



Communication & Development Department

Northern California Conference of Seventh-day Adventists

Event Submission Form

Fill out this form in its entirety and include a graphic. Submit it to media@nccsda.com. Within five working days after approval, the event will appear on the website event calendar. Two weeks before the event date, it may be promoted on all NCC social media accounts. If submitted two months before the event, it may also appear in the Pacific Union *Recorder* Marketplace section.



Event Title _____

Start Date _____

Start Time _____

End Date _____

End Time _____

Sponsor Type (check box):

NCC Ministry Church School Other _____

Sponsor Name _____

Contact Information _____

Name _____

Phone _____

Email _____

Event Registration Information _____

Other Information _____

Include an jpeg image of your flyer or other image that visually communicates your event.

