



NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS  
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NCC Employees,

Thank you for inquiring about Family and Medical Leave Act (FMLA). Based upon approval, this unpaid benefit provides an employee up to 12 workweeks of family/medical leave within a 12-month period. There are qualifiers to obtain this benefit. Please review the NCC FMLA Policy.

All eligible medical leaves are covered by the Family and Medical Leave Act (FMLA) policy. Connect with Human Resources to review the qualifiers and to determine your eligibility for this benefit. Once it is determined that you could qualify, forms will be mailed to you for completion.

The process for approval of FMLA is time sensitive. Please connect with HR as soon as you know you need to use medical leave.

Human Resources  
925-603-5045  
[hr@nccsda.com](mailto:hr@nccsda.com)

Thank you.