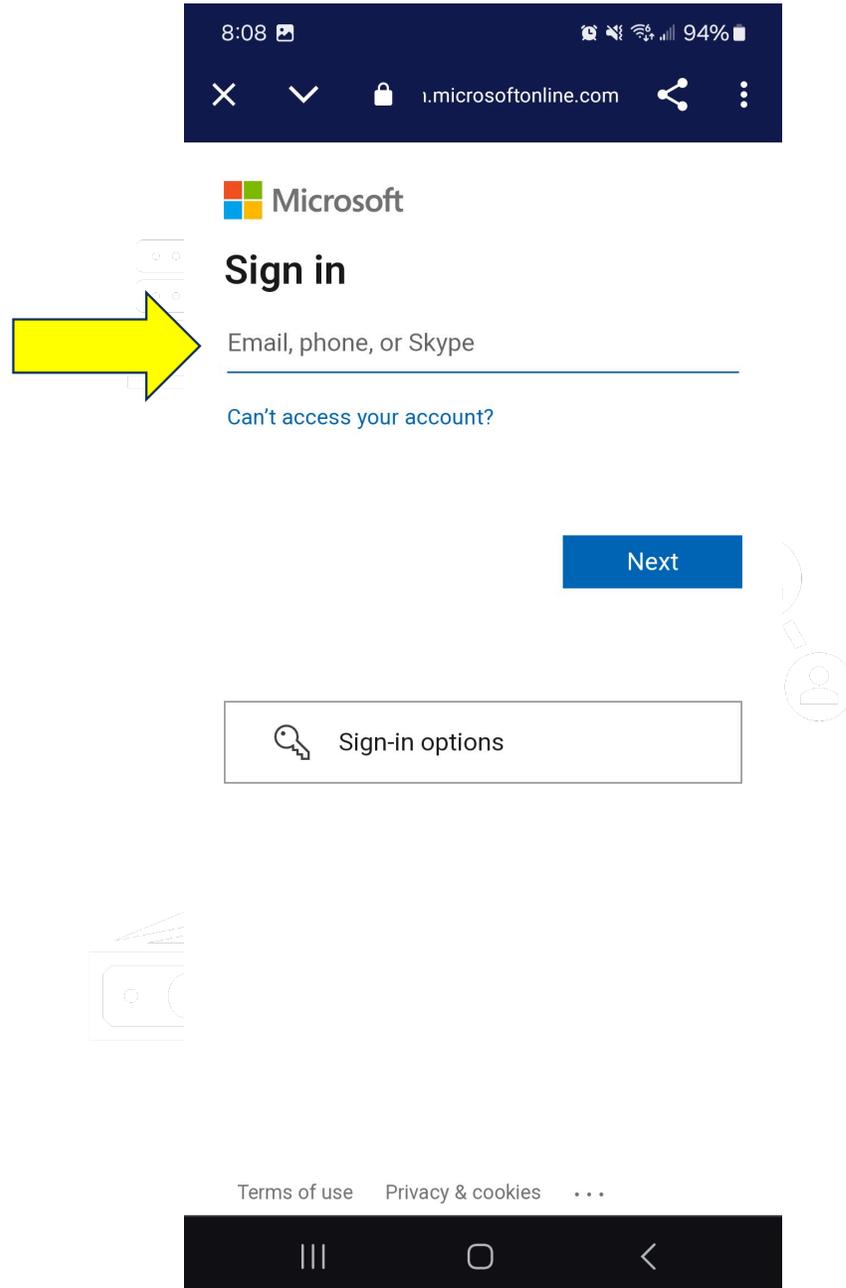
You will get the message  
"Good News..."  
Select "I got it"  
then select "Login"



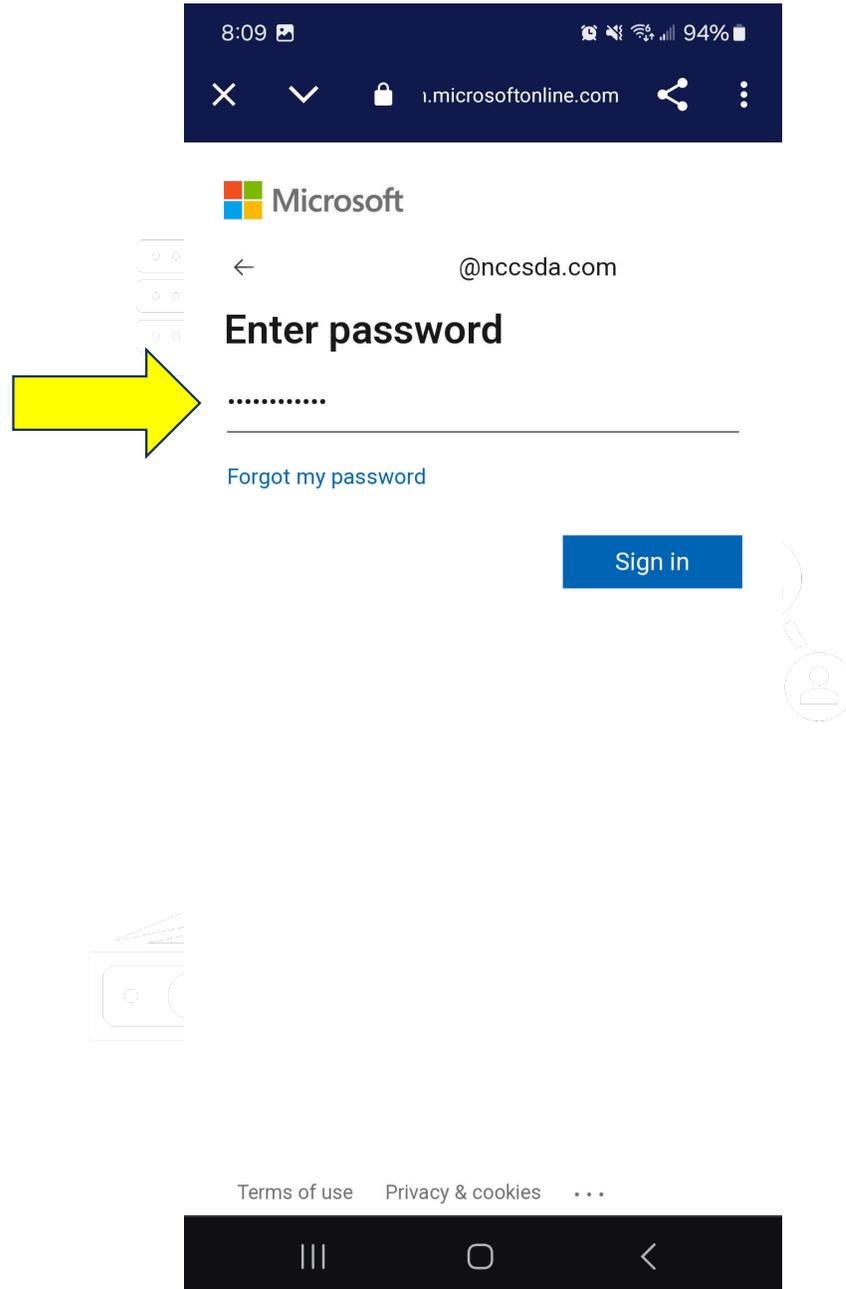


# STEP 12

You will get a prompt to  
login with your NCC email



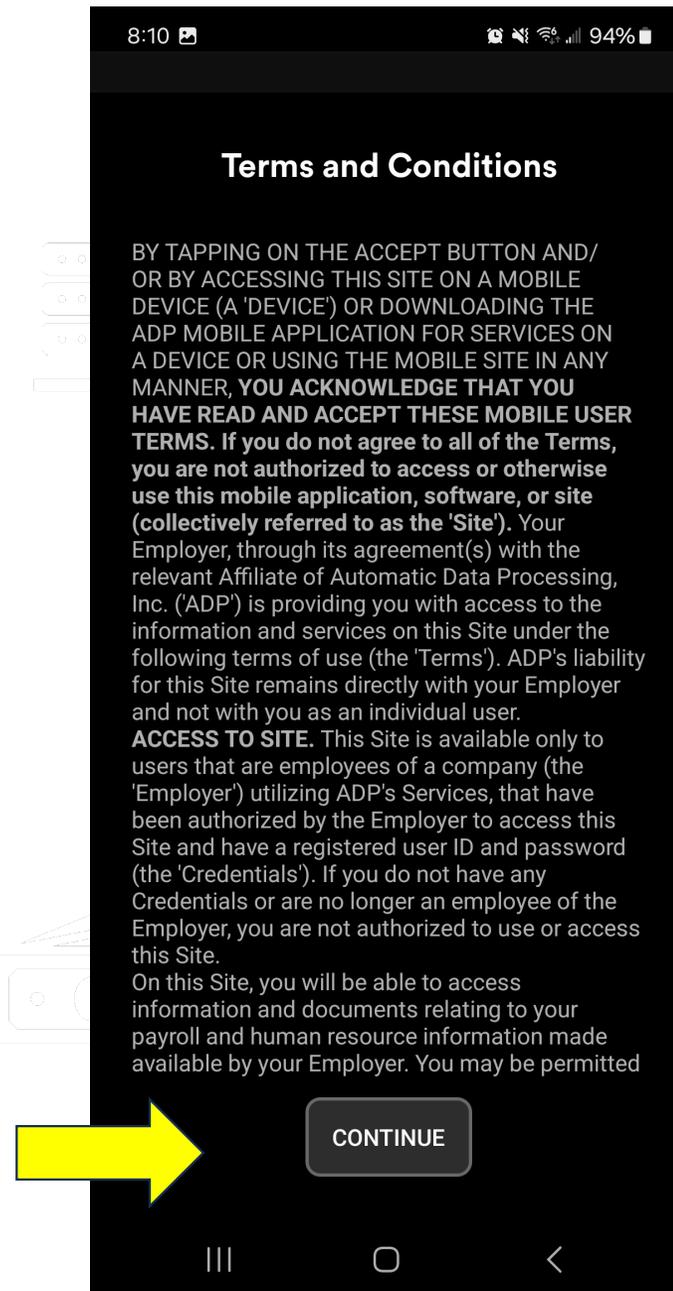
Enter password





# STEP 13

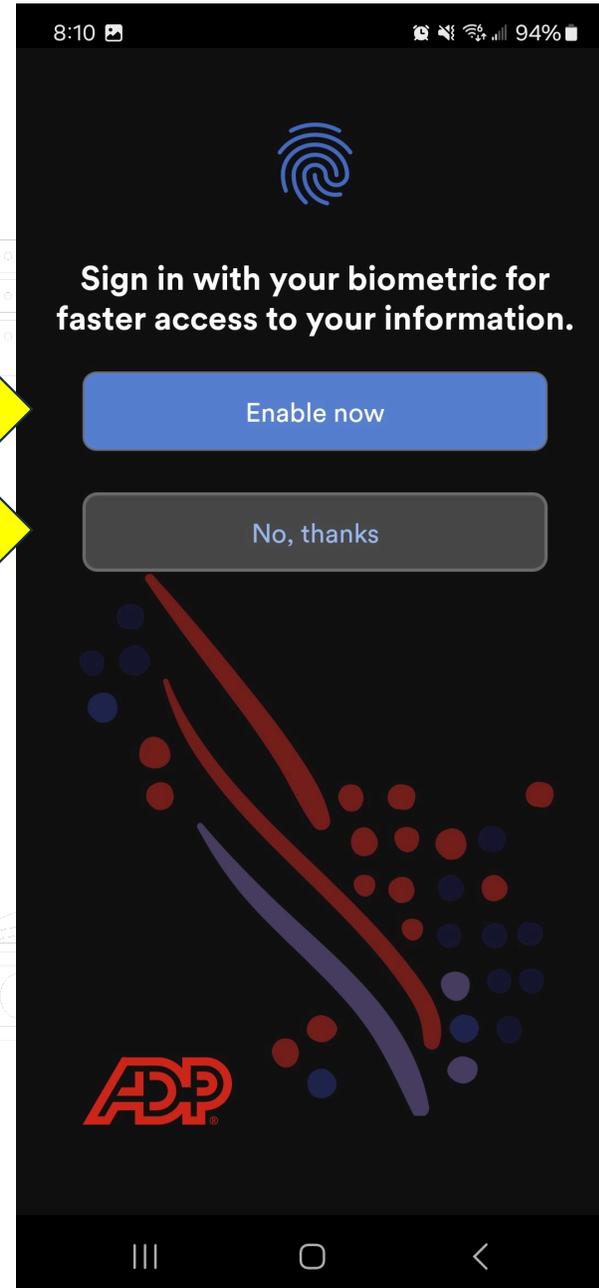
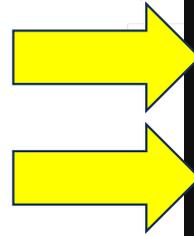
Terms and Conditions  
will appear, scroll to the  
bottom. Select "Accept"  
then "Continue"





# STEP 14

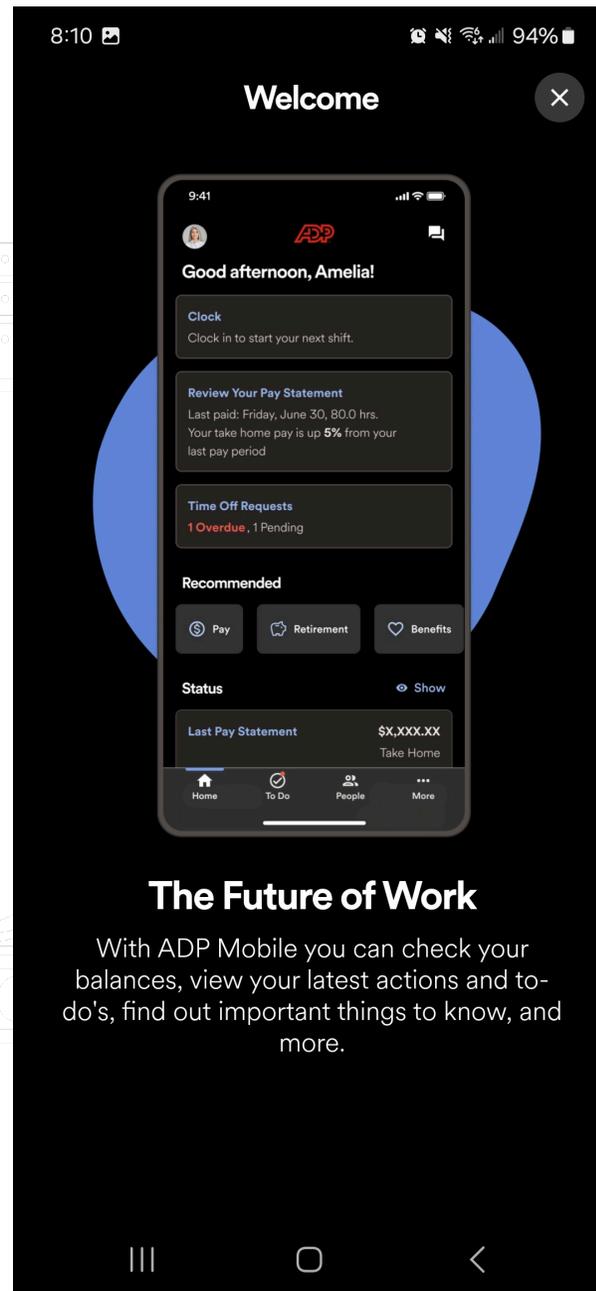
You will be asked if you want to enable biometric sign in (You can choose either option)





# STEP 15

a Welcome popup will appear. Just close it



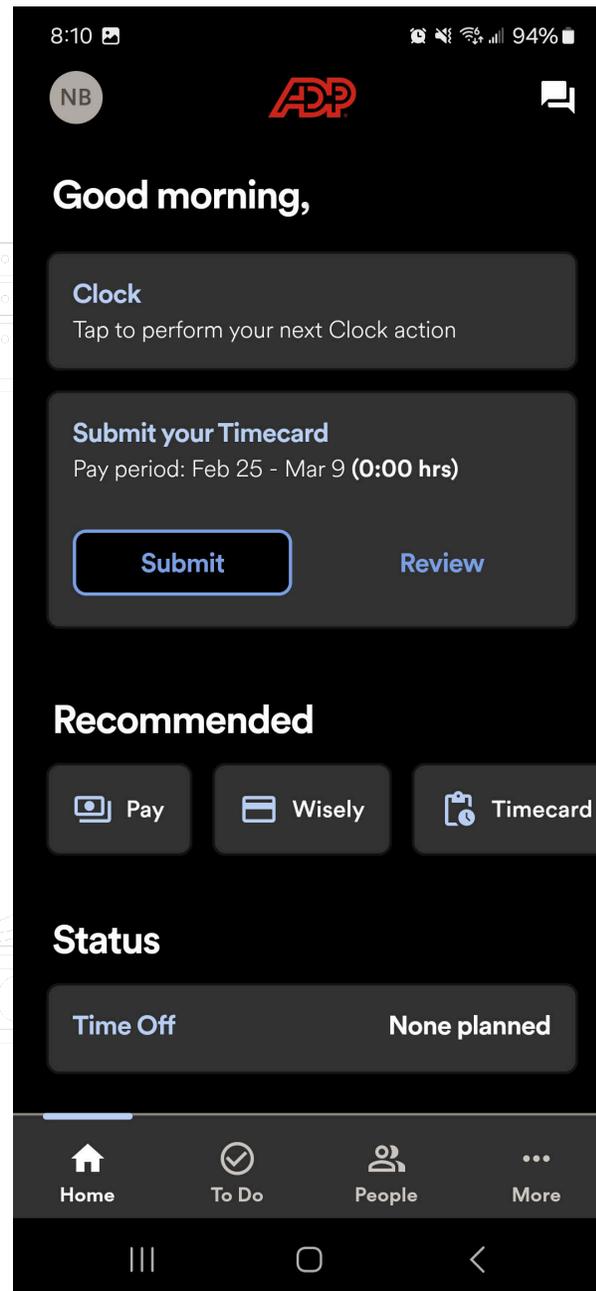
## The Future of Work

With ADP Mobile you can check your balances, view your latest actions and to-do's, find out important things to know, and more.



# STEP 16

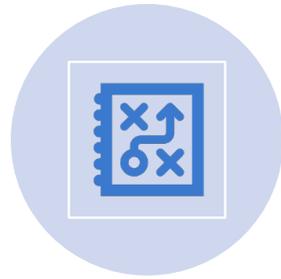
you will be taken to the  
final screen. You are now  
logged in!





# NEED HELP?

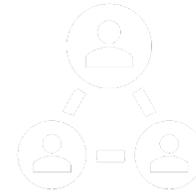
Ask a Practitioner



IT



HR



PAYROLL

