

## **Construction of New School Buildings**

A school's new construction will be eligible for the current square foot conference allocation and the following policy is to be followed:

1. When a school is making a decision to build any new building the local school board or the appropriate committee of the board should contact the Office of Education for input into the process.
2. After research the board should write and approve a set of education specifications.
3. The education specifications must be submitted to the NCC Office of Education for approval.
4. On approval of the education specifications they are to be submitted to the architect who is to use them as a basis for designing the new building.
5. After the local constituency has approved the plans they are to be submitted to the NCC Office of Education for review.
6. After approval from local building authorities, the final plans must be submitted to the Northern California Conference Building Committee for final approval prior to construction.