

DRIVER SELECTION GUIDELINES

The following driver selection criteria shall apply to *all volunteers and employees* of NCC churches, schools or other institutions driving on official business or on a sponsored activity, whether the driver will be operating an NCC vehicle, a rented or borrowed vehicle or their own personal vehicle:

1. Drivers of vehicles will be *appropriately licensed* for the type of vehicle assigned. No 15-passenger vans, period. 12 passenger vans must have seats permanently removed to make 10 seats or less.
2. All drivers must be at least *21 years of age*.
3. All drivers must have a background check with Sterling Volunteers and Motor Vehicle Record (MVR) from Sterling or a DMV report.
4. All drivers shall submit *proof of insurance* for any privately-owned vehicle being used showing at least the California required minimum coverages (15/30/5) although drivers are strongly encouraged to carry at least the Conference recommended minimum coverages of *250/500/50 with \$5,000 medical coverage and under/uninsured motorist coverage*.