

TEACHER RECOMMENDATION

Pacific Union Conference

Evaluator—please indicate if this recommendation form is to be:

- OPEN FILE – Available to the applicant.
 CLOSED FILE – Not available to the applicant.

Dear Evaluator:

has applied for a teaching position in a Seventh-day Adventist school and has named you as a reference. Your frank appraisal will help the Office of Education evaluate the applicant's personal and professional skills.

How long have you known the applicant? 1-5 years 6-10 years more than 10 years

What position(s) did the applicant hold? Principal: Elementary Jr. Academy Senior Academy
Teacher: Elementary Jr. Academy Senior Academy
 Student Other _____

What was your official relationship to the applicant? Pastor Principal Superintendent Colleague
 College Teacher Other _____

Have you observed the applicant's teaching? Yes No

Would you employ or re-employ the applicant? Yes No

What grade levels or subject areas do you recommend for this applicant? K-3 4-6 7-8 9-12

Subject Area(s) for grades 9-12: _____

What type of school setting do you recommend for this applicant? Please give consideration to items such as location, size of school, cultural sophistication of community.

This completed recommendation blank is to be returned to:

Superintendent of Schools
Arizona Conference
13405 N. Scottsdale Road
P.O. Box 12340
Scottsdale, AZ 85267
Phone: (602) 991-6777

Superintendent of Schools
Central California Conference
2820 Willow Avenue
P.O. Box 770
Clovis, CA 93613
Phone: (209) 291-7700

Superintendent of Schools
Hawaii Conference
2728 Pali Highway
Honolulu, HI 96817
Phone: (808) 595-7591

Superintendent of Schools
Nevada-Utah Conference
1095 E. Taylor
P.O. Box 10730
Reno, NV 89510
Phone: (702) 322-6329



Superintendent of Schools
Northern California Conference
401 Taylor Blvd.
P.O. Box 23165
Pleasant Hill, CA 94523
Phone: (925) 685-4300

Superintendent of Schools
Southeastern California Conference
11330 Pierce Street
P.O. Box 8050
Riverside, CA 92515
Phone: (714) 359-5800

Superintendent of Schools
Southern California Conference
1535 E. Chevy Chase Drive
P.O. Box 969
Glendale, CA 91209
Phone: (818) 240-6250

<p>The following criteria are provided to assist the evaluator in completing this recommendation. Circle the response that best describes the evaluation for each item, using the following rating scale:</p>	Outstanding	Commendable	Acceptable	Area of Concern	Inadequate Basis for Judgment	Comments
Commitment to SDA Church	5	4	3	2	1	
Creativity	5	4	3	2	1	
Christian role-model	5	4	3	2	1	
Initiative	5	4	3	2	1	
Scholarship	5	4	3	2	1	
Self-control	5	4	3	2	1	
Physical fitness	5	4	3	2	1	
Personal appearance	5	4	3	2	1	
Dignity of manner	5	4	3	2	1	
Voice quality	5	4	3	2	1	
Command of the English language	5	4	3	2	1	
Kindness and courtesy	5	4	3	2	1	
Discretion and judgment	5	4	3	2	1	
Skill in problem solving	5	4	3	2	1	
Willingness to listen	5	4	3	2	1	
Acceptance of criticism	5	4	3	2	1	
Loyalty	5	4	3	2	1	
Adaptability	5	4	3	2	1	
Punctuality	5	4	3	2	1	
Industry and dependability	5	4	3	2	1	
Planning and organization	5	4	3	2	1	
Neatness and order in the classroom	5	4	3	2	1	
Classroom control	5	4	3	2	1	
Rapport with young people	5	4	3	2	1	
Instructional competence	5	4	3	2	1	
Enthusiasm for teaching	5	4	3	2	1	
Commitment to SDA Education	5	4	3	2	1	
Relationship to peers	5	4	3	2	1	
Cooperation with administrators	5	4	3	2	1	
Communication skills	5	4	3	2	1	
Good self-image	5	4	3	2	1	
Relationship to parents of students	5	4	3	2	1	

Evaluator's Name and Title/Position: _____

Address: _____

Telephone: _____