

COMMENT/CORRECTIVE ACTION SHEET

NCC INJURY & ILLNESS PREVENTION PROGRAM

Due June each school year on the Necessary Forms Due Date

Provide Corrective Actions taken since the last update in October

School: _____ Date: _____

Instructions: Use this form to comment on any item marked “NO” on the NCC School Self-Inspection Form. Determine if the corrective action needed is immediate or routine by marking the appropriate column on the right. When the problem is corrected, put the date of completion accordingly.

Inspection Reference	Comment or Identified Problem	Corrective Action Priority			
		Immediate	Date Complied	Routine	Date Complied