



# **Working** **for the Harvest**

**MATTHEW 9:38**

## **Constituency Session**

Northern California Conference of Seventh-day Adventists

**Delegate Materials • September 30, 2018**  
**At Lodi Fairmont Church • Lodi, California**

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# PRESIDENT'S REPORT

An early Advent hymn has been running through my mind lately. It's a timeless song that helps keep our focus clear as Seventh-day Adventist Christians:

*How sweet are the tidings that greet the pilgrim's ear,  
As he wanders in exile from home!  
Soon, soon will the Savior in glory appear,  
And soon will the kingdom come.*

*He's coming, coming, coming soon I know,  
Coming back to this earth again;  
And the weary pilgrims will to glory go,  
When the Savior comes to reign.*

Over the past two years, as we've continued to keep our focus on Jesus' soon coming, we have seen God's work moving forward here in the Northern California Conference. Our goal is clear: to be about the business of "doing what matters for the Kingdom."

We have continued to move the mission forward in strategic and intentional ways. We have sought to find the best and right people to serve as pastors for our churches and educators for our schools. We have continued to emphasize the need for ongoing evangelism in all of our churches and to make funds available to help reach the communities in our vast territory with the good news of Jesus and His love.

The Veg Hub restaurant ministry in Oakland is an ongoing outreach opportunity. Each day that it is open, The Veg Hub shares not only good vegan food with people in its community and beyond, but it also plants seeds of hope for a better life through all that God has to offer. Chef GW Chew and his dedicated staff are teaching healthy cooking classes and forming meaningful friendships with their customers. We are still anticipating that a church will ultimately be planted in the area.

Our 34 NCC schools and five early childhood education centers are wonderful places of evangelism and ministry, as well as educational excellence. During this 2017-2018 school year, it was a real delight for me to be able to visit each of our schools and to see the outstanding work that is taking place in every location. While the numbers vary from school to school, numerous students from the local communities are attending – and

they are being introduced to the message of Jesus.

Leoni Meadows remains an important outreach ministry for our conference. Since 1978, this camp and retreat center has continued to expand and update its program, and many young people (and some not-so-young people) have had life-changing experiences because of its ministry.

We can be thankful for the continued growth of the Northern California Conference in both membership and tithes. You will read the statistics in the reports from the executive secretary and treasurer that show the specific numbers. But I am grateful for the increases, and I clearly see God's hand of blessing at work. May those trends increase in the years to come.

As you may recall, in 2015 we took back ownership of the Adventist Book Center from Pacific Press. Currently we have two stores operating – one in Pleasant Hill and one in Sacramento. The stores sell vegetarian food products, printed and recorded material to enhance people's spiritual lives, as well as witnessing material to use in personal outreach. If you haven't paid a visit to one of our stores, please stop by.

It has been an incredible opportunity to serve as part of the administrative team in the Northern California Conference for the past 19 years – 12 as president, five as executive secretary, and two as assistant to the president. It has been an honor and joy to work with so many dedicated pastors, educators, committee members, office staff, and church members. As I move into retirement, I will long remember the years of ministry here in the NCC. My prayers are with you all and with the leadership transition taking place. I will also continue to pray that God will richly bless the NCC's mission of proclaiming God's great love and preparing people for the soon coming of Jesus.

*Hallelujah, Amen! Hallelujah again!  
Soon, if faithful, we all shall be there;  
O, be watchful, be hopeful, be joyful till then,  
And a crown of bright glory we'll wear.  
He's coming, coming, coming soon I know,  
Coming back to this earth again;  
And the weary pilgrims will to glory go,  
When the Savior comes to reign.*

*Written by Retired  
President  
JAMES E. PEDERSEN*



# DELEGATE INSTRUCTIONS

## REGISTRATION

Registration begins at 8:00 a.m. in the conference room of the Lodi Fairmont church. Check in with a registration staff member, and then receive your name badge and voting device. If you are a delegate, you must wear your name badge.

**NOTE: Turn in your voting device BEFORE leaving the church at the constituency meeting.**

Box lunches will be served from 12:30-1:30 p.m. in the Lodi Fairmont fellowship hall.

## MATERIALS

This 2018 Constituency Session Booklet includes the agenda for the Session and information pertaining to items on the agenda: a financial summary, minutes of the 2016 Constituency Session, and the Bylaws of the Conference.

## AGENDA ITEMS

*The agenda for the Session is on page 6.*

As stated in the Bylaws, we have placed an item on the agenda for open discussion from the floor for information sharing and possible future agenda consideration. If you wish to discuss an item not listed on the agenda, please be prepared to introduce it at the time indicated for open discussion. Although binding decisions regarding such items cannot be made at this session (as they were not included on the agenda), information can be shared and may be referred to the Conference Executive Committee, to some other board or committee within the Conference, or to a future Constituency Session for further deliberation.

## PROCEDURES

Please make certain that your church has a full complement of delegates in attendance at the Constituency Session. If you cannot attend, please notify your pastor to arrange for an alternate delegate to serve in your place AND notify the Conference Executive Secretary's office of the change BEFORE September 20 at 5 p.m.

## DUTY OF DELEGATES

*The GC Rules of Order can be found online at [www.nccsda.com/constituency/delegate-information](http://www.nccsda.com/constituency/delegate-information).*

Delegates to a Conference Session are not chosen to represent merely the church or conference. They should view the work as a whole, remembering their responsibility for the welfare of the worldwide work of the Church. It is not permissible for church or conference delegations to organize or attempt to direct their votes as a unit. Nor is it permissible for the delegates from a large church or the conference to claim preeminence in directing affairs in a Conference Session. Each delegate should be susceptible to the direction of the Holy Spirit and vote according to personal convictions. Any church or conference officer or leader attempting to control the votes of a group of delegates would be considered disqualified for holding office (*from page 114, 115 in the Revised 2015 edition of the Church Manual*).

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## WHEN YOU WISH TO SPEAK BEFORE THE DELEGATES AT THE CONSTITUENCY SESSION

*Procedures have been used in previous constituency sessions.*

1. Approach the middle microphone near the front of the stage and wait for your turn to be recognized. (*The microphone on the right will ONLY be for points of order.*)
2. When you approach the middle microphone, present your badge to be scanned in order to identify you as a delegate and to project your name and delegate status on the screen.
3. Your remarks will be limited to no more than three minutes. If you wish to speak longer, it will be necessary to return to the back of the line at the microphone and wait to be recognized again.

# SESSION AGENDA

REGULAR CONSTITUENCY SESSION • SEPTEMBER 30, 2018 • LODI FAIRMONT CHURCH

8:30 a.m.	Music Meditations.....	Mr. Aubrey Scarbrough <i>Pianist, Lodi Fairmont Seventh-day Adventist Church</i>
9:00 a.m.	<b>OPENING CEREMONIES</b>	
	Hymn of Praise "The Church Has One Foundation" #348.....	Mrs. Jan Trujillo and Mrs. Cheryl Stokes <i>Choristers, Lodi Fairmont Seventh-day Adventist Church</i> Mr. Frederick Schmidt <i>Organist, Lodi Fairmont Seventh-day Adventist Church</i>
	Invocation/Season of Prayer.....	Mrs. Naomi Parson <i>Prayer Ministries Coordinator, Northern California Conference of Seventh-day Adventists</i>
	Special Music.....	"King of Kings" by John W. Peterson and "Holy God" by Pyotr Tchaikovsky <i>Sacramento Slavic Church Choir • Natella Rusu, Director</i>
	Devotional.....	Dr. Ricardo B. Graham <i>President, Pacific Union Conference of Seventh-day Adventists</i>
	<b>CALL MEETING TO ORDER</b> .....	Dr. Marc K. Woodson <i>Acting President/Executive Secretary, Northern California Conference of Seventh-day Adventists</i>
	<b>DECLARATION OF QUORUM</b> .....	Dr. Marc K. Woodson
	<b>SEATING OF DELEGATES</b> .....	Dr. Marc K. Woodson
	<b>APPOINTMENT OF PARLIAMENTARIAN</b> .....	Recommendation: Mr. Meredith Jobe <i>Vice President/General Counsel, Adventist Health</i>
	<b>RULES OF ORDER</b> .....	Parliamentarian
	<b>CHURCHES IN TRANSITION</b> .....	Dr. Marc K. Woodson
	<b>ADMINISTRATIVE VIDEO REPORT</b> .....	NCC Administration
	<b>AUDIT REPORT</b> .....	Elder John D. Rasmussen <i>Treasurer, Northern California Conference of Seventh-day Adventists</i>
	<b>NOMINATING COMMITTEE REPORT</b> .....	Dr. Ricardo B. Graham
	<b>CONSECRATION PRAYER FOR OFFICERS</b> .....	Elder Daniel R. Jackson <i>President, North American Division of Seventh-day Adventists</i>
	<b>CREDENTIALS AND LICENSES</b> .....	Dr. Marc K. Woodson
	<b>BYLAWS COMMITTEE REPORT</b> .....	Dr. Marc K. Woodson
	<b>NORTHERN CALIFORNIA CONFERENCE OFFICE RELOCATION</b> .....	Session Chair
	<b>REFER MINUTES TO CONFERENCE EXECUTIVE COMMITTEE</b> .....	Session Chair
	<b>OPEN DISCUSSION FROM THE FLOOR</b> .....	Session Chair
	<b>MOVE TO ADJOURN</b>	
	Closing Hymn "Jesus Is Coming Again" #213.....	Mrs. Jan Trujillo and Mrs. Cheryl Stokes, Mr. Frederick Schmidt
	Benediction.....	Dr. Del W. Dunavant <i>Evangelism Director, Northern California Conference of Seventh-day Adventists</i>
12:30 p.m.	LUNCH.....	Lodi Fairmont SDA Church Fellowship Hall

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The Adventist Book Center Book Mobile is on site today and open from 8:30-11:30 a.m. and 12:00-4:00 p.m.  
Stock up on books, gifts, and your favorite veggie food.

# MINUTES OF THE CONSTITUENCY SESSION

OF THE NORTHERN CALIFORNIA CONFERENCE HELD AT THE LODI FAIRMONT CHURCH,  
LODI, CALIFORNIA, ON SUNDAY, OCTOBER 16, 2016, AT 9:00 A.M.

## MUSIC

Piano Meditations, Bob Hunter, Lodi Fairmont Seventh-day Adventist Church Member  
Lodi Academy Lodian Singers; Daniel Rodriguez, Director, Lodi Fairmont Seventh-day  
Adventist Church Member

## HYMN OF PRAISE

*My Hope is Built on Nothing Less*, Dr. Marc Woodson, Chorister; Mrs. Nancy Saunders,  
Organist, Lodi Fairmont Seventh-day Adventist Church Members

## PRAYER

Naomi Parson, Prayer Ministries Coordinator, Northern California Conference  
Chanda Nunes, Associate Pastor, Sacramento Capitol City SDA Church

## DEVOTIONAL MESSAGE

Dr. Jim Lorenz III, Ministerial Director, Northern California Conference

## PRESIDENT'S REMARKS

James E. Pedersen

## THE PUBLISHED NOTICE

The Published Notice, printed in the May and July and August 2016 editions of the *Pacific Union Recorder*, stated:

Notice is hereby given that a regular session of the Northern California Conference of Seventh-day Adventists is called to convene at the Lodi Fairmont church in Lodi, California, on Sunday, October 16, 2016, at 9:00 a.m.

The purpose of this meeting is to receive from the officers and department directors of the Conference reports pertaining to the work carried on within its territory since the last conference session, and to transact any other business that may properly come before the delegates in session.

Each church is entitled to one delegate for the organization, and one additional delegate for each one hundred members or major fraction thereof.

James E. Pedersen, President  
Marc K. Woodson, Executive Secretary

## SEATING OF DELEGATES (Marc Woodson)

**C16-01**

Delegates were seated according to Article V, Section 4, of the *Bylaws*:

The voters of each conference constituency session shall be the following:

A. Regular delegates shall be chosen by each church as follows:

- (1) One (1) for the organization
- (2) One for each one hundred (100) members or major fraction thereof.
- (3) The delegates shall be elected by each church not later than ninety (90) days prior to each regular session.

(4) The delegates shall serve at any special session until their successors are elected.

**B. Ex officio delegates are as follows:**

- (1) All elected conference personnel (officers, Executive Committee, Bylaws Committee, and department directors)
- (2) The principal or the head teacher of each conference school
- (3) The president or administrator of each denominational hospital and college within the territory of this conference.
- (4) The administrator or director of each conference owned facility.
- (5) The senior pastor of each church
- (6) All members present from the Executive Committee of the Pacific Union Conference of Seventh-day Adventists, the North American Division of Seventh-day Adventists and the General Conference of Seventh-day Adventists

TOTAL CHURCH DELEGATES SEATED.....389 (540 possible)

TOTAL EX OFFICIO DELEGATES SEATED.....127 (187 possible)

TOTAL DELEGATES SEATED.....516 (725 possible)

**MEETING CALLED TO ORDER (James Pedersen) C16-02**

**PARLIAMENTARIAN (James Pedersen) C16-03**

VOTED, to approve Mr. Meredith Jobe, Vice President/General Counsel, Adventist Health, to serve as Parliamentarian.

**TIME LIMIT (James Pedersen) C16-04**

VOTED, to approve a time limit on discussions of two minutes, three minutes per delegate if translation is needed.

**CHURCHES AND COMPANIES IN TRANSITION (Marc Woodson) C16-05**

**NAME CHANGES**

- Elmshaven SDA Church to The Haven SDA Church December 9, 2015.
- Pleasanton Korean SDA Church to Contra Costa Korean SDA Church March 2, 2016.
- Berkeley SDA Church to Life Adventist Church of Berkeley—A Seventh-day Adventist Congregation changed September 14, 2016.

**COMPANIES ACKNOWLEDGED**

- Sacramento Fijian SDA Company was organized on January 24, 2015.
- Weimar SDA Company was organized May 26, 2015.
- North Highland Spanish SDA Church Company was organized June 25, 2016.
- San Leandro Spanish SDA Company was organized June 29, 2016.

**CHURCHES WELCOMED**

- American Canyon Fil-Am SDA Church was organized September 27, 2014.
- Lincoln Amazing Grace SDA Church was organized September 19, 2015.
- Chico Spanish SDA Church was organized September 17, 2016.



VOTED, to accept the American Canyon Fil-Am SDA Church, Lincoln Amazing Grace SDA Church, and Chico Spanish SDA Church into the sisterhood of churches of the Northern California.

**ADMINISTRATIVE VIDEO REPORT (Jim Pedersen, President; Dr. Marc Woodson, Executive Secretary; Elder John Rasmussen, Treasurer)**

See video for details.

**FINANCIAL REPORT (John Rasmussen)**

**C16-06**

VOTED, to accept the auditors financial report (GC for 2014 and 2015 given by Guillermo Leal, GC auditor) and the audited financial statement as printed (NCC 2014 and 2015). (Copy attached to permanent minutes.)

**BYLAWS PROPOSED AMENDMENTS**

Stricken through and underscored words reflect changes.

**Article VII, Section 1, Line 48**

**C16-07**

Subject to the actions of the Conference Constituency Sessions, the affairs of the Conference shall be conducted and controlled by an Executive Committee of up to twenty-three (23) members, **which shall include the President, the Executive Secretary and the Treasurer**, at least fifty-one (51) percent of whom shall ~~(((be laymembers not be Conference employees)))~~. ~~And shall include the President, the Executive Secretary, and the Treasurer.~~ There shall be representation on the Committee from varied backgrounds, considering such factors as age, ethnic origin, locale, vocation, gender, or any other category deemed appropriate.

MOTION, to amend Article VII Section 1 line 48 to add a sentence ((( the executive committee shall not include immediate family members (spouses, parents/children or siblings)))).

It is the decision of the chair that this motion needs to be referred back to the Bylaws Committee rather than to be addressed here. It will be addressed at the next Bylaws Committee meeting.

**Article VII, Section 1**

**C16-08**

Subject to the actions of the Conference Constituency Sessions, the affairs of the Conference shall be conducted and controlled by an Executive Committee of up to twenty-three (23) members, **which shall include the President, the Executive Secretary and the Treasurer**, at least fifty-one (51) percent of whom shall ~~be laymembers not be Conference employees~~. ~~And shall include the President, the Executive Secretary, and the Treasurer.~~ There shall be representation on the Committee from varied backgrounds, considering such factors as age, ethnic origin, locale, vocation, gender, or any other category deemed appropriate.

MOTION, to remove all proposed changes to article VII Section 1 (simple majority needed)

MOTION FAILED

Yes—92

No—393

**BACK TO MAIN MOTION AND COMMENTS**

**C16-09**

**Article V, Section 1.B, Line 9**

The nominating committee shall be chaired by the **P**resident of the Pacific Union Conference or **his the President's** designee.

MOTION, to remove the proposed change in Article 5, Section 1B line 9. Leave it as originally written without gender inclusive language.

MOTION FAILED

Yes—154

No—344

**BYLAWS AS AMENDED OCTOBER 16, 2016 (Mark Woodson)**

**C16-10**

MOTION, to accept the changes that have been made to our Bylaws as have been reported and stipulated.

MOTION PASSED (2/3 majority vote)

Yes—406

No—85

**DISCUSSION TIME LIMIT**

**C16-11**

MOTION, that we limit the discussion of the other item to no more than 30 minutes.

MOTION PASSED

Yes 346 No 137 (2/3 majority vote needed) 11:05—11:35

**OTHER AGENDA ITEM**

**C16-12**

MOTION, to retract the Executive Committee votes of August 22, 2012, and December 3, 2014, in order to be in harmony with the World Church as represented by the General Conference session of July 8, 2015. We will continue to support women in ministry with the exception of issuing a ministerial credential and thus abide by the outcome of the vote of the World Church.

MOTION FAILED (simple majority)

Yes—211

No—297

**REFERRAL OF MINUTES**

**C12-13**

VOTED, to refer consideration of the minutes of the October 16, 2016, Constituency Session to the Conference Executive Committee for approval.

**OPEN DISCUSSION FROM THE FLOOR**

**ADJOURNMENT**

**PRAYER**

Bill Keresoma, Superintendent of Schools, Education, NCC

James E. Pedersen, Chairman  
Marc K. Woodson, Executive Secretary  
Suzan Williams, Recording Secretary

# EXECUTIVE SECRETARY'S REPORT

**MARC K. WOODSON**  
EXECUTIVE SECRETARY



**T**hen He (Jesus) said to his disciples, 'The harvest is plentiful but the workers are few. Ask the Lord of the harvest, therefore, to send out workers into his harvest field'" (Matthew 9:37, 38).

We in the Northern California Conference have the privilege of working in a vast "harvest field" where more than 8 million people reside in 31 counties—with four major cities that each have populations over 200,000. Truly there is a great work to be done, and for the past two years pastors, educators, ministry leaders, staff, and church members—harvest workers—have been doing their part to expand God's kingdom! The harvest has been plentiful. By the end of 2017, our conference had grown to a membership of 40,672. During the past two years, God has blessed us with 1,323 baptisms and professions of faith. These precious souls that have been added to God's kingdom represent new disciples and workers for the harvest. We praise God for them!

During this time, congregations have sprung up in the harvest field. Over the last two years, six congregations have been organized. In 2016, North Highlands Spanish and San Leandro Spanish were organized as official church companies, while Chico

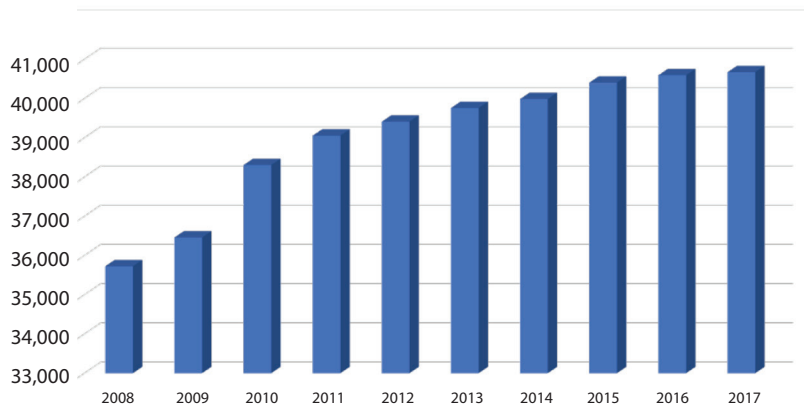
Spanish was organized as an official church in September of the same year. In 2017, Ukiah Spanish was organized as an official church company after meeting as a group for over 20 years. As of the end of 2017, the Northern California Conference had 145 churches, 17 companies, and 36 schools.

We thank God for this growth, but there is more to be done for the harvest. The North American Division has been promoting the planting of new congregations in each conference within its territory. It has been suggested that there is a need for a ratio of one congregation to every 25,000 people. Since the NCC has a population of 8,356,225 in its territory, we would need 333 congregations where we had 162 at the end of last year.

So there is still a great harvest work that's needed in our field. This calls for yet even more harvest workers. Jesus directed his first disciples to pray to the Lord of the harvest to send workers into the harvest field. May we do the same as we anticipate the Second Coming of Jesus Christ!

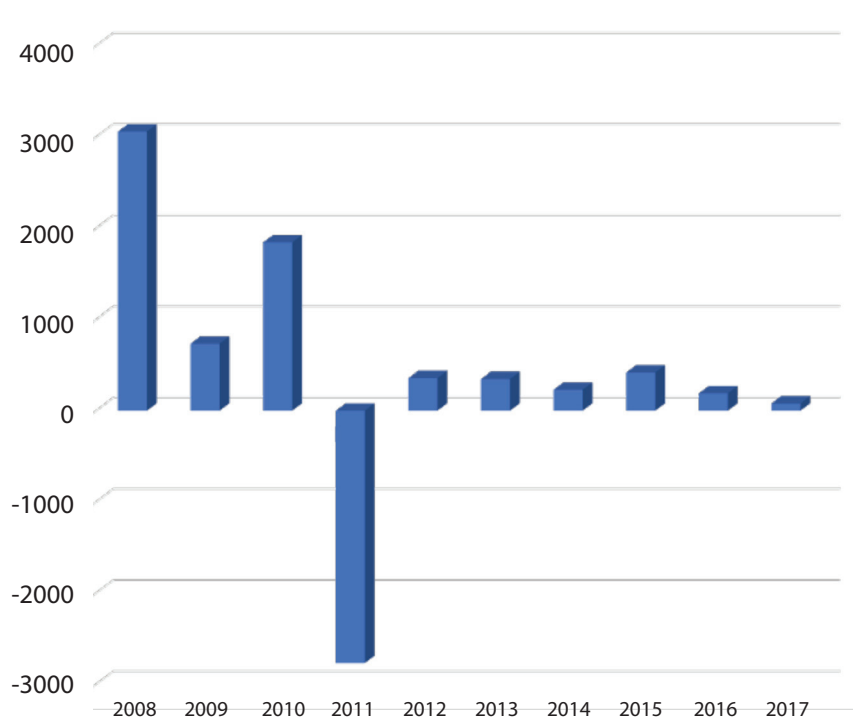
## NORTHERN CALIFORNIA CONFERENCE STATISTICS

Total Membership .....	40,672
as of December 31, 2017	
Churches .....	145
Companies.....	17

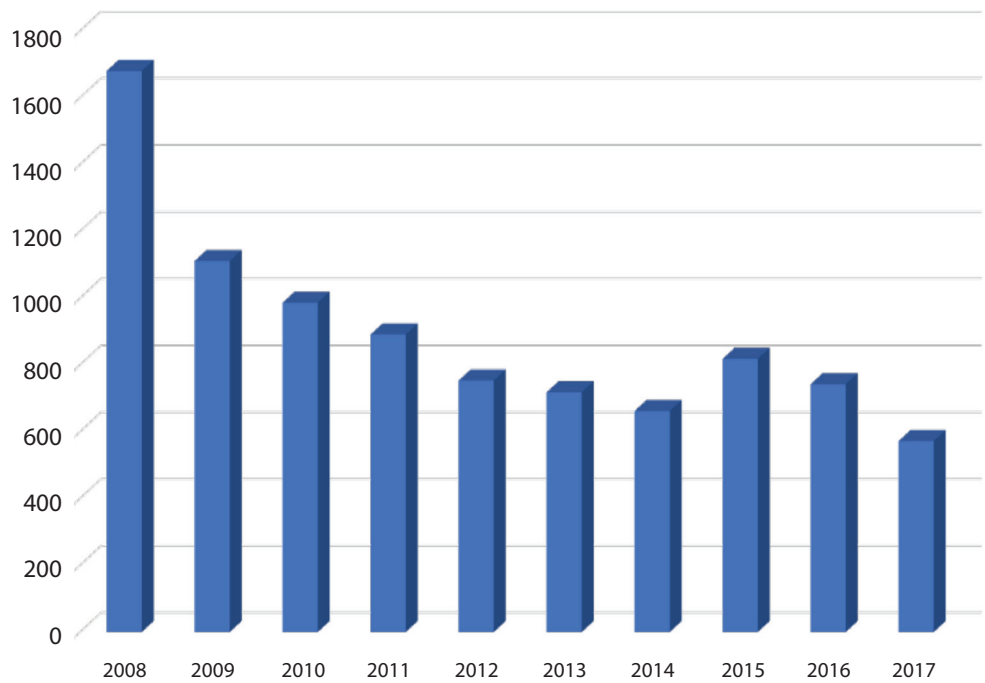


## 10-Year Total Membership

**10-Year Changes in Net Membership**



**10-Year Conversion Growth (Baptisms and Professions of Faith)**



# TEN-YEAR MEMBERSHIP OF THE CHURCHES

## OF THE NORTHERN CALIFORNIA CONFERENCE

### 2008-2017

Name	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Gain/ Loss
<b>Churches</b>												
Alameda	6	90	91	91	88	85	85	85	86	92	92	0
Alameda East Bay Chinese	63	62	60	56	57	57	56	57	57	56	56	0
All Nations of Elk Grove	296	299	319	322	334	330	178	172	182	175	176	1
Alturas	60	61	53	54	57	56	55	55	52	49	52	3
Anderson	293	301	308	306	299	293	295	287	306	295	288	7
Angels Camp	47	49	105	133	124	130	130	135	132	129	133	4
Angwin Village	11	25	31	34	33	33	38	44	49	52	55	3
Antelope Hills	156	160	173	184	192	200	207	217	209	220	224	4
Antioch	441	458	491	507	536	545	555	559	569	568	582	14
Arcata McKinleyville	118	173	212	227	235	245	241	239	238	245	213	-32
Auburn	606	610	594	569	559	566	566	555	549	539	547	8
Beiber	12	12	15	15	15	15	16	16	15	17	17	0
Brownsville	29	66	69	77	86	94	100	106	107	100	98	-2
Calistoga	178	167	159	161	175	181	171	165	161	144	136	8
Camino	262	264	265	271	257	250	244	245	243	252	259	7
Carmichael	1899	1890	1881	1858	1837	1862	1877	1912	1911	1926	1957	31
Central Valley Korean	61	65	71	73	74	72	75	70	66	65	68	3
Chico	712	724	744	742	746	751	773	788	778	780	761	-19
Citrus Heights	174	129	123	125	19	79	81	89	94	89	93	4
Clearlake	28	104	112	120	121	122	114	113	118	116	118	2
Cloverdale	80	70	65	64	67	66	65	65	66	66	66	0
Colfax	67	80	82	95	104	119	126	122	126	134	127	-7
Concord International	-	-	205	233	239	247	240	249	248	268	273	5
Concord (merged 2008)	105	105	-	-	-	-	-	-	-	-	-	
Concord Spanish (merged 2008)	165	168	-	-	-	-	-	-	-	-	-	
Corning	65	61	48	52	53	59	61	60	60	61	61	0
Covelo	80	80	81	76	73	70	67	64	62	60	58	-2
Crescent City	106	171	173	179	291	294	281	280	280	281	282	1
Dobbins	25	23	32	30	29	25	25	27	22	24	23	-1
East Bay Fil-Am	74	93	100	120	56	66	73	72	71	77	80	3
El Sobrante Appian Way	90	90	94	100	118	183	186	184	180	190	189	-1
Escalon	9	24	26	43	40	39	38	19	19	22	2	-2
Eureka	171	174	180	185	194	191	193	192	189	187	189	2
Fairfield Community	86	122	120	193	363	372	411	426	420	433	435	2
Fairfield Suisun Spanish	94	90	88	96	104	116	122	122	136	137	146	9
Fall River Mills	8	12	11	11	11	12	10	10	13	18	22	4
Fort Bragg	85	95	94	95	91	90	88	95	96	91	88	-3
Fortuna	447	441	436	427	420	419	417	410	408	399	404	5
Fremont	96	91	96	111	268	261	255	253	260	262	267	5
Galt	198	197	213	248	281	283	296	340	350	354	361	7
Georgetown	8	26	23	22	22	18	20	26	25	23	21	-2
Golden Feather	65	61	55	55	56	56	57	56	56	61	62	1
Gracepoint	340	362	398	436	475	510	546	552	554	553	581	28
Grand Advent	322	355	393	389	405	420	421	433	433	434	438	4
Granite Bay	-	-	-	-	205	242	307	335	414	516	571	55
Grass Valley	478	468	183	498	495	488	483	499	526	532	550	18
Gridley	40	148	149	153	160	167	171	174	172	171	165	-6
Hayfork	107	109	100	104	102	101	98	99	88	87	86	-1
Hayward	441	436	486	521	509	514	527	531	518	516	512	-4
Hayward Spanish	303	344	350	364	318	324	321	330	344	316	321	5
Healdsburg	183	275	272	288	301	302	300	284	273	267	274	7
Lakeport	290	284	275	277	276	282	252	240	239	235	231	-4
Life Adventist Church of Berkeley	77	82	82	75	73	75	77	72	72	76	75	-1
Lincoln Amazing Grace	93	119	122	136	137	130	127	125	121	120	119	-1
Lincoln Spanish	21	20	26	38	36	34	33	33	33	37	35	-2
Livermore	124	112	99	97	101	107	113	119	12	116	17	1
Lockeford	125	130	135	129	133	124	122	126	134	131	131	0

# TEN-YEAR MEMBERSHIP OF THE CHURCHES

## OF THE NORTHERN CALIFORNIA CONFERENCE

### 2008-2017

Name	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Gain/ Loss
Lodi English Oaks	956	962	975	993	1008	993	1001	991	975	987	1005	18
Lodi Fairmont	810	816	799	785	769	785	773	765	763	763	758	-5
Lodi Spanish	95	94	99	104	13	114	114	117	115	122	129	7
Magalia Upper Ridge	189	179	173	179	182	181	190	189	207	205	213	8
Manteca	61	127	139	148	178	185	189	182	184	182	179	-3
Meadow Vista	68	177	190	182	191	181	175	185	189	190	188	-2
Middletown	123	122	122	122	129	139	137	132	135	133	144	11
Miranda	39	34	37	34	33	33	33	32	34	32	32	0
Mount Shasta	130	135	135	136	133	129	130	126	128	125	121	-4
Napa Community	1051	1051	1049	1044	1049	1067	1076	1089	1122	1097	1074	-23
Napa Spanish	33	47	52	70	96	109	164	174	189	191	192	1
Napa Valley Korean	102	107	13	124	138	139	138	135	153	159	157	-2
Novato	66	107	124	130	134	132	120	123	126	126	137	11
Oakland Elmhurst	253	285	280	279	269	268	267	259	265	265	273	8
Oakland Immanuel Temple	263	244	241	233	232	231	220	226	225	223	223	0
Oakland Market Street	63	213	221	876	852	850	842	840	833	828	850	27
Oakland Spanish	86	387	401	400	347	328	358	377	426	467	424	-43
Olivehurst	109	109	101	127	133	96	86	96	95	98	113	15
Orangevale	561	559	578	601	593	579	576	574	594	592	588	-4
Orland	15	28	27	28	28	27	29	29	31	34	37	3
Orleans	61	58	51	49	52	52	52	53	52	52	51	-1
Oroville	237	243	241	267	262	261	267	276	280	255	263	7
Pacific Union College	1876	1869	1833	1822	1796	1793	1763	1751	1716	1686	1669	-17
Palo Cedro	638	649	641	644	649	661	670	646	633	643	649	6
Paradise	1414	1411	1401	1394	1390	1387	1369	1366	1316	1300	1298	-2
Penn Valley	172	175	174	177	170	166	170	169	166	162	147	-15
Pittsburg	25	151	153	159	167	330	328	325	327	323	323	0
Placerville	765	759	772	758	748	747	747	736	739	750	751	1
Pleasant Hill	833	883	881	886	812	792	772	754	741	720	748	28
Rancho Cordova	105	103	104	100	98	88	92	95	112	118	121	3
Red Bluff	270	285	305	320	316	327	337	341	348	358	359	1
Redding	403	409	410	401	400	408	42	397	393	380	398	18
Richmond Beacon Light	191	276	297	301	306	313	312	349	351	348	347	-1
Rio Linda	35	34	39	44	45	41	42	42	42	43	41	-2
Rio Lindo Academy	193	192	186	184	187	72	70	73	71	72	66	-8
Rohnert Park	64	63	62	66	61	68	70	73	72	71	68	-3
Rohnert Park Korean	90	91	94	96	100	100	98	96	95	93	97	4
Roseville	545	532	514	497	502	503	502	514	515	469	472	3
Round Mountain	41	41	40	40	38	32	34	29	29	29	30	1
Sacramento Capitol City	709	733	744	735	748	762	790	810	831	819	819	0
Sacramento Central	1077	1204	1257	1426	1370	1413	1488	1490	1447	1420	1429	9
Sacramento Korean	29	29	46	220	220	238	237	249	261	268	270	2
Sacramento Samoan	120	123	135	136	128	128	138	102	110	103	102	-1
Sacramento Slavic	178	178	221	230	225	258	256	272	269	328	326	-2
Sacramento South Gate	83	112	110	106	112	131	133	133	144	143	138	-5
Sacramento Spanish	214	195	210	249	271	283	309	326	374	387	349	-38
Sacramento Woodside	27	235	226	221	220	230	228	209	214	221	230	11
Sacramento Yugoslavian	109	109	107	107	106	103	100	101	96	96	93	-3
Saint Helena	427	429	408	407	410	416	400	385	378	369	352	-17
Saint Helena Spanish	113	107	112	112	114	112	124	123	128	127	126	-1
San Andreas	109	109	107	107	106	103	100	101	96	96	93	-3
San Anselmo Spanish	12	36	44	43	40	42	41	36	34	35	36	1
San Ramon Valley	104	119	119	120	124	107	108	108	107	105	104	-1
Santa Rosa	93	785	793	793	789	791	793	797	790	787	787	0
Santa Rosa Spanish	137	155	181	154	138	119	123	111	118	122	113	-9
Scott Valley	39	34	36	36	39	40	44	44	47	45	46	1
Sebastopol	16	111	117	124	121	125	130	132	130	141	143	2
Seventh-day Adventist Abundant Life	56	53	56	46	45	51	51	61	60	59	73	14
Shingle Springs	68	68	75	78	76	69	69	68	67	69	70	1
Sonoma	159	158	172	178	104	111	89	87	88	86	50	-36

# TEN-YEAR MEMBERSHIP OF THE CHURCHES

## OF THE NORTHERN CALIFORNIA CONFERENCE

### 2008-2017

Name	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Gain/ Loss
Stockton Central	395	399	407	426	442	446	446	446	450	459	457	-2
Stockton Fil-Am	74	139	137	136	190	196	228	237	239	247	249	2
Stockton Mayfair	135	142	159	150	161	157	156	161	162	176	179	3
Stockton Spanish	213	181	186	192	199	176	183	174	190	204	224	20
Surprise Valley	4	17	18	18	20	18	17	17	18	15	17	2
Sutter Hill	167	174	169	170	164	164	168	171	165	165	162	-3
Tracy	212	221	225	246	252	260	257	269	264	257	255	-2
Tracy Spanish	87	101	18	121	122	129	105	119	123	110	118	8
The Haven (formerly Elmshaven)	309	303	298	315	303	298	336	348	337	348	341	-7
Ukiah	656	614	614	603	614	620	589	593	589	608	601	-7
Upper Lake	66	59	51	48	47	46	51	56	52	51	51	0
Vacaville	18	104	116	141	131	120	121	113	112	104	106	2
Vallejo Berea	37	89	144	320	319	319	321	331	331	324	322	-2
Vallejo Central	264	265	270	267	268	237	214	217	211	215	214	-1
Vallejo Community	257	275	271	287	324	348	355	389	386	382	376	-6
Weaverville Trinity Lakes	27	28	32	27	26	22	21	21	21	21	21	0
West Sacramento	87	89	92	98	92	99	98	93	99	110	114	4
Whitmore	58	49	51	53	53	52	54	46	46	51	36	-15
Willits	151	156	125	119	124	125	108	109	111	110	109	-1
Willows	36	38	35	32	32	27	28	30	28	26	23	-3
Woodland	17	136	133	105	97	102	99	95	100	102	94	-8
Woodland Spanish	123	136	143	157	194	199	206	203	207	203	203	0
Yountville Signs Memorial	305	306	320	317	306	289	277	273	274	291	294	3
Yreka	244	242	231	227	209	198	201	194	198	200	119	-81
Yuba City	63	148	160	346	346	357	403	412	48	397	336	-61

## Companies

American Canyon Fil-Am	-	-	-	-	80	80	93	96	102	110	113	3
Beiber	12	12	15	15	15	15	15	16	15	17	17	0
Camino Spanish	58	78	78	76	75	76	76	76	76	78	77	-1
Chico Spanish	81	79	85	90	94	100	104	103	106	116	115	-1
Conference Isolated	107	106	209	240	233	229	217	172	169	170	164	-6
Forest Hill	43	41	37	43	40	39	39	39	37	35	36	1
Fremont Chinese	68	77	77	80	81	83	82	82	77	7	77	0
Live Oak Spanish	57	36	41	42	51	51	45	48	44	43	43	0
Natomas Crossroads (disbanded 2009)	-	96	98	-	-	-	-	-	-	-	-	-
Novato Horeb	78	87	87	94	94	92	109	108	123	122	121	-1
Pleasant Hill Hispanic American	-	-	-	-	92	94	94	96	111	111	115	4
Redwood Valley	-	-	-	-	-	0	45	39	38	37	35	-2
Sacramento Indonesian	82	82	81	81	76	72	99	116	103	107	105	-2
Sac Southgate Spanish(disbanded 2010)	96	127	144	-	-	-	-	-	-	-	-	-
Sacramento Tongan	-	-	-	-	-	29	102	104	104	104	98	-6
Shasta Lake Bible Fellowship	39	41	47	53	43	46	49	55	60	63	64	1
Union City	46	48	48	49	49	52	53	54	61	62	63	1
Vallejo Spanish	108	126	133	140	135	133	123	138	144	152	163	11

# TEN-YEAR CONVERSION GROWTH IN THE CHURCHES

## OF THE NORTHERN CALIFORNIA CONFERENCE

### 2008-2017

Name	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total
Alameda E Bay Chinese SDA Church	1	0	0	0	1	1	0	5	6	0	0	14
Alameda SDA Church	0	4	1	0	1	0	1	7	0	4	0	18
All Nations SDA Church of Elk Grove	16	16	16	7	23	3	4	8	8	1	0	102
Alturas SDA Church	2	2	0	0	3	1	0	0	0	0	2	10
American Canyon Fil-Am SDA Church	0	0	0	0	2	6	10	5	1	12	1	37
Anderson SDA Church	3	4	8	9	1	11	14	2	21	3	0	76
Angels Camp SDA Church	0	1	4	6	0	4	3	4	0	0	0	22
Antelope Hills SDA Church	0	5	1	21	1	18	11	11	13	13	0	94
Antioch SDA Church	10	12	25	11	15	6	9	13	13	9	10	133
Arcata McKinleyville SDA Church	24	5	34	26	5	1	1	1	3	9	0	109
Auburn SDA Church	13	8	6	7	9	16	10	7	5	7	7	95
Bieber SDA Company	0	0	0	1	0	0	1	0	0	0	0	2
Brownsville SDA Church	1	37	0	0	0	0	0	3	9	0	0	50
Calistoga SDA Church	0	3	5	4	7	8	7	1	1	1	0	37
Camino SDA Church	84	3	7	5	0	8	6	1	1	7	10	132
Camino Spanish SDA Company	2	21	1	0	0	0	0	0	0	0	0	24
Carmichael SDA Church	19	25	64	9	25	16	12	19	10	23	9	231
Central Valley Korean SDA Church	0	4	4	5	1	5	0	1	0	3	3	26
Chico SDA Church	17	29	15	10	17	15	9	34	11	14	6	177
Chico Spanish SDA Church	7	0	17	3	5	5	3	0	6	9	1	56
Citrus Heights SDA Church	127	17	6	1	8	10	5	4	4	1	6	189
Clearlake SDA Church	0	0	9	5	7	2	6	0	2	2	0	33
Cloverdale SDA Church	4	0	0	1	1	0	0	0	2	0	0	8
Colfax SDA Church	5	6	1	4	4	11	8	0	2	5	0	46
Concord International SDA Church	1	1	14	35	14	3	4	15	2	20	4	113
Concord Spanish Church	4	4	0	0	0	0	0	0	0	0	0	8
Contra Costa Korean SDA Church	2	0	9	3	0	4	2	0	2	1	2	25
Corning SDA Church	39	1	1	3	1	3	1	0	2	1		52
Covelo SDA Church	6	0	1	0	0	0	0	0	0	0	1	8
Crescent City SDA Church	65	11	2	2	9	9		5	5	1	7	116
Dobbins SDA Church	0	0	5	0	5	1	0	0	1	3	1	16
East Bay Fil-Am SDA Church	14	51	12	23	8	10	9	0	1	8		136
El Sobrante Appian Way SDA Church	122	3	2	2	13	77	3	0	0	3	5	230
Escalon SDA Church	0	61	2	11	2	0	4	0	1	0	0	81
Eureka SDA Church	6	10	4	21	12	9	10	9	12	2	3	98
Fairfield Community SDA Church	8	14	10	108	25	27	38	16	15	11	11	283
Fairfield Suisun Spanish SDA Church	69	0	2	15	18	11	6	4	13	2	9	149
Fall River Mills SDA Church	0	0	0	0	0	0	0	0	0	1	0	1
Foresthill SDA Company	0	0	0	3	0	2	0	0	3	0	1	9
Fort Bragg SDA Church	3	16	0	3	3	10	8	0	0	0	0	43
Fortuna SDA Church	6	10	6	1	2	6	6	2	5	2	0	46
Fremont Chinese SDA Company	13	9	0	4		0	0	0	1	0	0	27
Fremont SDA Church	48	7	5	10	201	1			4	5	3	284
Galt SDA Church	5	8	11	12	15	3	15	5	8	6	8	96
Georgetown SDA Church	2	0	1	0	0	0	1	3	0	0	0	7
Golden Feather SDA Church	2	3	1	4	0	0	4	0	0	2	0	16
Gracepoint Adventist Church	5	20	21	19	23	16	38	13	13	5	12	185
Grand Advent SDA Church	20	21	18	14	4	15	7	9	17	19	9	153
Granite Bay SDA Church	0	0	0	0	26	9	29	3	32	40	23	162
Grass Valley SDA Church	8	1	15	28	17	6	0	10	20	9	0	114
Gridley SDA Church	6	168	3	2	7	3	5	4	2	1	1	202
Hayfork SDA Church	8	0	0	4	4	1	0	0	0	0	2	19
Hayward SDA Church	24	9	43	75	23	16	9	10	10	3	11	233
Hayward Spanish SDA Church	0	42	13	29	265	17	10	11	21	25	10	443
Healdsburg SDA Church	4	3	1	8	6	3	4	3	2	4	3	41
Lakeport SDA Church	5	9	6	11	2	3	1	0	5	1	2	45
Life Adventist Church of Berkeley	8	4		2	0	0	0	0	0	0	0	14
Lincoln Amazing Grace SDA Church	16	5	3	23	4	2	1	0	6	5	0	65
Lincoln Spanish SDA Church	0	0	11	9	1	0	0	0	0	0	0	21
Live Oak Spanish SDA Company	0	5	5	0	12	0	0	3	0	0	0	25



# TEN-YEAR CONVERSION GROWTH IN THE CHURCHES

## OF THE NORTHERN CALIFORNIA CONFERENCE

### 2008-2017

Name	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total
Livermore SDA Church	8	2	0	0	1	0	5	5	0	0	0	21
Lockeford SDA Church	4	8	1	0	2	1	2	3	8	2	0	31
Lodi English Oaks SDA Church	13	14	15	16	12	13	22	13	8	7	17	150
Lodi Fairmont SDA Church	12	27	14	12	6	20	1	7	6	10	4	119
Lodi Spanish SDA Church	2	0	0	0	0	0	0	0	0	0	0	2
Lodi Spanish SDA Church	0	0	6	5	15	15	0	3	0	8	6	58
Magalia Upper Ridge SDA Church	2	2	3	13	3	2	3	3	12	0	4	47
Manteca SDA Church	0	76	10	20	60	7	7	5	0	0	5	190
Meadow Vista SDA Church	4	22	6	0	6	6	0	1	1	6	0	52
Middletown SDA Church	5	6	2	6	3	1	4	0	5	6	1	39
Miranda SDA Church	0	2	5	0	0	7	0	0	1	0	1	16
Mount Shasta SDA Church	52	2	4	4	1	0	8	1	10	6	1	89
Napa Community SDA Church	9	11	7	15	20	11	15	7	30	6	8	139
Napa Spanish SDA Church	2	11	5	24	39	7	6	2	16	6	7	125
Napa Valley Korean SDA Church	6	5	15	7	13	17	12	0	21	0	0	96
Natomas Crossroads SDA Company	1	0	1	0	0	0	0	0	0	0	0	2
North Highlands Spanish SDA Company	0	0	0	0	0	0	0	0	0	0	4	4
Northern CA Conference SDA Church	0	2	5	0	2	0	0	17	0	0	0	26
Novato Horeb Haitian SDA Company	3	10	0	11	0	0	18	0	16	0	0	58
Novato SDA Church	2	6	7	7	6	1	0	4	3	1	11	48
Oakland Elmhurst SDA Church	16	54	6	4	4	4	3	2	4	0	5	102
Oakland Immanuel Temple SDA Church	12	3	7	4	0	2	2	4	0	0	0	34
Oakland Market Street SDA Church	18	35	3	21	8	1	1	12	1	0	37	137
Oakland Spanish SDA Church	24	206	31	19	24	30	30	22	41	56	28	511
Olivehurst SDA Church	155	1	8	17	12	7	2	1	0	3	8	214
Orangevale SDA Church	21	14	24	29	17	7	8	8	6	5	0	139
Orland SDA Church	1	0	0	1	0	1	5	1	0	4	1	14
Orleans SDA Church	3	1	2	4	2	0	1	3	0	0	0	16
Oroville SDA Church	14	9	12	36	9	9	18	19	10	8	8	152
Pacific Union College SDA Church	11	17	15	13	5	22	7	12	3	6	11	122
Palo Cedro SDA Church	25	19	5	4	10	15	15	4	10	4	2	113
Paradise Adventist Church	41	10	22	21	20	11	19	17	14	10	15	200
Penn Valley SDA Church	5	1	1	2	8	8	0	0	0	1	2	28
Pittsburg SDA Church	4	290	1	4	4	304	2	2	3	2	1	617
Placerville SDA Church	12	8	39	26	7	2	8	15	9	8	6	140
Pleasant Hill Hispanic-American Adventist Company	0	0	0	0	0	0	2	1	10	0	7	20
Pleasant Hill SDA Church	18	67	31	16	58	6	5	11	18	17	17	264
Rancho Cordova SDA Church	18	12	6	2	0	0	10	0	5	4	2	59
Red Bluff SDA Church	17	7	18	7	6	14	17	9	15	3	3	116
Redding SDA Church	7	2	2	3	0	2	6	7	16	6	10	61
Redwood Valley SDA Company	0	0	0	0	0	0	1	0	0	0	0	1
Richmond Beacon Light SDA Church	1	107	26	15	19	16	2	45	5	0	0	236
Rio Linda SDA Church	1	1	2	2	3	4	1	1	3	0	0	18
Rio Lindo Adventist Academy SDA Church	0	3	0	3	3	1	2	1	0	4	0	17
Rohnert Park Korean SDA Church	1	0	5	1	5	0	2	1	0	0	5	20
Rohnert Park SDA Church	0	0	0	5	0	4	2	4	0	1	0	16
Roseville SDA Church	39	10	15	1	24	11	6	3	7	34	8	158
Round Mountain SDA Church	0	0	0	0	0	0	0	0	0	1	2	3
Sacramento Capitol City SDA Church	6	23	17	4	26	99	32	21	41	0	12	281
Sacramento Central SDA Church	16	107	45	142	128	63	87	54	40	19	23	724
Sacramento Fijian SDA Company	0	0	0	0	0	0	0	0	6	18	5	29
Sacramento Indonesian SDA Church	4	0	0	0	0	0	19	17	7	6	0	53
Sacramento Korean SDA Church	1	0	21	215	0	11	2	14	1	3	2	270
Sacramento Samoan SDA Church	13	3	34	4	1	4	0	21	7	2	0	89
Sacramento Slavic SDA Church	6	0	16	6	2	7	0	1	0	29	1	68
Sacramento Southgate SDA Church	19	19	3	0	15	25	8	1	6	2	10	108
Sacramento Southgate Spanish Company	16	30	14	0	0	0	0	0	0	0	0	60
Sacramento Spanish SDA Church	2	18	13	45	19	21	28	30	47	18	0	241
Sacramento Tongan SDA Company	0	0	0	0	0	9	29	11	0	0	0	49
Sacramento Woodside SDA Church	3	7	3	4	5	8	3	6	9	7	7	62
Sacramento Yugoslavian SDA Church	103	4	1	0	0	0	0	0	0	0	0	108

# TEN-YEAR CONVERSION GROWTH IN THE CHURCHES

## OF THE NORTHERN CALIFORNIA CONFERENCE

### 2008-2017

Name	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Total
San Andreas SDA Church	0	0	9	4	2	0	0	2	0	1	0	18
San Anselmo Spanish SDA Church	8	10	66	13	3	14	9	4	0	18	28	173
San Ramon Valley SDA Church	12	10	19	2	6	1	1	0	0	2	13	66
Santa Rosa SDA Church	7	194	7	7	9	37	4	5	6	2	3	281
Santa Rosa Spanish SDA Church	5	17	30	19	14	12	12	5	9	67	15	205
Scott Valley SDA Church	6	0	3	2	2	0	8	0	1	0	0	22
Sebastopol SDA Church	0	0	6	2	2	3	3	4	10	9	2	41
Seventh-day Adventist Abundant Life Church	5	1	3	0	0	10	3	5	2	0	6	35
Shasta Lake SDA Bible Fellowship Company	9	2	5	6	1	3	1	3	5	3	3	41
Shingle Springs SDA Church	2	0	11	1	0	0	0	0	0	0	0	14
Sonoma SDA Church	4	0	13	8	5	7	7	2	0	0	3	49
St. Helena SDA Church	13	2	6	2	2	4	4	2	2	1	1	39
St. Helena Spanish SDA Church	0	5	4	0	5	0	1	2	0	7	0	24
Stockton Central SDA Church	6	14	11	26	14	4	14	2	13	7	9	120
Stockton Fil-Am SDA Church	30	2	0	0	71	4	44	7	8	11	1	178
Stockton Mayfair SDA Church	13	1	21	4	22	6	8	4	2	19	6	106
Stockton Spanish SDA Church	43	11	8	8	11	12	4	14	25	14	21	171
Surprise Valley SDA Church	2	0	0	0	0	0	0	0	0	0	0	2
Sutter Hill SDA Church	5	8	4	5	1	3	1	8	0	1	2	38
The Haven SDA Church	8	4	1	7	0	3	8	3	5	7	4	50
Tracy SDA Church	12	5	6	98	14	2	2	13		2	7	161
Tracy Spanish SDA Church	31	16	21		30	5	7	8	5	21	6	150
Ukiah SDA Church	9	12	11	20	28	19	6	11	2	26	9	153
Union City SDA Company	0	0	0	0	0	1	1	4	1	0	0	7
Upper Lake SDA Church	1	0	1	0	0	0	0	4	0	0	2	8
Vacaville SDA Church	2	191	7	157	0	6	3	0	0	3	3	372
Vallejo Berea SDA Church	39	10	36	335	4	7	3	1	1	0	0	436
Vallejo Central SDA Church	19	6	12	4	17	27	7	3	0	1	2	98
Vallejo Spanish Company	8	18	6	8	0	0	2	8	6	7	13	76
Valley Community SDA Church	15	23	1	0	26	35	4	40	6	1	3	154
Weaverville Trinity Lakes SDA Church	0	4	5	1	1	0	0	0	0	0	0	11
Weimar Campus SDA Company	0	0	0	0	0	0	0	0	4	7	13	24
West Sacramento SDA Church	1	0	0	12	5	6	0	0	0	1	2	27
Whitmore SDA Church	1	1	4	3	7	0	0	0	0	0	2	18
Willits SDA Church	18	7	2	1	12	11	8	7	4	3	2	75
Willows SDA Church	7	4	3	1	0	1	3	0	2	0	0	21
Woodland SDA Church	3	558	3	3	0	2	1	0	7	1	0	578
Woodland Spanish SDA Church	17	12	11	12	22	8	4	3	3	3	0	95
Yountville Signs Memorial SDA Church	2	1	3	0	10	1	4	2	1	8	5	37
Yreka SDA Church	8	2	5	8	3	0	5	1	2	1	3	38
Yuba City SDA Church	17	14	4	83	8	8	8	8	9	10	1	170
<b>Totals</b>	<b>2020</b>	<b>3157</b>	<b>1373</b>	<b>2301</b>	<b>1848</b>	<b>1512</b>	<b>1023</b>	<b>888</b>	<b>943</b>	<b>906</b>	<b>680</b>	<b>16651</b>

# TREASURER'S REPORT

JOHN D. RASMUSSEN  
TREASURER



The Northern California Conference continues to be blessed by God and the faithful support of its members.

In 2016 and 2017, the combined total tithe income was approximately 81 million dollars. The tithe received by the Northern California Conference supports ministries not only in our conference but also around the world.

During the years 2016 and 2017, the conference had to use some reserve funds in order to continue operating all the various ministries of the conference.

Northern California Conference's operating reserves are invested within the investment policies of the General Conference. Due to God's blessings, the investments have been doing well, and the NCC continues to maintain strong reserves, which is extremely important in a conference of this size.

Income to the conference through trusts and

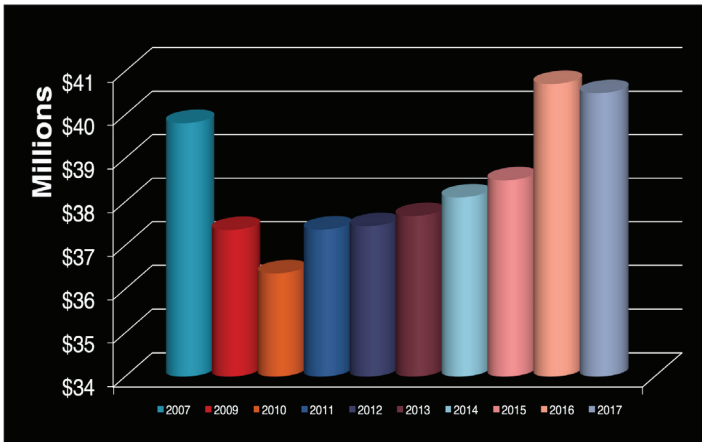
wills, both restricted and unrestricted, totaled approximately 2.3 million for the years 2016 and 2017. This money provides assistance for the conference, churches, and schools. Many ministries benefit from the members who remember the Lord's work in their final estate plans.

The audited financial report (see final book pdf) shows the income and utilization of tithe, non-tithe funds, subsidies from the General Conference and Pacific Union, and other funds.

It is true that the Northern California Conference still has challenges; it still has more needs than it has the funds for. However, God is in control, and members and others are faithful in returning tithe and giving offerings.

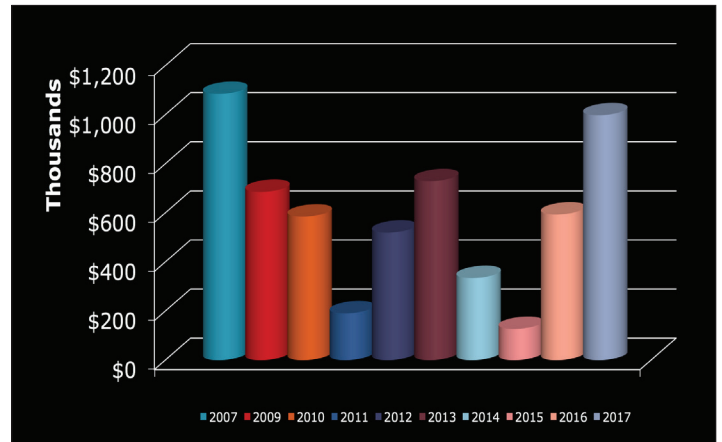
"Now this is the confidence that we have in Him, that if we ask anything according to His will, He hears us" (1 John 5:14).

**The audited financial statements for the two-year period ending December 31, 2017, begin on page 21.**



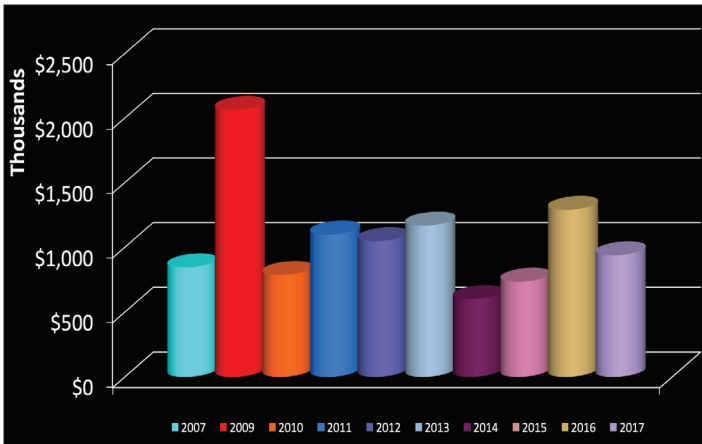
## Tithe Income

This chart shows tithe income for previous years. Individual church listings may be seen on the Tithe and Mission Statement.



## Investment Income

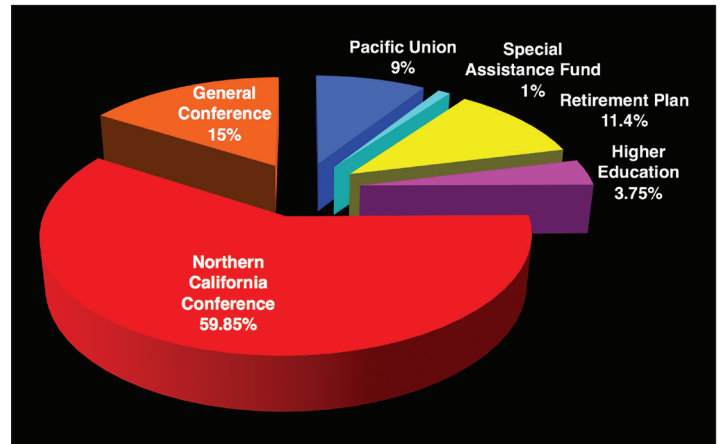
This chart shows the return on investments of operating reserves, according to General Conference policy.



### Bequest Income

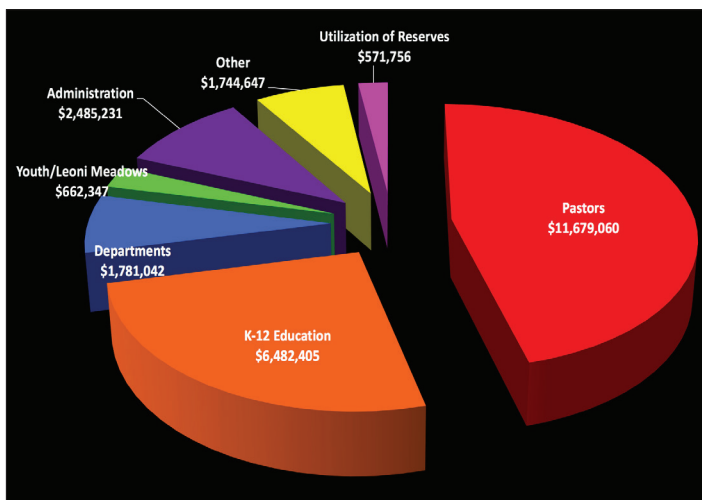
Individuals may remember the work of the Church through wills, trusts and annuities.

This income provides funding for K-12 education, church building subsidies, and other projects.



### Use of Tithe Dollar

This chart shows tithe utilization in 2017.



### NCC Utilization of Retained Tithe

This chart shows how the 2017 tithe retained by the Conference was spent.

**NORTHERN CALIFORNIA CONFERENCE  
OF SEVENTH-DAY ADVENTISTS**

**Audited Unconsolidated Financial Statements**

**Years Ended December 31, 2017 and 2016**



SEVENTH-DAY ADVENTIST® CHURCH

**NORTHERN CALIFORNIA CONFERENCE  
OF SEVENTH-DAY ADVENTISTS**

December 31, 2017 and 2016

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To the Constituents  
Northern California Conference of Seventh-day Adventists  
Pleasant Hill, California

We have audited the accompanying unconsolidated financial statements of Northern California Conference of Seventh-day Adventists (Organization), which comprise the unconsolidated statements of financial position as of December 31, 2017 and 2016, and the related unconsolidated statements of changes in net assets and statements of cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these unconsolidated financial statements in accordance with United States of America accounting principles generally accepted by the Seventh-day Adventist denomination. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of unconsolidated financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these unconsolidated financial statements based on our audits. We conducted our audits in accordance with United States of America auditing standards generally accepted by the Seventh-day Adventist denomination. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the unconsolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the unconsolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the unconsolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the unconsolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the unconsolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, as internal auditors of the General Conference of Seventh-day Adventists, the unconsolidated financial statements referred to above present fairly, in all material respects, the unconsolidated financial position of Northern California Conference of Seventh-day Adventists as of December 31, 2017 and 2016, and the unconsolidated changes in its net assets and its unconsolidated cash flows for the years then ended in conformity with United States of America accounting principles generally accepted by the Seventh-day Adventist denomination.

## Emphasis of Matter

We draw attention to Note 26 to the financial statements, which describes the basis of special presentation. The accompanying unconsolidated financial statements were prepared to present the parent Organization, not consolidating the accounts and activity of two related entities. Accordingly, these unconsolidated financial statements are not intended to be a complete presentation of the Organization's assets, liabilities, revenues, and expenses. Our opinion is not modified with respect to this matter.

## Other Matter

Our report is intended solely for the information and use of the officers of the Organization, its audit review committee, its governing committee, the delegates to its constituency meetings, and the officers and their designees of higher denominational organizations. This report is not intended to be and should not be used by anyone other than these specified parties.

*General Conference Auditing Service*

August 28, 2018



**NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS**  
**Unconsolidated Statements of Financial Position**  
**December 31, 2017 and 2016**

<b>ASSETS</b>	<b>Operating Funds</b>	<b>Plant Funds</b>	<b>Other Funds</b>	<b>2017 Total</b>	<b>2016 Total</b>
<u>Current assets</u>					
Cash and cash equivalents (Note 2)	\$ 4,525,058	-	-	4,525,058	6,449,967
Investments (Note 3)	19,264,297	-	-	19,264,297	16,500,440
Accounts receivable, net (Note 5)	9,465,800	-	-	9,465,800	10,242,142
Notes and loans receivable, current portion (Note 7)	109,195	-	-	109,195	181,549
Cash held for agency (Note 2)	41,025	-	-	41,025	93,548
Other current assets (Note 10)	779,995	-	-	779,995	532,491
*Inter-fund receivables (Note 6)	951,180	-	-	*	*
Total current assets	<u>35,136,550</u>	<u>-</u>	<u>-</u>	<u>34,185,370</u>	<u>34,000,137</u>
<u>Land, buildings and equipment, net (Note 9)</u>					
For use by conference, net	-	7,025,752	-	7,025,752	7,532,215
For use by affiliated entities, net	-	88,046,719	-	88,046,719	89,824,335
<u>Other assets</u>					
Retirement receivable (Note 5)	251,300	-	-	251,300	311,220
Notes and loans receivable, long-term (Note 7)	1,295,931	-	-	1,295,931	1,457,897
Real estate	37,001	-	-	37,001	1,182,001
For other than operating:					
Cash and investments (Notes 3,15)	-	8,404,841	10,070,440	18,475,281	8,947,960
Interest receivable (Note 15)	-	26,426	13,434	39,860	19,807
Notes and loans receivable (Notes 7)	-	1,696,582	1,088,444	2,785,026	2,521,782
Held for split-interest agreements (Note 15)	-	-	9,977,539	9,977,539	10,876,848
Owned share of workers compensation fund held by Pacific Union Conference	-	-	4,870,830	4,870,830	4,461,679
Total other assets	<u>1,584,232</u>	<u>105,200,320</u>	<u>26,020,687</u>	<u>37,732,768</u>	<u>29,779,194</u>
Total assets	<u>\$ 36,720,782</u>	<u>105,200,320</u>	<u>26,020,687</u>	<u>166,990,609</u>	<u>161,135,881</u>
<b>LIABILITIES</b>					
<u>Current liabilities</u>					
Accounts payable (Note 12)	\$ 5,508,575	-	-	5,508,575	7,024,817
Deferred income and deposits	32,084	-	-	32,084	55,754
Agency accounts	41,025	-	-	41,025	93,548
*Inter-fund payables (Note 6)	651,104	-	-	*	*
Total current liabilities	<u>6,232,788</u>	<u>-</u>	<u>-</u>	<u>5,581,684</u>	<u>7,174,119</u>
<u>Other liabilities</u>					
Accrued retirement, long-term (Note 12)	1,011,000	-	-	1,011,000	1,105,689
For other than operating:					
Accounts payable	-	2,719,835	-	2,719,835	-
Distributions payable	12,500	-	-	12,500	1,157,500
Notes and loans payable (Note 13)	-	1,077,340	-	1,077,340	1,239,441
Liability for annuity agreements (Note 15)	-	-	3,135,875	3,135,875	3,421,704
Liability for split-interest agreements (Note 15)	-	-	4,025,094	4,025,094	4,430,458
Liability to depositors (Notes 15,17)	-	-	6,854,307	6,854,307	5,471,210
*Inter-fund payables (Notes 6,15)	-	-	300,076	*	*
Total other liabilities	<u>1,023,500</u>	<u>3,797,175</u>	<u>14,315,352</u>	<u>18,835,951</u>	<u>16,826,002</u>
Total liabilities	<u>7,256,288</u>	<u>3,797,175</u>	<u>14,315,352</u>	<u>24,417,635</u>	<u>24,000,121</u>
<b>NET ASSETS</b>					
Unrestricted: unallocated	1,344,516	-	-	1,344,516	1,298,900
Unrestricted: allocated operating	26,397,196	-	-	26,397,196	25,685,025
Unrestricted: allocated capital	-	7,408,014	-	7,408,014	2,026,466
Unrestricted: allocated other funds	-	-	6,311,442	6,311,442	6,065,780
Unrestricted: net invested in plant	-	93,995,131	-	93,995,131	95,954,010
Total unrestricted	<u>27,741,712</u>	<u>101,403,145</u>	<u>6,311,442</u>	<u>135,456,299</u>	<u>131,030,181</u>
Temporarily restricted (Note 18)	1,722,782	-	2,665,750	4,388,532	3,831,434
Permanently restricted (Note 19)	-	-	2,728,143	2,728,143	2,274,145
Total net assets	<u>29,464,494</u>	<u>101,403,145</u>	<u>11,705,335</u>	<u>142,572,974</u>	<u>137,135,760</u>
Total liabilities and net assets	<u>\$ 36,720,782</u>	<u>105,200,320</u>	<u>26,020,687</u>	<u>166,990,609</u>	<u>161,135,881</u>

\*Inter-fund borrowing is eliminated in combined totals.

See accompanying notes.



**NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS**  
**Unconsolidated Statements of Changes in Net Assets, Page 1 of 2**  
**Years ended December 31, 2017 and 2016**

<b>CHANGES IN UNRESTRICTED NET ASSETS</b>	<b>Operating Funds</b>	<b>Plant Funds</b>	<b>Other Funds</b>	<b>2017 Total</b>	<b>2016 Total</b>
<u>Unrestricted revenues and support:</u>					
Gross tithe income	\$ 40,500,365	-	-	40,500,365	40,712,263
Tithe percentages passed on	(10,143,289)	-	-	(10,143,289)	(10,625,307)
Net tithe income	30,357,076	-	-	30,357,076	30,086,956
Gross sales	1,803,007	-	-	1,803,007	1,590,074
Less: cost of goods sold	(1,310,079)	-	-	(1,310,079)	(1,210,417)
Net sales	492,928	-	-	492,928	379,657
Tithe exchanged with General Conference	(404,121)	-	-	(404,121)	(439,777)
Non-tithe exchanged with General Conference	404,121	-	-	404,121	439,777
Church schools and academies	9,470,629	-	-	9,470,629	9,083,446
Church schools, academies, and churches - locally funded	13,123,028	-	-	13,123,028	13,285,037
Departmental fees and sales	1,330,336	-	-	1,330,336	1,781,755
Property rental income	13,200	-	-	13,200	13,700
Investment income	1,047,372	-	312,545	1,359,917	843,181
Deferred gifts received	39,101	-	-	39,101	1,382,065
Leoni Meadows operating income	1,565,760	-	-	1,565,760	1,473,800
Subsidies (Note 23)	78,248	-	-	78,248	96,347
Donations	16,444	-	-	16,444	771
Gift portion split-interest agreements added (Note 16)	-	-	-	-	12,158
Actuarial adjustments unrestricted split-interest agreements	-	-	(179,003)	(179,003)	(187,099)
Total unrestricted revenues	57,534,122	-	133,542	57,667,664	58,251,774
Net assets released from restriction (Note 18)	3,187,712	-	-	3,187,712	3,121,702
Total unrestricted revenues and support	60,721,834	-	133,542	60,855,376	61,373,476
<u>Expenses and losses:</u>					
<u>Program services function</u>					
Church ministries	15,205,744	19,165	-	15,224,909	15,312,672
Educational	19,371,987	334,582	-	19,706,569	19,014,863
Health and humanitarian	149,450	916	-	150,366	122,184
Leoni Meadows	2,101,848	187,144	-	2,288,992	2,359,794
Adventist Book Center	485,620	-	-	485,620	425,142
Other	1,271,793	62,301	-	1,334,094	1,215,426
Total program services function	38,586,442	604,108	-	39,190,550	38,450,081
<u>Supporting services function</u>					
Administration - office resources	3,174,903	60,386	-	3,235,289	3,703,290
Administration - locally funded employees	12,471,116	-	-	12,471,116	12,844,546
Defined benefit plan contributions	5,261,497	-	-	5,261,497	4,907,050
Other	355,063	33,509	-	388,572	1,765,528
Total supporting services function	21,262,579	93,895	-	21,356,474	23,220,414
Total expenses and losses	59,849,021	698,003	-	60,547,024	61,670,495
Net increase (decrease) from operations	872,813	(698,003)	133,542	308,352	(297,019)
<u>Non-operating activity</u>					
Non-operating revenues and expenses (Note 20)	-	(672,681)	(96,317)	(768,998)	74,347
Non-operating gains (losses) (Note 20)	(333,232)	9,616	533,035	209,419	24,843
Transfers between funds (Note 20)	210,667	280,889	(491,556)	-	-
Released from restrictions (Note 18)	-	-	166,958	166,958	507,333
Increase (decrease) before activity related to property used by affiliates	750,248	(1,080,179)	245,662	(84,269)	309,504
For property used by affiliates:					
Donations of property	-	1,601,616	-	1,601,616	3,882,206
Gain (loss) on sale of property	7,539	252,690	-	260,229	637,658
Gain (loss) on property loss	-	5,048,455	-	5,048,455	-
Depreciation expense	-	(2,399,913)	-	(2,399,913)	(2,330,011)
Increase (decrease) unrestricted net assets	757,787	3,422,669	245,662	4,426,118	2,499,357

See accompanying notes.



**NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS**  
**Unconsolidated Statements of Changes in Net Assets, Page 2 of 2**  
**Years ended December 31, 2017 and 2016**

	Operating Funds	Plant Funds	Other Funds	2017 Total	2016 Total
<b>CHANGES IN UNRESTRICTED NET ASSETS</b>					
Increase (decrease) unrestricted net assets	\$ 757,787	3,422,669	245,662	4,426,118	2,499,357
<b>CHANGES IN TEMPORARILY RESTRICTED NET ASSETS</b>					
<u>Restricted income</u>					
Subsidies and appropriations (Note 23)	2,279,839	-	-	2,279,839	2,196,168
Offerings and donations	939,642	-	-	939,642	843,590
Investment income	-	-	413,466	413,466	239,039
Deferred gifts received	68,418	-	-	68,418	10,056
Gift portion split-interest agreement added (Note 16)	-	-	36,470	36,470	99,507
Actuarial adjustment restricted agreements (Notes 16)	-	-	173,935	173,935	50,842
Restricted income received (Note 18)	3,287,899	-	623,871	3,911,770	3,439,202
Net assets released to unrestricted (Note 18)	(3,187,714)	-	(166,958)	(3,354,672)	(3,629,035)
Increase (decrease) temporarily restricted net assets	100,185	-	456,913	557,098	(189,833)
<b>CHANGES IN PERMANENTLY RESTRICTED NET ASSETS</b>					
<u>Restricted income</u>					
Endowment additions (Note 19)	-	-	453,998	453,998	49,780
Increase (decrease) permanently restricted net assets	-	-	453,998	453,998	49,780
Increase (decrease) in net assets	857,972	3,422,669	1,156,573	5,437,214	2,359,304
Net assets, beginning of year	28,606,522	97,980,476	10,548,762	137,135,760	134,776,456
Net assets, end of year	\$ 29,464,494	101,403,145	11,705,335	142,572,974	137,135,760

See accompanying notes.

**NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS**  
**Unconsolidated Statements of Cash Flows**  
**Years ended December 31, 2017 and 2016**

	Operating Funds	Plant Funds	Other Funds	2017 Total	2016 Total
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
Increase (decrease) in net assets	\$ 857,972	3,422,669	1,156,573	5,437,214	2,359,304
<u>Adjustments to reconcile net income to net cash provided by operating activities</u>					
Depreciation expense (Note 9)	-	3,097,917	-	3,097,917	3,009,746
Noncash distributions of real estate	1,145,000	-	-	1,145,000	(1,145,001)
(Gain) loss on sale of plant assets	-	-	(638,189)	(638,189)	-
(Gain) loss on sale of real estate	-	(50,887)	-	(50,887)	(637,657)
Donations of property used by affiliated entities	-	(1,385,005)	-	(1,385,005)	(3,882,206)
Provision for allowance for uncollectable accounts	-	-	-	-	(10,152)
Unrealized (gain) loss on value of investments	(630,995)	(8,143)	-	(639,138)	(223,803)
Annuity fund (increase) decrease	-	-	(101,222)	(101,222)	41,261
Irrevocable trust fund (increase) decrease	-	-	93,192	93,192	143,961
Non-operating donations received	-	-	8,030	8,030	(185,222)
(Increase) decrease accounts receivable	776,342	-	-	776,342	(1,161,951)
(Increase) decrease cash held for agency	52,523	-	-	52,523	(22,423)
(Increase) decrease other current assets	(247,504)	-	-	(247,504)	117,865
(Increase) decrease other non-current assets	-	-	(409,151)	(409,151)	(376,578)
Increase (decrease) accounts payable	(1,610,931)	-	-	(1,610,931)	749,981
Increase (decrease) deferred income	(23,670)	-	-	(23,670)	26,948
Increase (decrease) agency liability	(52,523)	-	-	(52,523)	22,406
Net cash provided (used) from operating activities	<u>266,214</u>	<u>5,076,551</u>	<u>109,233</u>	<u>5,451,998</u>	<u>(1,173,521)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
Proceeds from maturity of investments	4,059,651	11,267,631	6,510,328	21,837,610	23,848,952
Purchase of investments	(5,739,761)	(19,381,274)	(7,213,851)	(32,334,886)	(20,677,863)
Proceeds from sale of residences	-	1,112,378	1,497,465	2,609,843	2,057,878
Purchases of plant assets	-	(490,324)	-	(490,324)	(284,973)
New loans receivable issued	-	(525,778)	(363,750)	(889,528)	(876,560)
Payments received on loans receivable	234,320	567,139	61,286	862,745	1,530,157
Net cash provided (used) from investing activities	<u>(1,445,790)</u>	<u>(7,450,228)</u>	<u>491,478</u>	<u>(8,404,540)</u>	<u>5,597,591</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>					
Proceeds from external borrowing	-	-	-	-	47,943
Principal payments on notes payable	-	(162,101)	-	(162,101)	(900,393)
(Increase) decrease other accounts receivable	59,920	(26,343)	(95,441)	(61,864)	(105,359)
Proceeds (payments) inter-fund borrowing	339,747	(157,714)	(182,033)	-	-
Proceeds (payments) accounts payable	(1,145,000)	2,719,835	-	1,574,835	1,157,500
New gift agreements cash received	-	-	57,510	57,510	1,034,434
Non-operating investment income	-	-	(855,565)	(855,565)	(17,101)
Payments to annuitants	-	-	(432,451)	(432,451)	(460,571)
Payments to income beneficiaries	-	-	(56,205)	(56,205)	(66,891)
Payments on behalf of trustors	-	-	(114,464)	(114,464)	(298,974)
Matured gifts distributed	-	-	(759,156)	(759,156)	(3,687,867)
Donations for plant assets and endowments	-	-	453,997	453,997	49,779
Net proceeds from agency depositors	-	-	1,383,097	1,383,097	91,246
Net cash provided (used) from financing activities	<u>(745,333)</u>	<u>2,373,677</u>	<u>(600,711)</u>	<u>1,027,633</u>	<u>(3,156,254)</u>
Increase (decrease) cash and cash equivalents	(1,924,909)	-	-	(1,924,909)	1,267,816
Cash and cash equivalents, beginning of year	6,449,967	-	-	6,449,967	5,182,151
Cash and cash equivalents, end of year	<u>\$ 4,525,058</u>	<u>-</u>	<u>-</u>	<u>4,525,058</u>	<u>6,449,967</u>

Supplemental cash flow data:

Cash paid during 2017 and 2016 for interest (other than for inter-fund borrowing) was \$45,219 and \$79,459, respectively, (from Plant Fund to Pacific Union Conference Revolving Fund). Revenue for 2017 and 2016 included non-cash donations received, in the form of church and school properties added, of \$1,601,616 and \$3,882,206, respectively.

See accompanying notes.



**NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS**  
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**Note 1 – Organizational description and summary of significant accounting policies**

Organization structure

Seventh-day Adventist congregations within Northern California have formed Northern California Conference of Seventh-day Adventists (Organization).

The Organization's primary purpose is to spread the gospel of Jesus Christ throughout its territory. The Organization supports the operations of all churches and schools in its territory, and is a member organization of Pacific Union Conference of Seventh-day Adventists. The Organization holds legal title to all denominational property in its territory, and performs certain fiduciary duties. The Organization also operates the Sacramento and Pleasant Hill, California, Adventist Book Center (ABC) stores, as a department. The ABC sells religious literature and related merchandise to constituents and their families. The Organization receives most of its revenue in the form of contributions from individuals in its constituent congregations. The ABC receives most of its revenues from the sale of its merchandise.

The Organization is a religious not-for-profit organization, and is exempt from federal, state, and local income taxes under the provision of Section 501(c)(3) of the Internal Revenue Code, and corresponding sections of applicable state and local codes, except for taxes on Unrelated Business Income as described in Sections 511-514 of the Internal Revenue Code.

Summary of significant accounting policies

(a) Basis of accounting: The significant accounting policies of the Organization are essentially the same as generally accepted accounting principles for not-for-profit organizations as promulgated by the Financial Accounting Standards Board. The significant policies are described below to enhance the usefulness of the financial statements. The financial statements of the Organization have been prepared on the accrual basis of accounting. In conformity with the accrual basis of accounting, the Organization has evaluated events that occurred subsequent to the financial statement date, up to August 28, 2018, which is the date the financial statements were issued.

(b) Use of estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(c) Restricted resources: The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Changes in Net Assets as net assets released from restrictions.

The Organization reports gifts of land, buildings, and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Components of unrestricted activity: Unrestricted activity is separated between operating and non-operating activity. Operating activity is defined as the regular recurring revenue and expense related to the core ministries of the Organization. Other activity, such as transfers between funds, additions and deletions related to church and school properties, and most of the activity of funds other than the operating fund, is classified as non-operating activity.

(d) Plant assets and depreciation: Plant assets are recorded at cost when purchased or at fair value at date of gift when donated. Plant assets that cost less than \$3,000 are not capitalized, but are charged to expense. Depreciation of land improvements, buildings, and equipment is provided over the estimated useful lives of the respective assets on a straight-line basis. The useful lives used are the following: land improvements 5 to 20 years; buildings 20 to 40 years; and equipment 3 to 10 years. Depreciation expense is recorded in the Plant Fund, and is distributed among the operating expense reported in the Statement of Changes in Net Assets by the various program and supporting services functions that use those assets. The Organization holds legal title to properties that are used by local congregations and other affiliated entities. The historical cost of these properties, and related accumulated depreciation, is included in the Plant Fund, and the related depreciation expense is recorded as non-operating expense in the Statements of Change in Net Assets. (See Note 9.)

Uses of operating funds for plant acquisitions and debt service payments are accounted for as committee approved transfers to the Plant Fund. Such transfers include depreciation funding as well as additional movements of resources from operating funds to the plant fund. Restricted proceeds from the sale of assets and restricted income from plant fund investments are recorded as restricted support. Both principal and interest payments made to retire plant fund debt are recorded in the Plant Fund.

(e) Cash and cash equivalents: Cash equivalents are highly liquid assets held for operating purposes, which are readily convertible to cash and have a maturity date of less than three months from date of acquisition. Cash and investments held for purposes other than operating are not classified as cash and cash equivalents. The increase or decrease in non-operating cash and investments is reported in the Statement of Cash Flows as proceeds or purchases of investments.

(f) Fair value of financial instruments - Following are major methods and assumptions used to estimate fair values:

Short-term financial instruments are valued at their carrying amounts included in the Statement of Financial Position, which are reasonable estimates of fair value due to the relatively short period to maturity of the instruments. This applies to cash, cash equivalents, accounts receivable, and certain current liabilities.

Investment securities are valued at fair value, which is determined by the obtainable market value estimate at the reporting date for those or similar securities. The difference between aggregate fair value and historical cost for each type of security is recorded in a valuation account. The change in the valuation account during each period is recognized as a gain or loss.

Loans receivable are valued at the amortized amount receivable at the reporting date. An allowance has been recorded based on an estimate of amounts which are not expected to be collected. Because these loans, by intent and practice, are expected to be held to maturity, the carrying amount approximates the discounted value of future cash flows expected to be received. Because of the difficulty and inherent subjectivity involved in determining fair values, which is not susceptible to independent verification, management has concluded that the amortized face value of loans receivable from related or affiliated entities approximates fair value.

Loans payable are valued at the amortized amount payable as of the reporting date. Because these loans, by intent and practice, are expected to be amortized to maturity, the carrying amount approximates the discounted value of future cash flows expected to be paid. Because of the difficulty and inherent subjectivity in determining fair values, which is not susceptible to independent verification, management has concluded that the amortized face value of loans payable to related or affiliated entities approximates fair value. Further, because a reasonable estimate of fair value could not be made without incurring excessive costs, management has not attempted to estimate the fair value of any loans payable to creditors that are not related to affiliated entities.

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**Note 1 – Organizational description and summary of significant accounting policies (continued)**

(g) Current assets and liabilities: Assets and liabilities are classified as current or long-term, depending on their characteristics. This excludes from current assets, cash and claims to cash that are restricted to use for other than current operations, or are committed for the acquisition or construction of plant assets or for the liquidation of plant fund debt. This excludes from current liabilities the long-term portion of all debt, and plant fund debt payable within the next fiscal year to the extent covered by designated plant fund liquid assets. Working capital (current assets less current liabilities) for the Organization usually reflects working capital of only the operating funds, since usually no assets or liabilities of the plant fund are classified as current.

This excludes from current liabilities: the long-term portion of all debt, payable within the next fiscal year to the extent covered by plant fund liquid assets, or amounts held as fiscal agent for others. Working capital (current assets less current liabilities) for the Organization usually reflects the working capital of the operating funds only, since no assets or liabilities of the plant, annuity, agency, endowment, or irrevocable split-interest agreement funds are classified as current.

(h) Accounts receivable: Accounts receivable are shown at the amounts due for services rendered. No interest is charged for past due accounts, which are accounts with balances thirty days or older. An allowance is recorded for uncollectable accounts based on historical experience. When an account is deemed uncollectable, it is written off against the allowance.

(i) Inventory and supplies: Inventory is valued at lower of cost or market using the first-in, first-out method. Merchandise and items held for sale are classified as inventory. Supplies held for future consumption are classified as prepaid expense.

(j) Investment income: Income from investments, loans, and similar assets is accounted for in the fund owning the assets.

(k) Split-interest agreements: The Organization acts as a trustee of and/or is a partial beneficial interest in several charitable and/or other split-interest agreements. Other organizations are partial beneficiaries of some of these agreements. For those agreements that are irrevocable, the respective donated assets are recorded by the Organization at fair value at the date of gift or acceptance of agreement. For those agreements, liabilities are recorded for the present value of the amount due to income beneficiaries and other remainder beneficiaries. Conservative discount rates are used to compute the present value of such liabilities. Standard actuarial tables and conservative interest rates are used to compute liabilities due to annuitants. For those irrevocable agreements that are unconditional, the Organization's remainder interest is classified as temporarily restricted depending on the terms of the agreements. For those irrevocable agreements that are conditional, a liability is recorded as a refundable advance in an amount equal to the value of the respective trust assets. (For additional details, see notes 14, 15, and 16).

(l) Accounting for gift annuities: Gift annuities are recorded by the actuarial method. Under this method, assets are recorded at fair value at date of gift. The corresponding credit is to annuities payable for the present value of the future annuity payments based upon acceptable life expectancy tables. Investment income and gains are credited, and the contractual periodic payments to the annuitant and investment losses are charged to the annuities payable liability. The actuarial present value of annuities payable is recalculated periodically based upon revised life expectancies and interest assumptions. Upon maturity of an annuity, the remaining net assets are generally distributed to current operating funds. The Organization administers numerous gift annuities for residents of California. California statutes specify the type of investments that are allowed for charitable gift annuities. The Organization is in compliance with these statutes.

(m) Affiliated organizations: The Organization operates through several organizations with which it is affiliated by reason of economic interest and/or shared membership on the respective governing committees. The financial statements of these other organizations are not consolidated with this Organization. Inter-organization transactions carried on in the ordinary course of business are handled through current accounts receivable and payable, and are settled generally on a monthly basis. Other financial transactions involving loans and appropriations are detailed in Notes 7, 13, and 23 below. These other organizations are:

Rio Lindo Adventist Academy (Academy): A Christian secondary school, which is an unincorporated entity serving the Organization's territory. It is governed by a committee whose chairman is the president of the Organization. The Organization makes annual operating and capital appropriations to the Academy. Legal title to real property used by the Academy is vested in the Organization. The cost and accumulated depreciation of the property is included in the financial statements of the Organization.

Napa Valley Adventist Retirement Estates (NVARE): A separate unincorporated entity which is generally self-supporting, governed by a Board of Trustees whose chairman is the treasurer of the Organization. Legal title to NVARE's real property is vested in the Organization; asset values are accounted for in the Organization's financial statements.

(n) Fund accounting: To ensure observance of limitations and restrictions placed on the use of resources available to the Organization, the accounts are maintained in accordance with the principles of fund accounting. Resources are classified for accounting and reporting into funds established according to their nature and purposes. Separate accounts are maintained for each fund; however, in the accompanying financial statements, funds have been combined into groups, and totals are presented for the Organization as a whole. The funds and fund groups are described in further detail below. Separate financial statements for each of the funds are prepared by the Organization. Leoni Meadows Operating Fund and Forestry Fund are combined into one fund.

Operating funds: Unrestricted and restricted resources available for current operations. This fund group reflects the combined financial activity of the Conference Operating Fund, Leoni Meadows Operating Fund, and the Adventist Book Center.

Plant funds: The Unexpended Plant and Net Invested in Plant Funds. The Unexpended Plant Fund represents resources that were donor restricted or conference committee allocated for plant acquisitions. Since operating resources allocated by the conference executive committee can be returned to the Operating Fund by action of this committee, they are included in the Unrestricted section of Net Assets, and appear as Allocated Net Assets. This balance includes the unused portion of funded depreciation, additional funds transferred for plant acquisitions, proceeds from sale of plant assets, and unrestricted plant fund investment earnings. The Net Invested in Plant Fund represents plant assets acquired, respective accumulated depreciation, and any respective debt. A separate Plant Fund financial statement is prepared by the Organization as supplementary information.

Other funds: A combination of the Annuity, Irrevocable Trust, Agency, Endowment, and Donor Advised Funds.

Annuity fund: Represents resources that have been received according to conditions stated in Gift Annuity Agreements. By denominational policy all assets received are to be held until maturity, and until then, no portion of such resources received may be used except to meet the regular annuity payments according to the terms of the Agreements.

Irrevocable trust fund: An accounting entity for assets that are held in a trustee capacity. This fund is limited to certain conditional and unconditional irrevocable trust agreements that name the Organization as trustee.

Agency fund: An accounting entity for funds that are received by the Organization as fiscal agent for other organizations. These funds may be pooled or otherwise invested as directed, and all income and principal is used as directed by the depositors.

Endowment fund: Represents funds that are subject to restrictions of gift instruments requiring that the principal be held in perpetuity, be invested, and only the income from such investments be used. Further information about endowments is included in paragraphs (o) through (q) below.



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**Note 1 – Organizational description and summary of significant accounting policies (continued)**

Donor advised fund: Represents funds given to the Organization by donors. The donors periodically recommend to the Organization distributions of the funds.

(o) Interpretation of state law regarding endowment assets:

The Organization's Investment and Endowment Committee (Committee) has interpreted the California Prudent Management of Institutional Funds Act (CPMIFA) to require the preservation of the purchasing power of donor-restricted endowments, unless explicit donor stipulations provide otherwise.

As a result of this interpretation, the Organization classifies as permanently restricted net assets:

- (a) The original value of gifts donated as permanent endowments.
- (b) The original value of subsequent gifts to the permanent endowment, and
- (c) Accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the endowment.

If endowment assets earn investment returns beyond the amount necessary to maintain the endowment assets' purchasing value, that excess is available for appropriation and, therefore, is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization.

In accordance with CPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowments:

- (1) The duration and preservation of the endowment.
- (2) The purposes of the Organization and of the donor-restricted endowment.
- (3) General economic conditions.
- (4) The possible effect of inflation and deflation.
- (5) The expected total return from income and the appreciation of investments.
- (6) Other resources of the Organization.
- (7) The investment policies of the Organization.

(p) Endowment investment policies – return objectives, risk parameters, and strategies

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs supported by its endowments while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted endowments that the Organization must hold in perpetuity or for a donor-specified period, as well as committee-designated (quasi) endowments.

Under this policy, as approved by the Committee, the endowment assets are invested in a manner that is intended to produce results that approximate the price and yield results, net of fees, of a Policy Index comprised of passive indexes (S&P 500 Index, MSCI EAFE Index and other similar indexes) while assuming positive risk-adjusted results relative to the Policy Index. The Organization expects its total endowments, over time, to provide an average rate of return of at least three percent of the average fund over the last 12 quarters plus the rate of inflation (as measured by the Consumer Price Index) and an additional two percent real growth. Actual returns in any given year may vary from this amount.

To satisfy its long-term rate-of-return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Organization targets a diversified asset allocation that places a significant emphasis on equity, fixed income, and cash equivalents to achieve its long-term return objectives within prudent risk constraints. The Organization places endowment assets into a range of financial instruments: up to 10% in Cash, up to 35% in the Pacific Union Income Fund, 5% to 15% in Intermediate-Term Bonds, 13.3% to 23.3% in Large Capital Equities, 13.3% to 23.3% in Small/Mid Capital Equities, and 13.3% to 23.3% in International Equities.

(q) Endowment spending policies and relation to investment objectives

The Organization has adopted an endowment spending policy that directs it to establish a "Current Spending Rate" (CSR) and a "Spending Rate Target" (SRT). The CSR is determined periodically by the Committee in order to balance the need for current program funding against the need to reinvest a portion of the earnings for endowment growth and inflation protection. The SRT is calculated annually at year-end. The annual SRT may be adjusted as directed by the Committee. Any amount earned in excess of the current year's spending rate will be held as temporarily restricted in the fund and released subject to Committee approval.

In establishing this policy, the Organization considered the long-term expected return on its endowments. Accordingly, over the long term, the Organization expects the current spending policy to allow its endowments to grow at an average of two percent annually. This is consistent with the Organization's objective to maintain the purchasing power of the endowment assets held in perpetuity or for a specified term as well as to provide additional real growth through new gifts and investment return.

**Note 2 – Cash and cash equivalents**

	<b>Conference Operating</b>	<b>Leoni Meadows</b>	<b>ABC</b>	<b>2017</b>	<b>2016</b>
Imprest cash	\$ 2,984	15,550	2,130	20,664	26,050
Bank checking and savings accounts	3,442,364	320,862	100,950	3,864,176	5,111,056
Money market accounts	656,310	-	-	656,310	1,195,574
US Treasury Bills < 90 Days	24,933	-	-	24,933	210,835
Less: Cash held for agency	(41,025)	-	-	(41,025)	(93,548)
Total cash and cash equivalents, 2017	<u>\$ 4,085,566</u>	<u>336,412</u>	<u>103,080</u>	<u>4,525,058</u>	
Total cash and cash equivalents, 2016	<u>\$ 5,985,415</u>	<u>378,013</u>	<u>86,539</u>		<u>6,449,967</u>



**NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS**  
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**Note 3 – Investments**

	2017			2016		
	Cost	Fair Value	Unrealized Appreciation (Decline)	Cost	Fair Value	Unrealized Appreciation (Decline)
<u>Carrying amount and fair value</u>						
<u>Investments held for operating</u>						
Pacific Union Income Fund	\$ 10,451,257	10,968,354	517,097	7,952,911	8,247,051	294,140
General Conference Income Fund	2,029,823	2,148,829	119,006	1,993,248	2,021,430	28,182
U.S. government obligations	1,721,246	1,710,989	(10,257)	1,856,865	1,849,498	(7,367)
Collateralized mortgage obligations	246,826	242,578	(4,248)	483,650	470,713	(12,937)
Asset backed securities	186,701	186,348	(353)	324,874	326,134	1,260
Municipal obligations	142,277	138,809	(3,468)	280,349	274,677	(5,672)
Corporate bonds	833,829	805,639	(28,190)	1,272,590	1,228,329	(44,261)
Foreign bonds and notes	100,468	99,137	(1,331)	297,658	293,651	(4,007)
Equity securities	-	-	-	28,352	28,352	-
SDA index funds	2,162,547	2,963,614	801,067	1,304,368	1,760,605	456,237
Total investments held for operating	\$ 17,874,974	19,264,297	1,389,323	15,794,865	16,500,440	705,575

	2017			2016		
	Cost	Fair Value	Unrealized Appreciation (Decline)	Cost	Fair Value	Unrealized Appreciation (Decline)
<u>Carrying amount and fair value</u>						
<u>Investments held for other than operating</u>						
<u>Investments not held for split-interest agreements</u>						
Pacific Union Income Fund**	\$ -	-	-	400,000	452,752	52,752
Totals for operating fund	-	-	-	400,000	452,752	52,752
Checking accounts	20,591	20,591	-	21,501	21,501	-
Money market accounts	5,510,438	5,510,438	-	35,189	35,189	-
Pacific Union Income Fund	2,769,788	2,779,481	9,693	131,596	132,545	949
SDA index funds	95,815	94,331	(1,484)	94,703	93,820	(883)
Totals for plant fund	8,396,632	8,404,841	8,209	282,989	283,055	66
Checking accounts	3,715	3,715	-	3,715	3,715	-
Time deposits (less than 3 months)	82,786	82,786	-	82,703	82,703	-
Pacific Union Income Fund	5,909,152	6,273,969	364,817	4,980,627	5,251,342	270,715
Totals for agency fund	5,995,653	6,360,470	364,817	5,067,045	5,337,760	270,715
Checking accounts	14,644	14,644	-	16,328	16,328	-
Pacific Union Income Fund	1,166,254	1,206,234	39,980	673,538	700,239	26,701
SDA index funds	1,706,510	2,489,092	782,582	1,670,130	2,157,826	487,696
Totals for endowment fund	2,887,408	3,709,970	822,562	2,359,996	2,874,393	514,397
Total investments not held for split-interest agreements	17,279,693	18,475,281	1,195,588	8,110,030	8,947,960	837,930

<u>Investments held for split-interest agreements</u>						
Checking accounts	1,077	1,077	-	7,351	7,351	-
Money market accounts	3,534	3,534	-	64,339	64,339	-
Pacific Union Income Fund	679,078	711,344	32,266	660,036	680,604	20,568
U.S. government obligations	1,449,486	1,436,638	(12,848)	1,604,339	1,604,801	462
SDA index funds	1,145,733	1,484,411	338,678	1,317,523	1,496,902	179,379
Totals for annuity fund	3,278,908	3,637,004	358,096	3,653,588	3,853,997	200,409
Checking accounts	(3,471)	(3,471)	-	5,671	5,671	-
Money market accounts	245,177	245,177	-	322,597	322,597	-
Pacific Union Income Fund	1,232,557	1,242,839	10,282	-	-	-
SDA index funds	2,174,351	2,915,038	740,687	3,704,644	4,160,001	455,357
Totals for irrevocable trust fund	3,648,614	4,399,583	750,969	4,032,912	4,488,269	455,357
Total investments held for other than operating purposes	\$ 24,207,215	26,511,868	2,304,653	15,796,530	17,290,226	1,493,696

	Operating Activity		Non-Oper. Activity	
	2017	2016	2017	2016
<u>Composition of investment return</u>				
Investment income (interest and dividends)	\$ 585,302	747,186	288,501	873,803
Realized gain (loss) on sale of investments	69,182	(48,281)	520,766	589,948
Unrealized gain (loss) in value of investments	631,075	548,727	226,851	857,926
Net gain (loss) on investments for which carrying value is fair value*	700,257	500,446	747,617	1,447,874
Total income from investments, excluding cash	1,285,559	1,247,632	1,036,118	2,321,677
Interest earned on cash and cash equivalents	1,925	1,456	36	1,961
Total investment return	\$ 1,287,484	1,249,088	1,036,154	2,323,638

\* The Organization did not have any gain or loss on investments for which carrying value is not fair value.





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**Note 3 – Investments (continued)**

**\*\*Compensating balance**

As part of a loan agreement with Pacific Union Conference, the Organization agreed to maintain a \$400,000 compensating balance on behalf of an affiliated entity in its territory. The balance is restricted and cannot be released until the loan balance is \$900,000 or less. At December 31, 2017 and 2016, the loan balance was \$897,867 and \$980,708, respectively. The classification of this balance was changed from other assets to current assets at December 31, 2017.

**California annuity reserve requirement**

At December 31, 2017 and 2016, the Organization administered 118 and 127 charitable gift annuities for residents of California, respectively. California Department of Insurance Bulletin No. 2016-6 dated October 14, 2016, states that an organization which administers charitable gift annuities is required to retain an annuity reserve for each annuity calculated using prescribed mortality tables and interest rates. California Insurance Code Sections 1170 to 1182 and 11520 to 11524 specify which types of investments are allowed to meet the annuity reserve requirement. At December 31, 2017 and 2016, the California Annuity Reserve was \$3,480,745 and \$3,763,595, respectively. These amounts are included in the investment totals above.

**Note 4 – Sources of fair value information**

The Organization is subject to accounting principles that require disclosure about the information used to determine fair values for assets and liabilities that are subject to fair value accounting on either a recurring or non-recurring basis. This information is separated into three "levels" of inputs, as follows:

- Level 1: Observable quoted market prices in active markets for identical assets or liabilities
- Level 2: Direct or indirect observable market data, such as quoted prices in inactive markets for identical assets or liabilities, quoted prices in active markets for similar assets or liabilities, and other observable market data correlated to identical or similar assets or liabilities.
- Level 3: Unobservable inputs and assumptions based on judgment and the best available information

**Assets valued on a recurring basis:**

	2017			2016		
	Level 1	Level 2	Level 3	Level 1	Level 2	Level 3
The Organization used these levels of inputs to determine fair values of assets on a recurring basis.						
Equity securities	\$ -	-	-	28,352	-	-
Debt securities	-	4,620,138	-	-	6,047,803	-
Denominational unitized funds	-	35,277,536	-	-	27,155,117	-
Total	\$ -	39,897,674	-	28,352	33,202,920	-

**Note 5 – Accounts receivable**

	Conference Operating	Leoni Meadows	ABC	2017	2016
Church remittances	\$ 6,515,811	-	-	6,515,811	7,999,847
Churches	777,116	17,228	328	794,672	950,883
Schools	1,617,527	2,004	-	1,619,531	1,257,639
Employees	38,979	2,649	-	41,628	24,240
Pacific Union Conference	1,313	-	-	1,313	948
Accrued interest receivable	22,926	-	-	22,926	32,383
Retirement allowance	251,300	-	-	251,300	311,220
Miscellaneous	175,212	81,312	70,308	326,832	90,807
SDA organizations receivable	293,644	-	-	293,644	264,829
Internal Revenue Service receivable	228,877	-	-	228,877	-
Allowance for uncollectable accounts	(373,834)	(5,100)	(500)	(379,434)	(379,434)
Accounts receivable, net	9,548,871	98,093	70,136	9,717,100	10,553,362
Less: long-term accounts receivable	(251,300)	-	-	(251,300)	(311,220)
Current accounts receivable, net - 2017	\$ 9,297,571	98,093	70,136	9,465,800	
Current accounts receivable, net - 2016	\$ 10,169,128	56,288	16,726		10,242,142

**Note 6 – Inter-fund accounts receivable/payable**

	Plant Fund	Agency Fund	Endowment Fund	Donor Advised Fund	Annuity Fund	Irrevocable Trust Fund	2017	2016
<b>Due from (to) operating funds</b>								
Operating funds	\$ -	(3,715)	(86,613)	-	-	-	(90,328)	(236,570)
Total due from (to) operating funds	-	(3,715)	(86,613)	-	-	-	(90,328)	(236,570)
Total inter-fund accounts rec./pay.	\$ -	(3,715)	(86,613)	-	-	-	(90,328)	(236,570)



**NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS**  
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**Note 7 – Loans receivable**

	2017			2016		
	Current	Long-Term	Total	Current	Long-Term	Total
<u>Operating funds</u>						
Operating funds						
Church and school loans, unsecured at 4%	\$ 44,500	114,721	159,221	72,080	211,992	284,072
Church and school loans, secured at 3.67%	19,000	693,792	712,792	18,483	712,792	731,275
NVARE, secured at 4%	37,295	318,639	355,934	35,835	355,934	391,769
Employee home loans, secured at 4%	2,700	49,161	51,861	2,620	51,861	54,481
Employee home loans, unsecured at 4%	5,700	66,607	72,307	5,507	72,308	77,815
Employee home loan, equity deed of trust	-	100,000	100,000	-	100,000	100,000
Trust notes, Northern California Conference (NCC) remainder beneficiary at 8%	-	-	-	47,024	-	47,024
Allowance for uncollectable loans	-	(46,989)	(46,989)	-	(46,990)	(46,990)
Total loans receivable, operating fund	\$ 109,195	1,295,931	1,405,126	181,549	1,457,897	1,639,446

For other than operating funds

Loans receivable not held for split-interest agreements

<u>Plant fund</u>						
Church loans, secured at 4% to 4.75%	\$ 50,804	2,138,570	2,189,374	114,619	2,116,116	2,230,735
Allowance for uncollectable loans	-	(492,792)	(492,792)	-	(492,792)	(492,792)
Total loans receivable, plant fund	50,804	1,645,778	1,696,582	114,619	1,623,324	1,737,943
<u>Educational endowment</u>						
Home loans, secured at 7%	6,422	84,163	90,585	46,127	90,585	136,712
Church loans, secured at 9%	3,007	104,633	107,640	110,389	-	110,389
Church loans, secured at 4.75%	8,419	384,248	392,667	56,111	343,463	399,574
Total loans receivable, endowment fund	17,848	573,044	590,892	212,627	434,048	646,675
<u>Agency fund</u>						
Home loans, secured, interest at 3.68%	2,845	130,957	133,802	2,719	134,445	137,164
Church loan, secured, interest at 7%	-	363,750	363,750	-	-	-
Total loans receivable, agency fund	2,845	494,707	497,552	2,719	134,445	137,164
Total loans receivable not held for split-interest agreements	\$ 71,497	2,713,529	2,785,026	329,965	2,191,817	2,521,782

Loans receivable held for split-interest agreements

<u>Irrevocable trust fund</u>						
Homes loans, secured, interest at 5%	\$ 2,250	99,349	101,599	2,141	101,599	103,740
Total loans receivable, irrevocable trust fund	\$ 2,250	99,349	101,599	2,141	101,599	103,740

**Note 8 – Inter-fund loans**

	2017			2016		
	Current	Long-Term	Total	Current	Long-Term	Total
<u>Annuity fund loan payable to</u>						
Operating fund: Interest at 0%	\$ 209,748	-	209,748	245,538	-	245,538
<u>Plant fund loan payable to</u>						
Operating fund: Interest at 0%	-	-	-	165,865	-	165,865
Total loans payable to annuity fund	\$ 209,748	-	209,748	411,403	-	411,403

**Note 9 – Land, buildings, and equipment**

	Total Cost	Accumulated Depreciation	Net Value	Depreciation Expense
<u>Balances 2017</u>				
<u>Conference use</u>				
Northern California Conference				
Land	\$ 1,054,857	-	1,054,857	-
Land improvements	22,562	3,666	18,896	1,128
Buildings	3,013,085	1,623,463	1,389,622	103,284
Furnishings and equipment	298,081	232,688	65,393	13,864
Vehicles	300,432	204,468	95,964	19,548
Total Northern California Conference	\$ 4,689,017	2,064,285	2,624,732	137,824
Leoni Meadows				
Construction in progress	\$ 117,794	-	117,794	-
Land	629,216	-	629,216	-
Land improvements	1,004,351	813,018	191,333	22,437
Buildings	6,699,229	5,545,037	1,154,192	111,841
Furnishings and equipment	1,121,485	925,704	195,781	43,896
Vehicles	379,173	314,926	64,247	8,970
Total Leoni Meadows	\$ 9,951,248	7,598,685	2,352,563	187,144



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**Note 9 – Land, buildings, and equipment (continued)**

	<b>Total Cost</b>	<b>Accumulated Depreciation</b>	<b>Net Value</b>	<b>Depreciation Expense</b>
NVARE				
Land	\$ 190,000	-	190,000	-
Land improvements	90,720	90,720	-	-
Buildings	2,760,744	1,953,718	807,026	62,301
Total NVARE	3,041,464	2,044,438	997,026	62,301
Rio Lindo Academy				
Land	142,967	-	142,967	-
Land improvements	1,509,895	1,270,479	239,416	38,517
Buildings	6,138,258	5,469,210	669,048	272,217
Total Rio Lindo Academy	7,791,120	6,739,689	1,051,431	310,734
Total Conference use	\$ 25,472,849	18,447,097	7,025,752	698,003

Affiliated entities use

Construction in progress	\$ 988,023	-	988,023	-
Land	32,361,642	-	32,361,642	-
Land improvements	2,855,578	856,788	1,998,790	138,866
Buildings	107,179,701	54,481,437	52,698,264	2,261,048
Total for affiliated entities use	\$ 143,384,944	55,338,225	88,046,719	2,399,914

Changes in cost

	<b>Cost</b>	<b>2016</b>	<b>Additions</b>	<b>Deletions</b>	<b>Cost</b>	<b>2017</b>
<u>Conference use</u>						
Construction in progress	\$ 17,875		183,495	83,576		117,794
Land	2,096,338		-	79,298		2,017,040
Land improvements	2,410,448		217,081	-		2,627,529
Buildings	18,750,570		119,961	259,215		18,611,316
Furnishings and equipment	1,369,904		49,663	-		1,419,567
Vehicles	681,384		3,700	5,479		679,605
Total for Conference use	\$ 25,326,519		573,900	427,568		25,472,851

Affiliated entities use

Construction in progress	\$ 1,505,170	893,684	1,410,830	988,024
Land	32,614,839	116,564	369,762	32,361,641
Land improvements	2,915,578	-	60,000	2,855,578
Buildings	106,264,944	1,785,585	870,827	107,179,702
Total for affiliated entities	\$ 143,300,531	2,795,833	2,711,419	143,384,945

Changes in accumulated depreciation

	<b>Accumulated Depreciation 2016</b>	<b>Additions</b>	<b>Deletions</b>	<b>Accumulated Depreciation 2017</b>
<u>Conference use</u>				
Land improvements	\$ 2,115,802	62,082	-	2,177,884
Buildings	14,081,513	549,642	39,728	14,591,427
Furnishings and equipment	1,100,632	57,760	-	1,158,392
Vehicles	496,356	28,517	5,479	519,394
Total for Conference use	\$ 17,794,303	698,001	45,207	18,447,097

Affiliated entities use

Land improvements	\$ 744,422	138,866	26,500	856,788
Buildings	52,731,775	2,261,048	511,386	54,481,437
Total for affiliated entities	\$ 53,476,197	2,399,914	537,886	55,338,225

Balances 2016

	<b>Total Cost</b>	<b>Accumulated Depreciation</b>	<b>Net Value</b>	<b>Depreciation Expense</b>
<u>Conference use</u>				
Northern California Conference				
Land	\$ 1,134,155	-	1,134,155	-
Land improvements	22,562	2,538	20,024	1,128
Buildings	3,245,040	1,559,906	1,685,134	92,719
Furnishings and equipment	283,548	218,825	64,723	18,279
Vehicles	300,432	184,920	115,512	19,548
Total Northern California Conference	\$ 4,985,737	1,966,189	3,019,548	131,674
Leoni Meadows				
Construction in progress	\$ 17,876	-	17,876	-
Land	629,216	-	629,216	-
Land improvements	1,004,351	790,582	213,769	15,750
Buildings	6,606,528	5,433,196	1,173,332	105,601
Furnishings and equipment	1,086,355	881,808	204,547	45,121
Vehicles	380,952	311,436	69,516	8,553
Total Leoni Meadows	\$ 9,725,278	7,417,022	2,308,256	175,025
NVARE				
Land	\$ 190,000	-	190,000	-
Land improvements	90,720	90,720	-	-
Buildings	2,760,744	1,891,417	869,327	62,301
Total NVARE	\$ 3,041,464	1,982,137	1,059,327	62,301



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**Note 9 – Land, buildings, and equipment (continued)**

	<b>Total Cost</b>	<b>Accumulated Depreciation</b>	<b>Net Value</b>	<b>Depreciation Expense</b>
Rio Lindo Academy				
Land	\$ 142,967	-	142,967	-
Land improvements	1,292,814	1,231,961	60,853	38,517
Buildings	6,138,258	5,196,994	941,264	272,219
Total Rio Lindo Academy	7,574,039	6,428,955	1,145,084	310,736
Total Conference use	\$ 25,326,518	17,794,303	7,532,215	679,736

Affiliated entities use

Construction in progress	\$ 1,505,170	-	1,505,170	-
Land	32,614,840	-	32,614,840	-
Land improvements	2,915,578	744,422	2,171,156	124,806
Buildings	106,264,943	52,731,774	53,533,169	2,205,204
Total for affiliated entities use	\$ 143,300,531	53,476,196	89,824,335	2,330,010

**Note 10 – Other current assets**

	<b>Conference Operating</b>	<b>Leoni Meadows</b>	<b>ABC</b>	<b>2017</b>	<b>2016</b>
Inventories	\$ 36,934	72,970	244,205	354,109	318,893
Prepaid insurance	367,115	-	-	367,115	170,859
Other prepaid expenses	11,581	35,120	4,570	51,271	35,239
Rental deposit	7,500	-	-	7,500	7,500
Other current assets - 2017	\$ 423,130	108,090	248,775	779,995	
Other current assets - 2016	\$ 225,712	83,535	223,244		532,491

**Note 11 – Contingent liabilities**

The Organization has guaranteed certain liabilities of the local church congregations and school constituencies payable to the Pacific Union Conference Church and School Loan Fund and Pacific Union Conference Income Fund. The proceeds of these loans were used by local congregations to acquire certain assets that were then donated to the Organization and are included within church and school properties in Note 9. The total balance due on these loans was \$2,919,621 and \$3,386,062 for the Church and School Fund, and \$7,475,832 and \$7,235,845 for the Income Fund at December 31, 2017 and 2016, respectively. Principal and interest payments on these loans are scheduled to be made by the church congregations and school constituencies. At December 31, 2017, three church entities were delinquent on their payment schedules. At December 31, 2016, no entity was delinquent on its payment schedule.

**Note 12 – Accounts payable**

	<b>Conference Operating</b>	<b>Leoni Meadows</b>	<b>ABC</b>	<b>2017</b>	<b>2016</b>
Pacific Union Conference	\$ 2,864,469	-	-	2,864,469	2,722,854
Conference churches and schools	108,602	-	20,985	129,587	-
Other SDA Organizations	-	-	-	-	1,608,552
Health care payable	511,251	-	-	511,251	667,747
Commercial accounts	55,708	41,780	14,778	112,266	183,875
Accrued vacation	1,367,901	23,552	14,088	1,405,541	1,419,856
Accrued wages	274,528	14,323	5,610	294,461	277,325
Accrued retirement allowances	1,163,900	29,000	9,100	1,202,000	1,250,297
Total accounts payable	6,346,359	108,655	64,561	6,519,575	8,130,506
Less: long-term accrued retirement	(972,900)	(29,000)	(9,100)	(1,011,000)	(1,105,689)
Total current accounts payable, 2017	\$ 5,373,459	79,655	55,461	5,508,575	
Total current accounts payable, 2016	\$ 6,909,607	69,442	45,768		7,024,817

**Note 13 – Notes and loans payable**

	<b>2017</b>			<b>2016</b>
	<b>Current</b>	<b>Long-Term</b>	<b>Total</b>	<b>Total</b>
<u>Plant fund</u>				
Pacific Union Church and School Loan Fund; \$1,729,966 at 4.0% interest; 132 monthly payments of \$15,945	\$ 151,917	902,783	1,054,700	1,200,821
Cal.net; \$47,943 at 0% interest; 36 monthly payments of \$1,332	15,981	6,659	22,640	38,620
Total notes payable - plant fund	\$ 167,898	909,442	1,077,340	1,239,441

Amounts due on principal during the next five years are as follows:

	<b>Plant Fund</b>
2018	\$ 167,898
2019	164,765
2020	164,548
2021	171,251
2022	178,228
Future	230,650
Total	\$ 1,077,340



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**Note 14 – Summary of split-interest agreements**

As of December 31, 2017 and 2016, respectively, the Organization served as trustee of 7 and 7 charitable remainder trusts, and 10 and 18 other unconditional irrevocable trusts. In accordance with accounting principles generally accepted by the denomination, the assets, liabilities, and net assets related to these trusts have been included in these financial statements.

As of December 31, 2017 and 2016, respectively, the Organization served as trustee of 5 and 5 conditional irrevocable trusts totaling \$2,820,479 and \$2,558,988. In accordance with accounting principles generally accepted by the denomination, the assets of these trusts, and appropriate liabilities totaling an equal amount, have been included in these financial statements.

As of December 31, 2017 and 2016, the Organization served as trustee of 111 and 115 revocable trusts, respectively. Since the trustors of these agreements have reserved the right to direct and control investment of the related assets, no assets or liabilities related to these trusts are included in these financial statements.

The Organization is generally a remainder beneficiary of at least a portion of these various trust net assets. Also, the Organization may be a beneficiary of wills or trusts administered by other trustees, of which the Organization may not be aware. The General Conference Auditing Service has performed a review of the Organization's fiduciary administration of the agreements for which the Organization is trustee, and has issued a separate report thereon dated January 23, 2018.

**Note 15 – Other funds - financial position**

	Annuity Fund	Irrevocable Trust Fund	Endowment Fund	Agency Fund	2017	2016
Cash and investments - not for split-interest agreements (Note 3)	\$ -	-	3,709,970	6,360,470	10,070,440	8,212,153
Cash and Investments - split-interest agreements (Note 3)	3,637,004	4,399,583	-	-	8,036,587	8,342,266
Accrued interest receivable	9,357	-	4,077	-	13,434	19,724
Split-interest agreements receivable	-	420,197	-	-	420,197	318,466
Loans receivable - not for split-interest agreements (Note 7)	-	-	590,892	497,552	1,088,444	783,839
Loans receivable - Split-interest agreements (Note 7)	-	101,599	-	-	101,599	103,740
Real estate	-	1,419,156	-	-	1,419,156	2,112,376
Owned share of workers compensation fund held by Pacific Union Conference	-	-	4,870,830	-	4,870,830	4,461,679
<b>Total assets</b>	<b>\$ 3,646,361</b>	<b>6,340,535</b>	<b>9,175,769</b>	<b>6,858,022</b>	<b>26,020,687</b>	<b>24,354,243</b>
NPV liability to annuitants*	\$ 3,017,866	-	-	-	3,017,866	3,309,842
NPV liability to income beneficiaries*	-	467,471	-	-	467,471	492,327
Liability to remainder beneficiaries**	118,009	3,557,623	-	-	3,675,632	4,049,992
Agency fund liability to depositors (Note 17)	-	-	-	6,854,307	6,854,307	5,471,210
Inter-fund payables (Note 6)	-	-	86,613	3,715	90,328	236,570
Inter-fund loans (Note 8)	209,748	-	-	-	209,748	245,538
<b>Total liabilities</b>	<b>\$ 3,345,623</b>	<b>4,025,094</b>	<b>86,613</b>	<b>6,858,022</b>	<b>14,315,352</b>	<b>13,805,479</b>

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**Note 15 – Other funds - financial position (continued)**

	Annuity Fund	Irrevocable Trust Fund	Endowment Fund	Agency Fund	2017	2016
Unrestricted net assets	\$ 273,842	479,081	5,558,519	-	6,311,442	6,065,782
Temporarily restricted net assets	26,896	1,836,360	802,494	-	2,665,750	2,208,837
Permanently restricted net assets	-	-	2,728,143	-	2,728,143	2,274,145
Total net assets	<u>300,738</u>	<u>2,315,441</u>	<u>9,089,156</u>	<u>-</u>	<u>11,705,335</u>	<u>10,548,764</u>
Total net assets and liabilities	<u>\$ 3,646,361</u>	<u>6,340,535</u>	<u>9,175,769</u>	<u>6,858,022</u>	<u>26,020,687</u>	<u>24,354,243</u>
<b>* Net present value liabilities</b>						
Net present value liabilities, beginning	\$ 3,309,842	492,327	-	-	3,802,169	4,191,610
Liability of new agreements added	-	-	-	-	-	27,842
Actuarial adjustments, including maturities	(291,976)	(24,856)	-	-	(316,832)	(417,283)
Net present value liabilities, ending	<u>\$ 3,017,866</u>	<u>467,471</u>	<u>-</u>	<u>-</u>	<u>3,485,337</u>	<u>3,802,169</u>
<b>** Liability to remainder beneficiaries</b>						
Liability to NCC entities	\$ 113,474	5,828	-	-	119,302	120,569
Liability to other SDA entities	4,535	5,155	-	-	9,690	46,632
Liability to SDA supporting ministries	-	648	-	-	648	37,906
Liability to individuals	-	3,545,992	-	-	3,545,992	3,844,885
Liability to remainder beneficiaries	<u>\$ 118,009</u>	<u>3,557,623</u>	<u>-</u>	<u>-</u>	<u>3,675,632</u>	<u>4,049,992</u>

**Note 16 – Other funds - changes in net assets**

	Annuity Fund	Irrevocable Trust Fund	Endowment Fund	Agency Fund	2017	2016
<b>Unrestricted activity</b>						
Departmental fees and sales	\$ -	-	-	-	-	376,578
Investment income -						
(Interest and dividends)	107,577	541	30,954	-	139,072	163,178
Gift portion new split-interest agreements	-	6,963	-	-	6,963	816,674
Actuarial adjustments unrestricted	(164,675)	(14,328)	-	-	(179,003)	(187,107)
Endowment distributions	-	-	(134,775)	-	(134,775)	(197,560)
Realized gain (loss) on sale of investments	47,279	465,753	6,261	-	519,293	29,502
Unrealized gain (loss) in value of investments	157,687	360	60,684	-	218,711	87,482
Increase (decrease) before transfers and releases	147,868	459,289	(36,896)	-	570,261	1,088,747
Transfer to operating	(47,568)	(779,270)	335,279	-	(491,559)	(1,260,556)
Released from restricted (Note 18)	-	11,019	155,939	-	166,958	507,333
Increase (decrease) unrestricted	<u>100,300</u>	<u>(308,962)</u>	<u>454,322</u>	<u>-</u>	<u>245,660</u>	<u>335,524</u>
Unrestricted net assets, beginning	173,542	788,043	5,104,197	-	6,065,782	5,730,258
Unrestricted net assets, ending	<u>\$ 273,842</u>	<u>479,081</u>	<u>5,558,519</u>	<u>-</u>	<u>6,311,442</u>	<u>6,065,782</u>
<b>Temporarily restricted activity</b>						
Gift portion new agreements added	\$ -	36,470	-	-	36,470	99,507
Restricted donations:						
Investment income - (interest and dividends)	-	7,415	123,941	-	131,356	126,449
Actuarial adjustments temporarily restricted	922	173,012	-	-	173,934	50,842
Realized gain (loss) sale of investments	-	1,279	24,720	-	25,999	(5,338)
Unrealized gain (loss) in value of investments	-	8,612	247,500	-	256,112	117,924
Increase (decrease) before transfers and releases (Note 18)	922	226,788	396,161	-	623,871	389,384
Released from restricted (Note 18)	-	(11,019)	(155,939)	-	(166,958)	(507,333)
Increase (decrease) temporarily restricted	<u>922</u>	<u>215,769</u>	<u>240,222</u>	<u>-</u>	<u>456,913</u>	<u>(117,949)</u>
Temporarily restricted net assets, beginning	25,974	1,620,591	562,272	-	2,208,837	2,326,786
Temporarily restricted net assets, ending	<u>\$ 26,896</u>	<u>1,836,360</u>	<u>802,494</u>	<u>-</u>	<u>2,665,750</u>	<u>2,208,837</u>
<b>Permanently restricted activity</b>						
Restricted donations received	\$ -	-	453,998	-	453,998	49,780
Permanently restricted net assets, beginning	-	-	2,274,145	-	2,274,145	2,224,365
Permanently restricted net assets, ending	<u>\$ -</u>	<u>-</u>	<u>2,728,143</u>	<u>-</u>	<u>2,728,143</u>	<u>2,274,145</u>

**Note 17 – Agency fund liability to depositors**

	2016 Balance	Additions	Withdrawals	2017 Balance
Depositors with interest by note:	\$ 5,471,210	1,591,918	208,821	6,854,307
Total agency fund liability to depositors	<u>\$ 5,471,210</u>	<u>1,591,918</u>	<u>208,821</u>	<u>6,854,307</u>



**NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS**  
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**Note 18 – Temporarily restricted net assets**

<u>Temporarily restricted net assets are available for the following purposes or periods:</u>	<b>2016 Balance</b>	<b>Restricted Revenue</b>	<b>Releases</b>	<b>2017 Balance</b>
Administrative general	\$ -	51,912	51,912	-
African American ministries	-	7,380	7,380	-
African American scholarships	7,348	16,979	12,759	11,568
Asian ministries	7,340	5,380	10,776	1,944
Asian scholarships	4,564	7,355	5,600	6,319
Bay Area 4 Jesus	-	54,708	54,708	-
Camp meeting	-	25	25	-
Camp meeting African American	-	10,771	10,771	-
Church building and equipment	8,390	137,188	145,578	-
College operating	-	19,220	19,220	-
Community and health services	93,821	42,478	46,712	89,587
General evangelism	850,075	977,064	896,666	930,473
Health ministries	-	36	36	-
Ingathering reversion	2,243	4,369	-	6,612
K-12 conference boarding	-	53,892	53,892	-
K-12 day schools	-	1,070,436	1,070,436	-
Leoni Meadows improvements	1,827	-	-	1,827
Leoni Meadows operating	-	254,247	254,247	-
Pastoral Spouses Association	-	550	50	500
Pastors and bible workers	-	130,687	130,687	-
Spanish ministries	-	6,531	6,531	-
Spanish scholarships	5,761	11,669	7,800	9,630
Special education projects	82,750	962	73,712	10,000
Special ministries	103,919	127,591	94,738	136,772
Special ministries - Redwood Academy	-	109,943	55,683	54,260
Trust services	-	14,108	14,108	-
Urban ministries	27,655	18,027	20,689	24,993
VegHub church plant	-	40,350	40,350	-
Women's ministries	-	10,840	10,840	-
Worthy students	262,581	4,462	24,111	242,932
Youth department	-	3,000	3,000	-
Youth Rush	-	450	450	-
<b>Total operating fund</b>	<b>1,458,274</b>	<b>3,192,610</b>	<b>3,123,467</b>	<b>1,527,417</b>
<u>Leoni Meadows</u>				
Leoni projects	164,323	95,289	64,247	195,365
<b>Total operating funds temporarily restricted net assets</b>	<b>1,622,597</b>	<b>3,287,899</b>	<b>3,187,714</b>	<b>1,722,782</b>
<u>Annuity fund</u>				
NCC restricted annuities	25,974	922	-	26,896
<b>Total annuity fund temporarily restricted net assets</b>	<b>25,974</b>	<b>922</b>	<b>-</b>	<b>26,896</b>
<u>Endowment fund</u>				
Educational endowments	562,272	396,161	155,939	802,494
<b>Total endowment fund temporarily restricted net assets</b>	<b>562,272</b>	<b>396,161</b>	<b>155,939</b>	<b>802,494</b>
<u>Irrevocable trust fund</u>				
Time restricted trusts	1,620,591	226,788	11,019	1,836,360
<b>Total irrevocable trust fund temporarily restricted net assets</b>	<b>1,620,591</b>	<b>226,788</b>	<b>11,019</b>	<b>1,836,360</b>
<b>Total other funds temporarily restricted net assets</b>	<b>2,208,837</b>	<b>623,871</b>	<b>166,958</b>	<b>2,665,750</b>
<b>Total temporarily restricted net assets</b>	<b>\$ 3,831,434</b>	<b>3,911,770</b>	<b>3,354,672</b>	<b>4,388,532</b>

**Note 19 – Endowment net asset composition and activity**

<u>Endowment net asset composition as of December 31, 2017</u>	<b>Unrestricted</b>	<b>Temporarily Restricted</b>	<b>Permanently Restricted</b>	<b>Total</b>
Donor restricted endowments	\$ -	802,494	2,728,143	3,530,637
Committee-designated endowments	687,680	-	-	687,680
<b>Total endowments</b>	<b>\$ 687,680</b>	<b>802,494</b>	<b>2,728,143</b>	<b>4,218,317</b>
<u>Changes in endowment net assets for the year ended December 31, 2017</u>				
Net assets, beginning of year	\$ 642,516	562,272	2,274,145	3,478,933
Investment income (interest and dividends)	30,954	123,941	-	154,895
Net appreciation (decline) consisting of net realized and unrealized	66,922	272,220	-	339,142
Total investment return	97,876	396,161	-	494,037
Contributions	-	-	453,998	453,998
Endowment distributions	(134,775)	-	-	(134,775)
Appropriations of assets for expenditure	155,939	(155,939)	-	-
Committee-designated transfers in (out)	(73,876)	-	-	(73,876)
<b>Endowment net assets, end of year</b>	<b>\$ 687,680</b>	<b>802,494</b>	<b>2,728,143</b>	<b>4,218,317</b>



**NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS**  
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**Note 19 – Endowment net asset composition and activity (continued)**

<u>Endowment net asset composition</u> <u>as of December 31, 2016</u>	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Donor restricted endowments	\$ -	562,272	2,274,145	2,836,417
Committee-designated endowments	642,516	-	-	642,516
Total endowments	<u>\$ 642,516</u>	<u>562,272</u>	<u>2,274,145</u>	<u>3,478,933</u>

<u>Changes in endowment net assets</u> <u>for the year ended December 31, 2016</u>	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Net assets, beginning of year	\$ 642,144	536,425	2,224,365	3,402,934
Investment income (interest and dividends)	29,486	121,224	-	150,710
Net appreciation (decline) consisting of net realized and unrealized	28,816	114,326	-	143,142
Total investment return	58,302	235,550	-	293,852
Contributions	-	-	49,780	49,780
Appropriations of assets for expenditure	(197,559)	-	-	(197,559)
Endowment distributions	209,703	(209,703)	-	-
Committee-designated transfers in (out)	(70,074)	-	-	(70,074)
Endowment net assets, end of year	<u>\$ 642,516</u>	<u>562,272</u>	<u>2,274,145</u>	<u>3,478,933</u>

<u>Composition of restricted net assets</u>	<u>2017</u>	<u>2016</u>
<u>Permanently restricted net assets</u>		
Portion of perpetual endowments required to be retained permanently, either by explicit donor stipulation or by CPMIFA	\$ 2,728,143	2,274,145
Total endowment assets classified as permanently restricted net assets	<u>\$ 2,728,143</u>	<u>2,274,145</u>
<u>Temporarily restricted net assets</u>		
Term endowments	\$ 19,267	22,022
Portion of perpetual endowments subject to a time restriction under CPMIFA: Without purpose restrictions	782,674	539,703
With purpose restrictions	553	547
Total endowment assets classified as temporarily restricted net assets	<u>\$ 802,494</u>	<u>562,272</u>

**Note 20 – Non-operating income**

	<u>Operating Funds</u>	<u>Plant Funds</u>	<u>Other Funds</u>	<u>2017</u>	<u>2016</u>
Non-operating investment income	\$ -	18,071	31,495	49,566	54,301
Pass through loan income (expense), net	-	29,360	-	29,360	27,462
Rental income, net	-	28,357	-	28,357	41,009
Endowment distributions	-	-	(134,775)	(134,775)	(197,563)
Addition to trusts	-	-	6,963	6,963	804,516
Appropriation to local congregations	-	(748,469)	-	(748,469)	(655,378)
Net non-operating revenue and expense	<u>\$ -</u>	<u>(672,681)</u>	<u>(96,317)</u>	<u>(768,998)</u>	<u>74,347</u>
Realized gain (loss) on investments sold	\$ -	1,473	472,014	473,487	(3,959)
Unrealized gain (loss) in investment value	-	8,143	61,021	69,164	28,802
Realized gain (loss) on real estate investment sold	(333,232)	-	-	(333,232)	-
Net non-operating gains and (losses)	<u>\$ (333,232)</u>	<u>9,616</u>	<u>533,035</u>	<u>209,419</u>	<u>24,843</u>
Funding of depreciation and plant acquisition	\$ (280,890)	280,890	-	-	-
Funding for scholarships	73,872	-	(73,872)	-	-
Unrestricted matured annuities to operating	47,567	-	(47,567)	-	-
Unrestricted matured trusts to operating	779,270	-	(779,270)	-	-
Net transfers between funds	<u>\$ 619,819</u>	<u>280,890</u>	<u>(900,709)</u>	<u>-</u>	<u>-</u>

**Note 21 – Pension and other post-retirement benefits**

Defined benefit plans

The Organization participates in the following non-contributory, defined benefit plans:

1. The defined benefit pension plan known as the Seventh-day Adventist Retirement Plan of the North American Division (NADRP). This plan, which covers substantially all employees of the Organization, is administered by the General Conference of Seventh-day Adventists, North America Division (NAD), in Columbia, Maryland, and is exempt from the Employee Retirement Income Security Act of 1974 as a "multiple-employer" plan of a church-related agency. This plan provides primarily monthly pension benefits based on years of service and other factors.

The NAD Committee voted to freeze accrual of service credit in NADRP effective December 31, 1999, except for employees who chose the career completion option, and to start a new defined contribution plan effective January 1, 2000. Certain employees will continue to be eligible for future benefits under this plan. The Organization continues to make contributions to this plan, at rates determined annually by the plan.

2. The defined benefit health care plan known as the General Conference of Seventh-day Adventist North American Division Retiree Auxiliary Healthcare Assistance and Death Benefit Plan (RAHAP). This plan, which covers substantially all employees of the Organization, is administered by NAD in Columbia, Maryland, and is exempt from the Employee Retirement Income Security Act of 1974 as a "multiple-employer" plan of a church-related agency. This plan provides primarily health-care benefits which supplement Medicare benefits. The extent of these benefits is based on years of service and the beneficiary's monthly contribution.





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**Note 21 – Pension and other post-retirement benefits (continued)**

Accounting standards define these plans as “multiemployer” plans. As such, it is not required, nor is it possible, to determine the actuarial value of accumulated benefits or plan net assets for employees of the Organization apart from other plan participants.

Information about the required contributions to these plans, the actuarial obligation for future benefits, and the funded status of these plans, are presented in the tables below.

<u>Required contributions from the Organization:</u>	NADRP	RAHAP	Total
For the plan year ended 12-31-2017	\$ 4,076,004	1,429,891	5,505,895
For the plan year ended 12-31-2016	\$ 3,759,490	1,333,660	5,093,150

Because the following information is not publicly available, it is required to be disclosed on the basis of information received from each plan.

<u>Total contributions received from all employers</u>	NADRP	RAHAP	Total
For the plan year ended 12-31-2017	\$ 110,851,633	40,409,332	
For the plan year ended 12-31-2016	\$ 105,681,437	38,553,586	

Whether the Organization's contributions were more than or less than 5% of the total contributions received by each plan:

For the plan year ended 12-31-2017	Less than	Less than
For the plan year ended 12-31-2016	Less than	Less than

<u>Plan net asset available for benefits:</u>	NADRP	RAHAP	Total
For the plan year ended 12-31-2017	\$ 224,084,852	76,021,105	
For the plan year ended 12-31-2016	\$ 221,751,327	60,247,027	

Actuarial obligation and funded status  
Because the following information is not publicly available, it is required to be disclosed on the basis of information received from each plan.

	NADRP	HCAPRP
Date of plan year-end for latest actuarial information	12-31-2016	12-31-2016
Actuarial liability for future benefits	\$ 1,549,579,512	504,418,761
Value of net assets available for benefits	\$ 221,751,327	60,247,027
Plan funded status as of date of last actuarial data	Less than 65%	Less than 65%

Risks and other information

The risks of participating in multiemployer plans are different from single-employer plans, in the following aspects:

- Assets contributed to a multiemployer plan by one employer may be used to provide benefits to employees of other participating employers.
- If a participating employer stops contributing to a plan, the unfunded obligations of the plan may be borne by the remaining participating employers.
- If the Organization chooses to stop participating in a multiemployer plan, the Organization may be required to pay the plan an amount based on the underfunded status of the plan, referred to as a withdrawal liability.

Other information about risks and contingencies related to these plans are as follows.

- Information about the plans is not publicly available, so no “certified zone status” has been determined.
- The Organization's required contributions are not the subject of any collective bargaining agreement.
- No funding improvement plans or rehabilitation plans had been implemented or were pending.
- The Organization has not paid any “surcharge” to either of the plans.
- No minimum contribution for future periods has been determined or required of the Organization.

Defined contribution plan

Effective January 1, 2000, the Organization participates in a defined contribution retirement plan known as “The Adventist Retirement Plan”. This plan, which covers substantially all employees of the Organization, is administered by the NAD in Columbia, Maryland, and is exempt from the Employee Retirement Income Security Act of 1974 as a “multiple-employer” plan of a church-related agency. The Organization contributed \$2,401,718 and \$2,237,276 to the plan for the years ended December 31, 2017 and 2016, respectively, based on a stated percentage of each employee's earnings and a stated matching percentage of certain employee voluntary contributions. Administration of the accumulated contributions designated for each employee is provided under an agreement between NAD corporation and Great-West Life & Annuity Insurance Company.



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**Note 22 – Working capital**

	Conference	Leoni	ABC	Organization Totals**	
	Operating	Operating		2017	2016
<u>Working capital</u>					
Total current assets	\$ 33,058,904	1,655,655	421,991	34,485,446	34,000,137
Total current liabilities	(5,414,484)	(283,054)	(535,250)	(5,581,684)	(7,182,269)
Total working capital	27,644,420	1,372,601	(113,259)	28,903,762	26,817,868
Recommended working capital*	13,788,719	615,805	323,441	14,727,965	14,456,232
Working capital excess (deficiency)	\$ 13,855,702	756,796	(436,700)	14,175,798	12,361,636
Percent of recommended working capital	200%	223%	-35%	196%	186%
<u>Liquidity statement</u>					
Cash and cash equivalents	\$ 4,085,566	336,412	103,080	4,525,058	6,449,967
Investments	18,188,532	1,075,765	-	19,264,297	16,500,440
Accounts receivable - church remittances	6,515,811	-	-	6,515,811	7,999,847
Accounts receivable - higher organizations	1,313	-	-	1,313	948
Cash held for agency funds	41,025	-	-	41,025	93,548
Total liquid assets	28,832,247	1,412,177	103,080	30,347,504	31,044,750
Current liabilities	(5,414,484)	(283,054)	(535,250)	(6,232,788)	(7,804,525)
Capital functions allocated net assets	(671,829)	-	-	(671,829)	(751,864)
Temporarily restricted net assets***	(1,527,417)	(195,365)	-	(1,722,782)	(1,622,597)
Total commitments	(7,613,730)	(478,419)	(535,250)	(8,627,399)	(10,178,986)
Liquid asset surplus (deficiency)	\$ 21,218,517	933,758	(432,170)	21,720,105	20,865,764
Percent liquid assets to commitments	379%	295%	19%	352%	305%
*Calculation of recommended working capital					
25% of conference unrestricted income	\$ 10,616,573	391,440	-	11,008,013	10,698,835
Accounts receivable, net	-	-	70,136	70,136	56,288
Inventories	-	-	244,205	244,205	220,959
Long-term payable	972,900	29,000	9,100	1,011,000	1,105,689
Capital functions allocated net assets	671,829	-	-	671,829	751,864
Temporarily restricted net assets***	1,527,417	195,365	-	1,722,782	1,622,597
Total recommended working capital	\$ 13,788,719	615,805	323,441	14,727,965	14,456,232

\*\*Inter-fund borrowing is eliminated in the Organization total column

\*\*\*Excludes restricted amounts that are covered by specific noncurrent assets.

**Note 23 – Related party transactions**

As explained in Note 1, the Organization is affiliated with several organizations by reason of economic interest and/or shared membership on the respective governing committees. Financial transactions involving appropriations received and subsidies given are as follows:

	2017	2016
<u>Unrestricted appropriations</u>		
Pacific Union Conference	\$ 78,248	96,347
<u>Restricted appropriations</u>		
General Conference & North American Division	1,619,290	1,617,616
Pacific Union Conference	653,449	564,552
Local churches	7,100	14,000
Total restricted appropriations	2,279,839	2,196,168
Total appropriations received from related parties	\$ 2,358,087	2,292,515
Operating subsidies were paid to:		
Rio Lindo Academy	\$ 599,139	563,952
SDA colleges	1,443,630	1,428,950
Capital subsidies were paid to:		
Lodi Academy	-	10,000
Redwood Academy	-	10,000
Rio Lindo Academy	112,618	50,000
Total appropriations paid to related parties	\$ 2,155,387	2,062,902



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**Note 24 – Concentrations of risk**

The Organization receives most of its revenue in the form of contributions from members living within its territory. The amount of contributions are subject to economic conditions that could cause loss of income among church members. The amount of contributions could also be subject to decrease if any significant number of individuals cease to be active members.

The Organization maintains its cash accounts primarily in banks that operate nationwide. The total cash balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000 per bank for interest and non-interest bearing accounts. The Organization held cash balances on deposit in interest-bearing accounts with one bank at December 31, 2017, which exceeded the balance insured by the FDIC by \$6,132,460.

The Organization's assets include \$3,317,197 (Operating funds \$1,227,947, plus other funds \$2,089,250) of loans receivable from related organizations and \$177,179 (Operating funds \$177,179) from employees. These loans represent 2.1% of the Organization's total assets. Management's estimate of the collectability of these loans could be subject to a similar economic impact as mentioned above for contributions.

**Note 25 – Workers compensation**

The Organization participates in a Workers' Compensation Self-Insurance Pool (Plan) that is coordinated by the Pacific Union Conference of Seventh-day Adventists (Union). The Union is considered to be a "fully participating member" of the Plan and is not required to arrange for a security deposit or a surety bond. The Plan calculates an annual assessment which is paid by the Union. The Union subsequently bills the Organization for its allocated portion of the assessment. The amount of annual contributions to the Plan, including contributions for affiliated organizations, are calculated based on prior year's claims, and totaled \$185,689 and \$266,159 for the years ended December 31, 2017 and 2016, respectively.

**Note 26 – Basis of special presentation**

The accompanying unconsolidated financial statements do not include any accounts or activity of, or investment in, Rio Lindo Adventist Academy and Napa Valley Adventist Retirement Estates, which are related entities controlled by the Organization.

The accompanying unconsolidated financial statements include the cost and accumulated depreciation of certain real property that is owned by the Organization, but which is used by these subsidiary entities. Compliance with FASB Accounting Standards Codification 958-810 would require a consolidated statement when presenting complete financial statements of the Organization.

The Organization believes this special presentation is useful to analyze the financial statements of the parent Organization not consolidating Rio Lindo Adventist Academy and Napa Valley Adventist Retirement Estates.

**Note 27 – Subsequent event**

On October 9, 2017, the buildings used by Redwood Adventist Academy to carry out its activities burned down. The buildings, which are owned by the Organization, are insured by Adventist Risk Management. During 2017, the Organization received a total of \$8,000,000 in indemnity payments relating to this loss. The last indemnity payment, which totaled \$5,354,939, was received on March 13, 2018.

# **CONFERENCE ADMINISTRATION**

## **CONFERENCE DEPARTMENT DIRECTORS**

### **CONFERENCE ETHNIC COORDINATORS**

The following pages (in alphabetical order by department) contain biographical data and position descriptions for those individuals at the Northern California Conference who are currently serving.

The nominations for members of the Conference Executive Committee and the Conference Bylaws Committee will also be ratified at the Session.

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## PRESIDENT

The Bylaws state that the president of the Northern California Conference will serve as the chairman of the Conference Session and the Executive Committee, and act as the chief executive officer.

**Some of the duties of the chief executive officer include:**

- Providing spiritual leadership to employees and the entire church membership.
- Developing and leading a program that will fulfill the purpose of the Conference as outlined in the Bylaws.
- Being involved in the process of recruitment, training, and assignment of Conference employees
- Giving guidance and leadership to departmental directors of the Conference.
- Serving as chairman and member of various boards and committees within the Conference, and promoting continuity with the total work of the church by also serving on boards and committees of denominational organizations and institutions.
- Promoting communication between Conference leaders and members of the churches.

The conference president works closely with the executive secretary and treasurer in the management of the conference, and reports to the Conference Executive Committee and the constituency. The president also counsels and cooperates with the Pacific Union Conference, North American Division, and General Conference leadership.

# EXECUTIVE SECRETARY

## Administration



**MARC K. WOODSON**  
EXECUTIVE SECRETARY

The executive secretary works with the president and treasurer in the operation and strategic planning of the conference administration. According to the Northern California Conference Bylaws, the executive secretary is to keep the minutes of the proceedings of the Conference Sessions and Executive Committee meetings, and to act as vice-chair of the Executive Committee.

**Other duties that pertain to the office include:**

- Approving and issuing credentials and licenses to all eligible workers.
- Administering and supervising the work of local church clerks relating to membership transfers, baptisms, deaths, etc.
- Reviewing and recommending the development of local church organizations to the Executive Committee, such as branch Sabbath schools, affiliate groups, companies, churches.
- Maintaining full and complete record of the proceedings of the Executive Committee and Constituency Session.
- Providing counsel and advice to pastors and local church leaders as it relates to the SDA Church Manual and other policy matters.
- Processing all travel requests for Conference workers and for overseas missions projects.
- Countersigning all papers and documents that require the Executive Secretary's signature.

### Biography Information

*Length of time in office:* 10 years

*Wife:* Marlene

#### *Education*

- Oakwood University, B.A. theology, A.S. communication, 1988
- Andrews University, M.Div., 1993
- Fuller Theological Seminary, D.Min. 2006

#### *Denominational Service*

- 1988-1990, Youth Pastor, Riverside Kansas Avenue Church (Southeastern California Conference)
- 1988-1990, Associate Campus Chaplain, Loma Linda University, La Sierra Campus
- 1992-1994, Associate Pastor, San Diego 31st Street Church (Southeastern California Conference)
- 1994-2005, Senior Pastor, Mt. Rubidoux Church (Southeastern California Conference)
- 2005-2007, Associate Youth Director, Southeastern California Conference
- 2007-Present, Executive Secretary, Northern California Conference

*Total years in denominational work:* 30

# TREASURER

## Administration



### JOHN D. RASMUSSEN TREASURER

The responsibilities of the Treasurer of the Northern California Conference as guided by the Bylaws include:

- Receiving and disbursing all funds in harmony with the actions of the Conference Executive Committee and denominational policy.
- Overseeing the auditing process of churches, schools, and other organizations associated with the Conference.
- Preparing and presenting financial statements.
- Serving as chairman and member of various boards and committees within the Conference, and promoting continuity with all of the denominational organizations and institutions.
- Directing and counseling in the financial planning and operating of the Conference.

#### Biography Information

*Length of Time in Office: 24 years*

*Wife: Raelene*

*Children: Julie, Jared*

#### *Education*

- Walla Walla College, B.S. Business Administration, 1971

#### *Denominational Service*

- 1971-75, Accountant (Walla Walla General Hospital)
- 1976-78, Assistant ABC Manager (Washington Conference)
- 1978-80, Undertreasurer (Potomac Conference)
- 1980-84, Secretary-Treasurer (New Jersey Conference)
- 1984-94, Secretary-Treasurer (Montana Conference)
- 1994-Present, Treasurer (Northern California Conference)

*Total years in denominational work: 46*

The Treasurer works closely with the President and Executive Secretary in the management of the Conference, and reports to the Conference Executive Committee and the constituency. The Treasurer also counsels and cooperates with the Pacific Union Conference, North American Division and General Conference leadership.

# AFRICAN AMERICAN MINISTRIES/URBAN MINISTRIES

## Ethnic Ministries Coordinator/Departmental Director



**WILLIE JOHNSON, JR.**  
**DIRECTOR, INNER CITY/COORDINATOR, AFRICAN AMERICAN MINISTRIES**

The Urban Ministries Department coordinates and oversees programs and resources relating to urban areas in the Northern California Conference. An urban, or inner city, church is defined as a church located within the confines of a city with a population of more than 40,000, with large concentrations of African Americans and other ethnic groups, or where there are large concentrations of people below the poverty line, regardless of race, creed, or color.

**Services provided by the Urban Ministries Department include:**

- Providing counsel and guidance to pastors and local church leaders who direct inner city programs.
- Coordinating the work of urban city services sponsored by the conference and/or local churches.
  - Developing realistic and relevant programs to minister to people in urban areas.
  - Encouraging the urban city churches to adopt programs that meet the needs of their communities, such as food and clothing distribution, healthy lifestyle seminars, etc., as well as partnering with community agencies in meeting needs.
  - Planning and overseeing summer ministry students who work with Adventist churches in the urban areas.
  - Partnering with the youth department in bringing summer camp to youth from urban areas through careful and strategic planning with NCC pastors and churches.
  - Empowering youth leadership teams to develop and implement youth events to enhance the spiritual development of youth and lead out in service projects, such as Habitat for Humanity, among others.

The NCC Urban Ministries Department Director also serves as the NCC African American Ministries/Men's Ministries/Prison Ministries coordinator, and as associate director of the Ministerial Association.

The African American ministries coordinator serves as a consultant and adviser to the NCC administration for evangelism and ministry regarding the African American work in the conference. **Services provided include:**

- Serving as a consultant to NCC administration regarding the African American work.
- Organizing the annual Urban Camp Meeting.
- Serving as chairman of the quarterly African American workers' meeting.
- Assisting the youth department in planning and coordinating activities for the African American youth in the NCC.
- Working with the ministerial and evangelism departments in developing plans for evangelism.
- Providing the help necessary to improve communication between the African American constituency and the NCC administration.

**For Prison Ministries, services provided include:**

- Coordinating training for prison ministry volunteers twice a year, as well as providing

them with information on North American Division prison ministries training.

- Providing resources such as Bibles, Bible study mail-in, and other resources to inmates.
- Supporting local church Prison Ministries Day rallies and programs, where possible.

**For Men's Ministries, services provided:**

- Helping NCC churches develop much-needed men's ministries programs through consultations and providing necessary resources.
- Supporting local churches in planning and promoting relevant men's ministries.
- Encouraging the strengthening of father-son relationships through events, and programs, and encouraging spiritual counseling in this area.
- Working with other men's ministries coordinators around the Pacific Union Conference in planning men's conferences that are impactful in developing the character of our men created in the image of Jesus.

### Biography Information

*Length of time in office: 2 years*

*Wife: Bernadette Ducre Johnson*

*Children: Marcus Anthony, Natalie Denise and Nicholas Joseph*

#### *Education*

- Southwestern Adventist University, B.A. theology with a minor in biblical languages, 1993; studies taken with Andrews University

#### *Denominational Service*

- 1992 - 1998, Pastor, Southwest Region Conference
- 1998 - 2004, Oklahoma Conference
- 2004 - 2012, Pastor, Elmhurst, Oakland California
- 2012 - 2016, Pastor, Fairfield California
- 2016 to present, NCC African American/Men's Ministries, coordinator, Urban Ministries/Prison Ministries, director

*Total years in denominational work: 26*



# AFRICAN AMERICAN MINISTRIES/URBAN MINISTRIES

## Ethnic Ministries Coordinator/Departmental Director

### REPORT

#### *Urban Ministries*

Over the last two years, the NCC Urban Ministries Department has assisted a number of churches with their urban community projects. These projects include: an ongoing mentorship program at the Sacramento Capitol City church; health ministry events in Oakland; support of Bay Area youth ministries, under the leadership of Moises Ramirez, now a church-hired youth pastor at the Grand Advent church; as well as the ongoing monthly "Day of Dignity" program for the homeless and less fortunate which offers showers, haircuts, healthy meals, etc.

This department also supports youth leaders in the urban churches to organize quarterly events that inspire, educate, and prepare youth to be involved in relevant ministries for building spiritual relationships in their communities and churches. This year, the goal was to have our youth involved in ministries that are impactful. Ramirez and Robell Nyirendah, also a church-hired youth pastor at the Grand Advent church, along with Sister Pricilla Morgan, led a number of youth in a service project with Habitat for Humanity in Stockton. There are many other ministries that our churches are doing, and this department continues to support them in their efforts.

#### *African American Ministries*

The sisterhood of churches in the Northern California Conference includes 11 African American churches with 3,913 members. During the past two years, there have been 187 baptisms in these churches.

Several pastors have moved to new positions since the last constituency meeting two years ago. Edwin Brown is the new senior pastor of the Oakland Market Street church, and Marvin Clarke is that church's new associate pastor. Garrett Anderson is now the pastor of the Pittsburg/Oakland Immanuel Temple district, and Gregory Johnson is now the pastor of the Valley Community church in Stockton.

In 2016, the first NCC African American Camp Meeting was held at Pacific Union College, and the event continued there the following summer. In order to be more intentionally evangelistic, in 2018 the decision was made to move the camp meeting into a city for two years in a row, with the second year focusing on city-wide evangelism. The 2018 Urban Camp Meeting was held in Stockton, June 21-23. The theme was "F.I.T. To Ignite," with an emphasis on Fellowship, Inspiration, and Training. Also during this event, Chanda Nunes, associate pastor of the Sacramento Capitol City church, was ordained.

#### *Prison Ministries*

During the last two years, this department has provided two prison ministry rallies and training Sabbaths at the West Sacramento church for all of the conference's prison ministry volunteers.

#### *Men's Ministries*

In September of 2017, the NCC—along with the other conferences of the Pacific Union—hosted a men's convention, titled "Men Chosen of God," aboard the USS Hornet in Alameda. More than 430 men were in attendance.

# CHURCH GROWTH & EVANGELISM

## Departmental Director



### DEL DUNAVANT DIRECTOR, CHURCH GROWTH & EVANGELISM

#### **Services provided by the NCC Church Growth Department include:**

- Helping NCC churches become healthier and grow.
- Providing a number of resources to help pastors assess their churches' health.
- Providing a wide range of training events and resources to help the local churches implement steps to improve their health.
- Providing pastoral coaches to assist churches in being accountable for health and growth.

#### **Services provided by the NCC Evangelism Department include:**

- Providing financial resources to help churches do evangelism.
  - Helping pastors with evangelism tools (e.g. video evangelism sermons, suggestions for guest evangelists, etc.).
  - Providing training and equipment to facilitate church outreach events.

#### **Biography Information**

*Length of time in office:* 18 years (Church Growth) and 10 years (Evangelism)

*Wife:* Mary Ellen

*Children:* Michelle, Kimberly

#### *Education*

- Loma Linda University, B.A. theology, 1975
- Andrews University, M.Div., 1980
- Andrews University, D.Min., 1988

#### *Denominational Service*

- 1975-76, Assistant Pastor, Pleasant Hill Church
- 1978-80, Associate Pastor, Paradise Church
- 1980-82, Pastor, Magalia Church
- 1982-90, Pastor, Stockton Central Church
- 1990-99, Pastor, Santa Rosa Church
- 1999-08, Director, Church Growth & Sabbath School Ministries
- 2008-Present, Director, Church Growth & Evangelism

*Total years in denominational work:* 43

### REPORT

#### *Church Growth Department*

The primary goal of the NCC Church Growth Department is to help churches be intentional regarding their health and growth. Since healthy things grow and unhealthy things struggle to survive, the first step toward growth is to measure the health of a congregation. This department offers a variety of church health assessment tools, including “Natural Church Development” and a self-guided assessment tool.

After a church determines its God-given strengths, as well as the areas where it needs growth, it works with a trained pastoral coach, assigned by the department, who encourages the congregation to make progress in the area of their choice. In addition to coaching, the church also receives training and resources to help it become healthier—and to grow!

Most weeks, Del Dunavant is at an NCC church providing training in an area requested by the local pastor. The majority of these training events are in the area of lay ministry. One popular subject is lay ministry. How can a person discover his/her lay ministry and spiritual gifts, and how can that person be coached into that ministry? Another frequently requested topic is starting healthy small groups. Look for these video training seminars on the conference website, [nccsda.com/churchgrowth/resources](http://nccsda.com/churchgrowth/resources).

Twice a year, Dunavant provides conference-wide training for local elders. Past topics include facilitating worship, different types of visitations, church leadership, lay preaching, and the elder as a spiritual leader.

#### *Evangelism Department*

Since the last Constituency Session, Dunavant has overseen and processed 237 requests for evangelism funds, totaling \$947,178. Besides funds, the department provides evangelism resources and tools for the local pastor.

To receive evangelism funds, a pastor must develop a prayer ministry and disciple his/her converts. Three goals must be achieved in this discipleship: help each person develop a relationship with Christ, help each to serve according to his/her spiritual gifts, and help everyone to support each other in ministry teams or healthy small groups.

Since the last Constituency Session, in addition to being the church growth/evangelism director, Dunavant served for most of a year as the interim pastor of the Antioch church and led out in a baptismal class at Hilltop Christian School, as well as providing chapel talks.

# COMMUNICATION

## Departmental Director



### STEPHANIE LEAL DIRECTOR, COMMUNICATION

The Communication Director serves as the public relations liaison between the Conference and the general public, and facilitates communication between the Conference and the church constituency. The director also coordinates Conference graphic arts services.

**Services provided by the Communication Department include:**

- Offering to Conference departments, churches, and schools professional-quality graphic design of newsletters, flyers, posters, bulletin inserts, brochures, and other publications that inform church members and the community of church-sponsored and evangelistic events.
- Writing and editing stories for the Northern California Conference section of the *Pacific Union Recorder* (a monthly magazine—with a circulation of about 80,000 homes—featuring news and events occurring throughout California, Nevada, Utah, Hawaii, and Arizona).
- Writing and designing the bimonthly four-page Conference newsletter insert in the *Recorder*.
- Serving as the public relations director, spokesperson, and communication crises coordinator to the media for the Conference.
- Sending out press release statements to keep pastors, teachers, and church members informed when pivotal events occur, including crises or other major news.
- Coordinating development of the Conference website, and providing continual training to other departments as they update their own sections of the website.
- Designing and printing the Redwood Camp Meeting book.
- Designing and coordinating constituency materials every two years.
- Coordinating updates for the Conference-related Facebook pages

The Communication Director serves as a channel of communication between the Conference Administration and Conference employees to meet the needs of those in the field. The Director works with other departmental directors in the development and communication of Northern California Conference programs.

#### Biography Information

*Length of Time in Office:* 15 years

*Husband:* Guillermo

*Children:* Tessa, Liam

#### *Education*

- Pacific Union College, B.A. History, B.S. Public Relations, 2000

#### *Denominational Service*

- 2001-2002, Music Teacher, Antioch Hilltop Christian School
- 2002-2003, Graphic Designer (Northern California Conference)
- 2003-Present, Communication Director (Northern California Conference)

*Total years in denominational work:* 17

### REPORT

During the past two years, the communication department has continued to serve as a communication/graphic design/writing resource for NCC administration, departments, churches, and schools. Director Stephanie Leal, along with Associate Director Julie Lorenz, work with other departmental directors in the development and communication of Northern California Conference programs.

Since the last Constituency Session, the department has continued to minister in a variety of ways in the Northern California territory. As part of serving the conference's communication needs, the department continues to provide a vast variety of graphic arts and printing services. Leal and Lorenz design/edit/proof projects with the goal of producing high-quality materials. When time allows, the team also endeavors to help local churches and schools with their design projects.

As communication has changed, this department continues to transform as well. Social media and 24-hour news have certainly changed the communication landscape. The department continues to provide guidance to develop the best marketing plans for conference programs, and also for churches and schools when needed.

Because there is not one way to reach 100% of the NCC membership, the department must utilize various print and online mediums. This past spring, because of website developer Adventist Church Connect's notification that it would delete its old 2.0 version websites, the department began to migrate the entire NCC website to a new platform on WordPress. The new conference website provides varied layouts, depending on the end user's device – computer, tablet, phone, etc. The department trains and supports other conference departments so they can update their own website sections.

The communication team continues to be involved with multiple Facebook pages – Northern California Adventists in Action (the main conference page), The Veg Hub, Redwood Camp Meeting, and helps with other pages, such as Northern California Conference Pastors. A detailed social media strategy for the NCC restaurant ministry corresponded with higher sales during those same months. The department also jumps in to help churches and schools in crisis situations. Videos and photos of the aftermath of the Redwood Adventist Academy fire were viewed tens of thousands of times, and messages arrived from around the country and world. The department helped the Redwood school team – as well as other entities in crisis situations, such as Napa Christian Campus of Education after the 2014 earthquake and NCC churches involved in fire relief efforts – with communicating updates.

The department also gathers news for the monthly *Recorder*, develops materials to promote Redwood Camp Meeting, proofs the weekly presidential e-newsletter titled "The Word on the Street" (which ended in July with President Jim Pedersen's retirement), composes the new weekly e-newsletter "Northern Lights" with Marc Woodson, as well as produces many projects, including the constituency materials that you are reading right now.

The communication team wants you – the members – to have access to the information you want to know about your Church in Northern California! If you have any questions, please e-mail [info@nccsda.com](mailto:info@nccsda.com). They look forward to hearing more great updates from your church and school and spreading the word about how God is working in the Northern California territory.

# EDUCATION

## Departmental Director



### BILL KERESOMA DIRECTOR, EDUCATION

The education director serves as the superintendent of the Adventist educational system in the Northern California Conference, which includes five preschools, 23 K-eight schools, one K-10 school, seven K-12 schools, and three 9-12 schools.

#### Services provided by the NCC Office of Education include:

- Promoting Adventist education in the churches.
- Meeting with school boards and committee for encouragement and problem solving.
- Planning and providing materials and in-service training for orientation of school board members.
- Planning and encouraging professional growth opportunities for educators, including certification renewal.
- Working closely with the NCC Board of Education to meet personnel and employment needs, including hiring, dismissal, retirement, transfers, and certification of K-12 personnel.
- Preserving school, student, and employee records.
- Developing and maintaining effective working relationships with local and state offices of education and regional accrediting associations.
- Coordinating school evaluations and accreditation processing. The Pacific Union is providing a resource for AAA accredited schools to move to the Focus on Learning tool for reporting on their cycle of school progress and improvement. Our goal in Northern is for all our schools to move toward the FOL approach for school accreditation.
- Disbursing scholarship funds.
- Promoting safe school practices and providing materials for school safety training.
- Planning and providing conference-wide events, i.e. music festivals and T.E.A.M. meetings sponsored by the Mark Blue Lecture Series
- Providing a unique ministry with the small school pastor for the 18 small NCC schools (serving 632 students) and assisting NCC teachers and pastors in bringing students closer to Jesus. The NCC small school pastor has the incredible opportunity to interact with the amazing teachers and students in one, two, and three-teacher schools around the conference. Those interactions have included worships, weeks of prayer, fun days, interactive online student worships, field trips, birthday letters, endangered species coloring contests, and discussions about God's marvelous Creation using plant and animal specimens. Most importantly, the small school pastor assists the parents, teachers, and pastors in growing God's kids for His Kingdom.
- Marketing specialist implementing an effective marketing and outreach program for student recruitment with schools throughout the conference. This creative marketing endeavor is proving to be a success, as schools are seeing results—especially in the area of parent satisfaction. During the past two years, overall enrollment has increased in our schools—the first time this has happened since 2002 and the first time it's happened two years in a row since 1997! In addition, the overall student retention rate at NCC schools has grown to more than 90 percent!
- Identifying ways to serve Adventist students not within the educational system, such as developing a plan for the inclusion of home school students in local school programming and encouraging a combined effort between churches and schools to provide academic support to students not attending Adventist schools.
- Addressing technology needs across NCC schools. Needs range from funding for identified technology deficits and professional growth. Always looking for volunteers with expertise!
- Collaborating with stakeholders to initiate another five-year DNA initiative (strategic plan).
- Sponsoring more than 200 educators to the NAD Teachers' Convention in Chicago in August 2018.

#### Biography Information

*Length of time in office:* 7 years

*Wife:* Judy

*Children:* Jared, Joshua, Daniela, Christina

*Grandchildren:* Aubrey, Abigail, Collin

#### Education

- Loma Linda University, La Sierra Campus, B.S., theology, 1975
- Loma Linda University, Riverside, M.A., counseling and guidance, certification: professional secondary certificate (counseling and guidance), ordained minister denomination service, 1980

#### Denominational Service

- 1975-1978 - Youth Pastor, La Mesa Church (Southeastern California Conference)
- 1978-1984 - Religion Teacher/Counselor/ Vice Principal, San Diego Academy (Southeastern California Conference)
- 1984-1988, Dean of Men, Pacific Union College
- 1984-1988, Youth Pastor, Napa Church (Northern California Conference)
- 1988-2003, Pastor/Teacher/Principal, Monterey Bay Academy (Central California Conference)
- 2005-2011, Associate Superintendent of Education (Southeastern California Conference)
- 2011-present, Superintendent of Education (Northern California Conference)

*Total years in denomination work:* 40

### REPORT

*Mission Statement* - Our NCC mission statement for Adventist education culture is: "For I am called to demonstrate academic excellence in teaching and learning that prepares students for Christian service in this world and for heaven." With over 2529 students, 242 educators, 34 schools and five pre-schools in the conference, this mission is a major challenge! Thanks to the dedication of NCC church members, their financial support, and their prayers, the ministry of education is still a very high priority in this conference.

*T.E.A.M Culture* - The NCC Office of Education's number one goal is to foster student commitment to Christ and His mission. To this end, the office promotes "T.E.A.M.—Together Educators and Ministers working together to transform children into spiritual champions." The T.E.A.M. Council has been established to promote and facilitate team building and unity among principals, pastors, and parents for the benefit of all Adventist children. The education department is collaborating with the departments of children's ministries, ministerial, and youth ministries for the health, benefit, and welfare of NCC children.

Working together as one takes a continued and intentional approach to nurturing the culture of T.E.A.M. It's vital to work together with principals, teachers, and pastors to identify areas needing attention and to continue the process of nurturing and creating healthy relationships between institutions for the benefit of the children. The Mark Blue Lecture, an annual joint meeting for educators and pastors, is designed to facilitate this process.

*Commitments to Christ* - In the past 2.5 years, many students at NCC schools have made commitments to Christ. During the 2016-2018 school years, 169 people associated with our schools were baptized, including 15 students from non-Adventist homes. Additionally, 14 adults were baptized. Students participated in new and continuing community outreach programs and mission trips at home and around the world. Academy students increasingly were involved in Bible studies on campus, at Bible retreats, and at home.

*Accreditation* - The NCC Office of Education is committed to enhancing the student learning experience. All secondary schools have completed the rigorous process of becoming stand-alone academies, with full North American Division (NAD) and Western Association of Schools and Colleges (WASC) accreditation. All NCC small schools are accredited by the NAD Commission on Accreditation.

*Policies and Forms* - The NCC Office of Education has made all of its policies and forms available on [www.nccsda.com/education](http://www.nccsda.com/education) and encourages church members to browse this excellent source of information concerning Adventist education in the Northern California Conference.

*Teacher Training* - The NCC Office of Education is committed to teacher training. The NCC differentiated instruction (DI) trainers collaborate and open their classrooms to model and coach teachers in DI strategies across the conference. Improvement in instruction across grade levels and subject matter has been noted. The Office of Education focused on DI with schools that are identified as DI schools, and the NCC DI trainers met with DI trainer Melissa Dickson in June 2017. The schools and trainers took the next step in focusing on DI by looking at tiering their instruction focused on standards. Additionally, some of the leaders blend in project-based learning with DI strategies.

*New Bible Program* - NCC schools are gearing up for the

implementation of the new Elementary Encounter Bible program, scheduled for fall 2018. Ten lead teachers were trained in the program components and strategies in April, 2017. With the financial support of the Pacific Union, 100 percent of elementary teachers identified as teaching Bible in their coursework were trained in February, 2018. The program's author, Lanelle Cobbins, served as the trainer for the two-day workshop. Teachers went away excited about using the Bible as a textbook and helping students build a personal relationship with their Savior.

*Standardized Testing* - NCC students, grades 3-9 and 11, take the Iowa Assessment each fall. Eight grade students achieved a core composite (English, language arts, math) score of 60th percentile, (the national average is 50th). Eleventh grade students also achieved above average with a core composite of 70th percentile, compared with the national average of 50th percentile. This indicates academic strength for the system. (Academy seniors are not required to take the test).

*Tuition Aid* - The NCC Office of Education is committed to making Adventist education more affordable. The NCC subsidizes K-12 Adventist education at the equivalent of 14.75 percent of tithe. Various sources have provided scholarships for K-12 students in NCC schools. During the last two school years, over \$385,833 was disbursed to eligible students. The New Convert Subsidy Program allows for a two-year phase-in of tuition expense for new members of the Adventist Church. The last 2.5 school years, the NCC contributed over \$45,838 to this project, and 37 students benefited. The Office of Education has formed a conference-wide Taskforce to research, analyze, and recommend potential changes to the current constituent funding of education.

*Bullying Prevention* - About one third of our NCC schools have been trained in and participate in the Olweus Bullying Prevention Program. This program engages students in becoming active partners in creating and maintaining a safe and positive school climate. Regular class meetings, or student circle discussion, are a core component of the OBPP classroom activities. Teachers (with the support of administrators) set aside class time each week (or every other week) to discuss bullying, peer relations, and other social and emotional issues with students. These meetings help teachers keep their fingers on the pulse of students' concerns, foster mutually respectful relationships between adults and children and among peers, and provide tools for students to address bullying and other social problems. We will continue to partner with our schools as we work together to create a culture of kindness throughout NCC school.

*Early Childhood Education* - The NCC Office of Education is committed to early childhood education. The NCC operates five Early Childhood Education centers with 25 certified/degreed preschool teachers and 215 students; 70 percent of pre-kindergarteners move on to Adventist kindergarten. The office sponsors an annual ECEC directors' in-service as well as an annual ECEC teachers' in-service. The ECEC staff members are included in the K-12 teacher in-services held once or twice a year.

*Daily Prayer for NCC Kids* - The NCC Office of Education invites every church member to join them every day between 8:00-9:00 a.m. to pray for all the NCC children. Jesus said, "Suffer the little children to come unto me." Please bring them to the Lord in prayer as the entire conference prays for the salvation of NCC children, as well as for the growth and development of servant hearts! Amazing things happen "when my people pray." May God continue to bless the schools and church families as together all pray the children into the presence of God. Thank you for being a part of this cooperative effort on behalf of all NCC children!

# HEALTH/COMMUNITY SERVICES/STEWARDSHIP

## Departmental Director



### GORDON BOTTING (*CONTRACT BASIS*) DIRECTOR, HEALTH/COMMUNITY SERVICES/STEWARDSHIP

The Health Ministries Director (55% of director's time) provides numerous training workshops, lifestyle resources, and health materials for congregations/communities.

#### Services provided by the Health Ministries Department include:

- Providing a variety of resources for emotional health (such as "Optimize Your Brain" and "Depression: The Way Out"); physical well-being (such as "Creation Health," "InStep for Life," "Complete Health Improvement Program" – CHIP, "8 Weeks to Wellness"); and social lifestyles ("Journey to Wholeness" and "WIN! Wellness") in the Conference. A number of programs are available in Spanish.
- Conducting and speaking at various training events within the Conference, the Pacific Union Conference, and the North American Division (such as Wellness Weekends and Redwood Camp Meeting seminars).

- Promoting current practical and scientific information through newsletters ("Health Unlimited," "Journey to Life") and denominational magazines (Vibrant Life, Listen).
- Planning special health features and promoting continuing preventive health education at schools, camp meetings, retreats, etc.

The Community Services Director (18% of director's time) counsels and assists local Adventist Community Services (ACS) centers and thrift stores, and oversees disaster preparation in the Conference.

#### Services provided by the Community Services Department include:

- Supporting various ACS programs — food and clothing centers, crisis care, elder care, tutoring and mentoring, inner city, disaster response, YES! (Youth Empowered to Serve) programs.
- Exploring new avenues of service and inspiring church members to meet the needs of people in their communities through programs such as community gardens.
- Coordinating the collection of food, clothing, and other supplies for distribution to both national and international relief, and supporting disaster relief for local crises occurring within the boundaries of the Northern California Conference.

The Stewardship Director (15% of director's time) serves as a resource person, presenter, and trainer for church stewardship and financial education programs.

#### Services provided by the Stewardship Ministries Department include:

- Offering practical personal money management and stewardship seminars and resources for local churches.
- Promoting current financial information through local church bulletins ("The Stewpot," "Dynamic Steward").
- Working with church boards and financial committees to promote understanding of the basic principles, new concepts, and technologies relating to stewardship in the 21st century.

(Approximately 12% of the director's time is spent as part-time director of stewardship for the Pacific Union Conference.)

#### REPORT

##### Health Ministry

During the past two years, the NCC Health Ministries Department has initiated and conducted a wide variety of health training events and screening programs. One of the most popular health outreach programs in our local churches is the free medical/dental clinic outreach led by AMEN or Pathway to Health. A number of NCC churches have been involved in hosting a clinic during the past two years.

Annual Training Events - For a number of years, the health ministries department has conducted an annual workshop—either wellness training or an information update, such as this year's report by Dr. Gary Fraser on the Adventist Health Study 2. The wellness training and resource emphasis over the last two years has been on mental and emotional health.

#### Biography Information

*Length of time in office:* 16 years

*Wife:* Margaret

*Children:* Timothy, Angela.

#### Education

- Avondale College, Australia, B.A. theology, 1969
- Loma Linda University, Doctor of Public Health, 1981
- Loma Linda University, Masters in Public Health [Nutrition], 1981
- Certified Health Education Specialist, 1988
- Certified Nutritional Specialist, 1988
- Certified Financial Counselor, 1993

#### Denominational Service

- 1970-71, Assistant Auditor & Treasurer (South Pacific Division)
- 1972-78, District Leader and Pastor (North New Zealand Conference)
- 1981-86, Health Pastor and Director, Health Unlimited, Carmichael Church
- 1986-90, Senior Pastor, Sacramento Central Church
- 1992-Present, Stewardship Director (Pacific Union Conference)
- 2002-Present, Health/Community Services/Stewardship Director (Northern California Conference)

*Total years in denominational work:* 48



# HEALTH/COMMUNITY SERVICES/STEWARDSHIP

## Departmental Director

NCC health ministries is encouraging local churches to conduct programs such as "Optimize Your Brain" or "Depression: The Way Out" workshops in their communities.

Health Screening - Now in its 14th year, the NCC health-screening program—under the direction of Darwin Forster—has been utilized and appreciated by members of many churches. Computerized health age and body composition evaluations assist in guiding participants toward a more healthful lifestyle. Until he retired from his position this year, Forster offered screenings at numerous health fairs and health programs at various English and Spanish-speaking churches. We appreciate his many years of service!

Each summer at Redwood Camp meeting, campers sign up for a blood chemistry panel, sponsored by Adventist Health Howard Memorial in Willits, in addition to a body composition test.

Redwood Camp Meeting - Also at Redwood Camp Meeting, NCC health ministries sponsors several events. On Sunday morning, more than 100 campers participate in a 5K fun walk/run. During the mornings and afternoons, more than 150 lay members and health professionals attend a preventive healthcare workshop. (Nurses can receive continuing education credit.) Every summer, the health ministries booth at camp meeting displays and sells training items for Botting's various ministries. Also, each year the department sponsors the massage booth managed by Travis Opp, which is much appreciated by the campers.

In 2016 the exercise lecturer was Oscar Santana, and Dr. Neil Nedley spoke on emotional wellness. Speakers for 2017 were Dr. David DeRose, an expert on hypertension and how to lower blood pressure naturally, and Dr. Ted Hoehn, who talked about nutrition. Maria Jose Hummel conducted the 2017 cooking school, with an average attendance of 75-100 every afternoon.

### *Adventist Community Services Disaster Response*

Since the last Constituency Session, Northern California has suffered two major fire disasters. Jim Oliver, our conference ACS president and NCC disaster response coordinator, has worked with a number of churches on their response to these terrible fires.

In August 2016, the Lakeport church served as an evacuation center during the Clayton fire, as it does for many natural disasters. Volunteers from several Christian churches in the area worked together to staff the center. On its busiest night the church housed 47 evacuees, who slept in the classrooms and the fellowship hall, and took showers in the community services center. The church also provided meals and clothing for them, as well as for people who were staying elsewhere in the community. When things were settling down from the Clayton fire, an unrelated fire struck a Lakeport senior-living facility. The church hosted 20 evacuees from that fire for a little more than a week.

In 2017 a flood hit Lakeport. Working with other churches in the Lake Ministerial Organization, the Lakeport church had already been hosting a warming center five nights a week for the area's homeless population, and volunteers were feeding the guests two meals a day. During the flood, the Red Cross came on board to make it a 24/7, three-meal-a-day operation. At one point, 140 people were living and eating at the church, and 88 stayed for about a month and a half.

Also in Lake County, the Middletown church opened its doors for Red Cross volunteers, who needed a place to live while they were helping with fire relief in the area.

In October 2017 the Tubbs fire destroyed Redwood Adventist Academy. The Santa Rosa church opened its doors for the elementary school to meet

for the rest of the school year. (The high school students met on the campus of Rio Lindo Adventist Academy.)

In 2017 NCC ACS conducted two disaster response programs in Sacramento. This year the department has begun a two-part emphasis with "Preparing your Church as a Shelter" by working with churches in the lower part of the conference such as Placerville, Stockton, Napa and the Bay Area. In April 2019, the department will conduct a series of the same workshops in the Northern area of the conference.

ACS Retreats - Each spring the annual ACS retreat and annual business meeting takes place at Leoni Meadows. Our 2016 retreat emphasis was on "Reaching the Whole Person" with a variety of health speakers, such as Dr. Ted Hoehn, Dr. Randy Bivens, and Dr. Wes Youngberg. In 2017 the retreat's emphasis was on "Community Crisis Care" with an opportunity for ACS members to become certified by Derrick Lea from the North American Division. In 2018 the retreat emphasis was "Elder Care." Wynelle Stevens from the NAD conducted this certification, and the devotional speaker was Karl Haffner.

General Activities - Many exciting things have happened in the 80 NCC Adventist Community Services centers since the last constituency meeting. At last count, over 40 NCC churches have developed community gardens whose produce is distributed to individuals and local food distribution centers. This year ACS is working with Sacramento Adventist Academy to produce vegetables for local ACS centers and specialized vendors who sell organic vegetables, which will assist in the cost of growing a garden. Also, this garden will help the students understand the importance of developing their own gardens and working in God's nature.

Here is just a brief sample of the various activities that are being conducted by ACS centers in the conference: Fortuna has both a center and a thrift store; Auburn church offers free medical, dental, optometry, and tattoo removal services. Plus, they have added a 60-tree orchard and have begun organic farming in their community garden. Carmichael feeds 400-500 individuals every week, and its volunteers have logged over 9,000 volunteer hours. These volunteers are hearing about Adventists beliefs and lifestyle from church members, and as consequence, a number have been attending Sabbath services.

### *Stewardship*

The stewardship department continues to send out the monthly bulletin insert, The Stewpot (now in its 23rd year—available in English, Spanish, Portuguese, and French) to every NCC church. During the last 12 months, members have noticed its new look on glossy paper in four-color print.

Botting regularly conducts various financial workshops in NCC churches, such as his brand-new 2018 seminar titled Steps to Financial Health. Other workshops include Surviving in Tough Times and What's Your Financial Personality? Two new 60-minute stewardship seminars are available, one for church and finance boards titled Stewardship for a New Century & a New Generation and the other to assist parents teaching money management to their children titled Dollar Smart Kids. This seminar partners well with Botting's latest book, Penny Pinching Principles for Money Wise Parents. It may surprise members that to learn about the wide variety of resources in the conference stewardship ministry. These include kids' tithe envelopes, children's church programs with special music, and many books on stewardship and finances for adults and children.

# HISPANIC MINISTRIES

## Ethnic Ministries Coordinator



### ROMAN LEAL COORDINATOR, HISPANIC MINISTRIES

The NCC Hispanic Ministries Department coordinator serves as a consultant and adviser to the NCC administration for evangelism and ministry regarding the Hispanic work in the conference.

#### **Services provided by Hispanic ministries and the coordinator include:**

- Working closely with other conference departments to see that the needs of the Hispanic pastors and constituency are met.
- Speaking in the Hispanic churches.
- Counseling conference administration in the selection of Hispanic pastors.
- Assisting conference administration in the organization of Hispanic companies and churches.
- Training and equipping pastors and laity in church growth, Natural Church Development, etc.
- Working as an evangelist and holding evangelist meetings.

There are currently 11 Hispanic pastors who are committed to lifting up Jesus and preaching the Adventist message to the NCC's portion of the more than 14 million Latinos living in California.

The motto of NCC Hispanic ministries, inspired by the conference mission statement, continues to be "Transformando Gente" (Transforming People) and "Revive." The first one has to do with the work with non-converts and the second one with the people inside the church who need to gain a new spiritual experience.

#### **Biography Information**

*Length of time in office: 2 years*

*Wife: Teresa*

*Children: Guillermo Rene and Liss Margarita*

#### *Education*

- Cuban Adventist Seminary, A.A. theology, 1974
- Montemorelos University, B. A. theology, 1989
- Andrews University, MA in pastoral ministry, 1997

#### *Denominational Service*

- 1974-1980 Bible Worker and Associate Pastor in Holguin, Cuba
- 1981-1982 Associate Pastor in Santiago de Cuba, Cuba
- 1982-1985, Senior Pastor in San Luis, Cuba
- 1985-1987, Senior Pastor in Pinar del Rio, Cuba
- 1987-1989, Senior Pastor in La Habana, Cuba
- 1992-2002, Pastor in Oakland Spanish SDA Church, NCC
- 2003-2008, Pastor in Sacramento/Woodland Spanish SDA Church, NCC
- 2009-2010, Pastor in Southgate/Lodi Spanish SDA Church, NCC
- 2011-2016, Pastor in Hayward/Tracy Spanish SDA Church, NCC
- 2017-present, Pastor in Tracy Spanish SDA Church and Hispanic Coordinator

*Total years in denominational work: 41 years*

### REPORT

Data regarding Hispanic churches in the NCC:

At the end of 2016 - 3,127 Latino members.

At the end of 2017 - 3,130 Latino members.

Tithe - NCC Hispanic members have been faithful to God in their tithes and offerings:

Tithe for 2016 - \$2,152,167.64

Tithe for 2017 - \$2,248,010.93

Baptisms - Through the united work of pastors and members, new souls have been added to the NCC Hispanic churches:

2016 - 200 souls were added to His church.

2017- 188 souls were added to the community of faith,

#### *Highlights of the NCC Hispanic Work:*

Training lay people to preach and evangelize through small groups – During 2017 and 2018, the emphasis of the department has been to train and empower people to win souls for the Kingdom of God. Every year, the department holds a special retreat for lay people with the purpose of inspiring them to engage in active missionary labor.

Hispanic women's ministry - Every year more than 500 women gather for the NCC Hispanic Women's Retreat. The retreat is characterized not only by its high attendance, but also by the quality of the seminars and presentations, as well as joy, companionship, and the spirit of prayer. Cynthia Marín, Teresa Leal, a committed group of pastors' wives, and some talented sisters have made these retreats an unforgettable experience.

Evangelism - Almost all Hispanic churches and companies in the NCC territory hold two or more evangelistic efforts every year. For instance, in 2017 a group of 10 Colombian pastors and evangelists were in charge of the preaching. Their preaching, along with the selfless work of local members and pastors, produced a harvest of 73 baptisms, as well as 71 souls who were very interested in the Adventist message.

Hispanic men's ministry – The NCC Hispanic Men's Retreat is held every two years. In 2017, more than 200 men came – one of the most well-attended men's retreats of the past years. One characteristic of these retreats is the number of non-Adventists attending. The next retreat will be at Leoni Meadows in 2019, and the men's enthusiasm is already on the rise.

FEJA – The Adventist Youth Federation is an important aspect of the Hispanic ministry in the Northern California Conference. In 2017 and 2018, FEJA held its annual camp meetings for young adults. The retreats have been a total success with about 150 young people young people attending and enjoying the wonderful presentations by the guest speakers.

Hispanic convocations – With an attendance of almost 1,000 people, the 2017 NCC Hispanic Convocation in Lodi was an inspiration for all Hispanic churches in the conference territory. Under the title "Chosen with a Purpose," Dr. Eduard Schmidt delivered a series of sermons about the mission of the church and the tools God has given His people to fulfill it. In 2018, the Hispanic Convocation at Pacific Union College attracted more than 750 people. The joy and fellowship made it a beautiful experience.

Instituto Laico Adventista de California (ILAC) - The Adventist Lay Institute of California opened its doors to begin theology classes for Hispanic brothers and sisters in Northern California. On Sept. 17, 2017, more than 200 students enrolled. During the 2018 Hispanic Convocation, 132 people graduated from the Bible instructor's course. The mission of ILAC is to contribute to fulfilling Ellen White's dream of preparing the church for the final preaching of the Three Angels' Message and hastening the coming of Jesus Christ.

Organization of new Hispanic companies in Ukiah and Sonoma - On Nov. 18, the Hispanic group in Ukiah was organized as a company, and on May 19, 2018, the Hispanic group in Sonoma was organized as a company. President Jim Pedersen and Executive Secretary Marc Woodson were present for both organization services. The solemn and spiritual services recalled those faithful church members who started the groups and also those who, through their presence over the years, continued the missionary plan. We thank the English-speaking churches in Ukiah and Sonoma for their support and determined effort to make these church projects a reality.

#### *Future Plans*

- Continue the training of the lay leadership in our Hispanic churches.
- Promote evangelism as the main task for our congregations.
- Plan activities and retreats to enrich the spiritual lives of Hispanic brothers and sisters.
- Plant two new congregations in the near future - one in South Sacramento and one in Pittsburg.
- Empower a new generation of young people to take the torch of God's message forward in victory until Jesus comes.

As the church approaches the final moments of earth's history, it is met with unique challenges. However, God will be with His people in the fulfillment of their mission.

"Workers for Christ are never to think, much less to speak, of failure in their work. The Lord Jesus is our foundation in all things, His Spirit is to be our inspiration, and as we place ourselves in His hands, we are to be channels of light. Our means of doing good will never be exhausted. We may draw upon His fullness, and receive that grace, which has no limit" (*Testimonies to the Church*, Volume 6, p. 467).

Celebrate what God has done until now, but move forward to the future, in faith and action, transforming people until Jesus comes!

# MINISTERIAL

## Departmental Director



**JIM LORENZ**  
DIRECTOR, MINISTERIAL

The NCC Ministerial Department supports and serves the 140-plus pastors and their families spread all across the Northern California Conference territory. The ministerial director's office provides friendship, mentorship, counseling, professional development, and prayer for the shepherds of the NCC flock. The director represents the conference on Pacific Union and North American Division committees that serve the needs of local pastors, as well as a number of committees at the conference level. The department also supports local congregations currently without a pastor who need guidance in running a church.

Assisting the director in his efforts are volunteer associate ministerial directors, who pastor in regions throughout the NCC. These associates provide local pastors with spiritual support and aid in their professional development. The current associate ministerial directors are Bob Mason, senior pastor of the Lodi English Oaks church; Ron Mellor, pastor of the Arcata McKinleyville church; Chanda Nunes, associate pastor of the Sacramento Capitol City church; and Walt Groff, senior pastor of the Gracepoint church in Rocklin, with more planned to be added.

### Biography Information

*Length of time in office: 2.5 years*

*Wife: Julie*

*Children: James and Judy*

#### *Education*

- Pacific Union College, B.A. theology, 1991
- Andrews University, M.Div., 1993
- Sutter Roseville, 1 unit of Clinical Pastoral Education, 2004-2005
- Andrews University, D.Min., 2014

#### *Denominational Service*

- 1987, NCC Summer Internship Evangelism, Paradise
- 1988-1989, Student Missionary, Japan
- 1990, Summer Literature Evangelism, Oregon
- 1991, Summer Intern Pastor, Rocklin Church
- 1994-1997, Pastor, Antelope Hills/Rio Linda District
- 1997-2003, Associate Pastor, Roseville Church
- 2004-2008, Pastor, Sacramento Woodside Church
- 2008-2015, Senior Pastor, Pleasant Hill Church
- 2015-Present, Ministerial Director, NCC

*Total years in denominational work: 27*

### Services provided by the NCC Ministerial Department include:

- Managing a continuing education program for pastors and participating in the pastoral evaluation program for the personal and professional growth of NCC pastors.
- Providing bi-annual meetings for pastors to help promote fellowship and continued development. These meetings serve as a primary conduit of communication between the pastoral staff and the NCC leadership.
- Meeting bi-monthly with the pre-ordained pastors and overseeing the ordination process.
- Meeting quarterly with the Pastor Advisory Council, which discusses issues of mutual concern to pastors and conference leadership, fostering collaboration and communication.
- Overseeing meetings in the nine geographic areas of the conference, planned by the area pastoral advisory leaders.
- Chairing the divorce and remarriage committee.

## REPORT

The aim of the NCC Ministerial Department is to support and strengthen churches by supporting the pastors, with a special emphasis on addressing pastoral isolation and burnout.

The department works to prevent pastoral isolation by encouraging pastors to work more closely together and support one another by attendance at area pastors' meetings, pastoral ordinations, and pastoral retirements. NCC churches are encouraged to work together, and competition between them is discouraged.

In January of 2018, more than 90 NCC pastors and spouses took a trip to Jordan and Israel. One aim of the trip was to naturally inspire pastors in their preaching and ministry by actually experiencing places they had only read about. Another no less important aim was for pastors and spouses to mingle in a fun and relaxed way and to build friendships and support for each other.

To help pastors better connect with each other, the ministerial department helped the NCC IT Department, develop a directory app that pastors can use on their phones to contact each other.

In addition to the challenge of isolation is the challenge of pastoral burnout. The direct impact on a church is a pastor struggling along with reduced energy and passion. The department communicates with pastors about ways to curb burnout and regain their energy and passion. Many of the pastors fall into the "workaholic" category and struggle to take care of themselves. To meet this challenge proactively, the department encourages pastors to use their days off and vacation time.

Another key area that benefits churches is pastoral continuing education. The department is currently in the process of working with pastors to formalize their continuing education with the North American Division Adventist Learning Community. The department is also in the process of working with the pastoral interns to formalize their field training in order to give them more control in targeting their education.

# PLANNED GIVING AND TRUST SERVICES/PROPERTY MANAGEMENT

## Departmental Director



### RICHARD MAGNUSON DIRECTOR, PLANNED GIVING AND TRUST SERVICES/ PROPERTY MANAGEMENT

The NCC Planned Giving & Trust Services/Property Management Department director works directly with church members, as well as church and school pastors, principals, and leaders to educate and promote planned giving as an opportunity to develop and promote a culture of giving within their constituencies.

The director also works directly with other NCC departments to enhance the financial support to their respective areas of ministry.

#### Services provided by the Planned Giving & Trust Services/Property Management Department include:

- Offering a variety of gift-planning documents to church members, including wills, trusts, gift annuities, powers of attorney, and advanced health care directives—all prepared by a licensed attorney.
- Maintaining the highest available level of accreditation for the department by the General Conference of Seventh-day Adventists and professional certifications of all NCC planned giving consultant staff.
- Utilizing multiple communication channels to share gift planning examples and ideas with church members that will inspire them and meet their needs to provide security for themselves, their families, and the work of the Church.
- Preparing the quarterly Trust Times newsletter, which is mailed to each conference household.
- Providing multiple online resources, including an online Wills Planner, through a newly redesigned website at [SDALegacy.org](http://SDALegacy.org), and a Facebook page at [www.facebook.com/ncclegacy](http://www.facebook.com/ncclegacy).
- Presenting sermons, seminars, and workshops for church members throughout the Conference.
- Attending major Conference events, such as the African American Convocation and Redwood Camp Meeting, with informative displays and materials on the benefits and opportunities provided by planned giving.
- Professionally administering matured trusts and estates when designated by church members to fulfill their estate plans and carry out their desires.

#### Biography Information

*Length of time in office:* 7 years

*Wife:* Kathie

*Children:* Ric, Brandon, Shauna

*Education:* Pacific Union College, B.S. 1982;  
McGeorge School of Law, J.D. 1985

*Denominational Service*  
2001-2011, Director, Human Resources/  
Risk Management  
2011-2013, Director, Trust Services/  
Property & Risk Management  
2014-Present, Director, Planned Giving &  
Trust Services/Property Management

*Total years of denominational work:* 17

- Managing over 500 trusts, 2,100 active wills, and 200 annuities worth over \$7.2 million.
- Maintaining property tax exemptions on Conference-owned property by the annual filing of the applicable exemption applications and supporting documentation.
- Drafting, in consultation with a licensed attorney, use agreements for churches and schools that desire to allow other individuals, groups, or entities to use their facilities.
- Assisting churches and schools with the purchase or sale of property.
- Maintaining ownership records for all Conference-owned properties and copies of building plans for each facility where possible.
- Facilitating the review of contracts for construction and maintenance work to be performed on Conference owned properties.

NCC Planned Giving & Trust Services/Property Management Department is actually three distinct departments that are closely associated.

First, trust services facilitates gifts to churches, schools, conference functions, supporting ministries, and families. Some of these are present gifts, but many more of them are deferred gifts. Present gifts are frequently made of cash, securities, real property, precious metals, or personal property to one or more of our entities. Deferred gifts or “planned gifts” are gifts made through wills and trusts, and are received upon the donor’s death. The department also offers “life income agreements,” such as annuities, pooled income funds, or charitable remainder trusts that benefit both the charity and the donors, depending on their specific needs. In addition, the department

# PLANNED GIVING AND TRUST SERVICES/PROPERTY MANAGEMENT

## Departmental Director

provides durable powers of attorney for our members.

Lastly, because the conference is the legal owner of record for all church-owned properties — such as churches, schools, institutions, and campgrounds — property management is involved in all buying and selling of church properties, maintenance of legal documents, and oversight of building projects. Also, the department works closely with NCC churches and schools that desire to share their facilities with other groups or individuals, and its staff prepares use agreements that help protect the property's tax-exempt status and the church or school from unwanted liabilities that could hamper their primary missions.

### Planned Giving & Trust Services

The mission of the department is to provide gift planning information and options for donors who wish to financially support the mission of the Seventh-day Adventist Church by –

COMMUNICATING to members and friends of the Northern California Conference the spiritual principals of gifting accumulated assets.

PRESENTING gift plan examples to prospective donors that may meet their needs.

SHOWING donors that the financial needs of the church are opportunities for support through their planned gifts.

ENCOURAGING donors to seek qualified legal and tax advice to help ensure that their donative intentions are best served.

MAINTAINING the most current standards of training, expertise, and practice by all planned giving personnel.

### REPORT

Since the last Constituency Session, the department has continued to expand its work throughout the conference. Rich Magnuson and the two planned giving consultants have presented over 90 Sabbath sermons, seminars, and workshops. They have also supported local church ministries, including giving presentations at church retreats, financial seminars, and community legal aid fairs.

Support for church ministries through matured planned gifts has remained healthy since 2016, with a total of over \$8 million dollars in gifts supporting the work of the Seventh-day Adventist Church. Of that amount, \$2.3 million dollars went directly to local churches and schools in this conference, and over \$5.8 million dollars was designated for the support of conference ministries.

Each year at Redwood Camp Meeting, the department staffs an information booth, presents seminars on current topics, and provides individual planned giving and attorney consultations for church members to assist them in their estate and gift-planning needs.

Our members also continue to make good use of our redesigned planned giving website at [www.SDALegacy.org](http://www.SDALegacy.org) which includes weekly updates and an online wills planner that anyone can use to get started with his/her own personalized estate plan.

### *Property Management*

NCC churches and schools benefit from an exemption from property taxes on most of their property, saving thousands of dollars that can be employed in ministry. County tax assessors across the conference territory have dramatically increased their scrutiny of all claims for property tax exemptions, so this department has begun filing for multiple types of tax exemptions, as well as providing guidance to churches and schools on ways to minimize exposure to tax assessments.

Since 2016 the department has actively assisted several NCC churches in the purchase of church facilities or expansion of their existing facilities. These included a new church campus for the Sacramento Spanish Church and the purchase of a church facility by the Novato Horeb Haitian church, after decades of renting space in which to worship. The department has also assisted and advised many churches and schools on ways in which to optimize the value in their properties to support their ministries, such as through ground leases or telecommunications contracts.

The department's services are available to all church members without regard to income or accumulated assets. Magnuson and his team stand ready to serve church members in establishing lasting legacies that will benefit and provide security for themselves, their families, and the Lord's work. Email [giftplan@nccsda.com](mailto:giftplan@nccsda.com) or visit the website at [www.SDALegacy.org](http://www.SDALegacy.org).

"Death will not come one day sooner, brethren, because you have made your will" (*Counsels on Stewardship*, p. 328)

# PRAYER MINISTRIES

## Coordinator



### NAOMI PARSON

#### PRAYER MINISTRIES COORDINATOR (NON-VOTED POSITION)

The Prayer Ministries Department serves as a resource for materials and ideas for leadership in the local churches to expand the role of prayer ministries.

#### **Services provided by the Prayer Ministries Department include:**

- Coordinating the annual prayer retreat—now in its 17th year—at Leoni Meadows for families (including programs for youth and children).
- Providing leadership for prayer activities and seminars at Redwood Camp Meeting.
- Encouraging each local church to choose a prayer coordinator who will lead in local prayer ministries.
- Assisting in providing speakers for prayer seminars and training programs for local churches.
  - Praying for conference administrative personnel, pastors, evangelists, church school teachers, and principals.
  - Leading the NCC prayer phone call every Thursday from 7:00 to 8:00 a.m.
  - Joining the Pacific Union Conference Prayer Leaders Phone Call every Tuesday from 7:00 to 8:00 a.m.
  - Joining the North American Division prayer phone call the first Thursday of each month from 7:00 p.m. to 2:00 a.m.

#### **Biography Information**

*Length of Time in Office:* 18 years

*Husband:* Bill

*Daughter:* Dola (plus four grandchildren)

#### *Education*

- Walla Walla College, B.A. Business, 1961

#### *Denominational Service*

- Administrative Assistant, Various Adventist hospitals

*Total years in denominational work:* 24



### REPORT

During the past four years, the NCC Prayer Ministries Department has endeavored to emphasize the importance of prayer in the lives of individuals, families, and churches throughout the conference.

#### *Prayer Retreat*

This year marked the 17th consecutive NCC Prayer Retreat at Leoni Meadows. In March 2018, Rick and Cindy Mercer, pastoral team in the Carolina Conference, presented a series of meetings on the theme "Pray Big Prayers." At the retreat, Greg Baron led the music with Joanne Cochrane at the piano; Maricia Ditgen led the youth program; and Sarita Parham and Tami Holland led programs for the children.

The annual retreat is planned with families in mind. During the adult programs, children and youth attend meetings with age-appropriate and prayer-focused activities, including crafts. Usually 150-200 people attend the retreat. During the weekend there is time for private prayer, corporate group prayer, and anointings. There are also opportunities for recreation, including train rides and walks in the beautiful surrounding of Leoni Meadows.

#### *Redwood Camp Meeting*

NCC Prayer Ministries is very involved at Redwood Camp Meeting. Each summer, a prayer seminar is held in the campground's prayer chapel (One-Day Church). In 2017 Pastor Robert and Esme Ross, a pastoral couple for over 39 years, led the seminar with the theme: "For I know the thoughts that I think about you," says the Lord, "thoughts of peace and not of evil, to give you a future and a hope" (Jeremiah 29:11). In July of 2018, Dr. Marilee Dalton, from Newcastle, led the prayer seminar with the topic: "You are His beloved." The prayer chapel is also available for people to experience personal prayer time, to pray with a member of the prayer team, or to leave prayer requests in the Prayer Box.

#### *Prayer Quilt*

Prayer ministries' beautiful prayer quilt has been displayed at Redwood Camp Meeting and the annual Prayer Retreat for over 16 years. Many names cover the quilt, and the prayer team has held and prayed over the names many times. The names surround an inscription in the middle: "I will not forget you, see I have engraved you on the palms of my hands ... I will contend with those who contend with you and your children I will save" (Isaiah 49:15, 16, 25).

#### *Local Prayer Coordinators and Prayer Call*

Local prayer coordinators have had a large impact in the life and growth of individual churches. One of the blessings of being a part of prayer ministries is to watch God change the lives of people around the conference. An early (7-8 a.m.) prayer phone call each Thursday is a blessing to all who participate or just listen in as prayers ascend to the throne room of the miracle-working God. This weekly phone call was started over six years ago to pray for people throughout the conference: NCC leadership; pastors and leaders in churches; teachers; pastoral/teacher families; students in Adventist, public and home schools; and workers in the Adventist Health hospital system. Many sincere, intercessional, passionate prayers are offered. Almost every week someone shares a specific miracle or an answer to prayer.

# YOUTH MINISTRIES

## Departmental Director



**EDDIE HEINRICH**  
DIRECTOR, YOUTH MINISTRIES

The NCC Youth Ministries Department continually seeks new ways to communicate the love of Christ to the youth who reside within the boundaries of the conference.

**Services provided by the NCC Youth Ministries Department include:**

- Organizing freshmen/sophomore and junior/senior student retreats at Leoni Meadows.
- Hosting annual conference-wide youth rally events.
- Supporting and promoting local church youth rallies and youth prayer conferences.
- Conducting a conference-wide junior high camping weekend retreat.
- Sponsoring and conducting youth mission trips.
  - Training youth to speak in churches and teaching young people to lead small groups.
  - Providing leadership and events for about 1,000 Pathfinders and staff.
  - Organizing the annual Pathfinder and Adventurer Leadership Convention at Leoni Meadows.
  - Planning the annual fall NCC Pathfinder Camporee, held at Redwood Area Camp or Lake Mendocino.
  - Planning two annual Pathfinder events especially for teens—caving at Lava Beds National Monument and rock climbing in Yosemite National Park.
  - Organizing the annual spring Pathfinder bike-a-thon.
  - Offering assistance and financially supporting events for urban youth, in conjunction with the Spanish Youth Federation (FEJA) and Urban Youth Ministry.
  - Supporting and helping to facilitate an outdoor camp for urban youth at Leoni Meadows.
  - Providing support and subsidy for Public Campus Ministry, including the Berkeley and Davis campuses of the University of California.
  - Providing resources and training for Sabbath School ministry leaders and pastors .
  - Providing retreats for local youth pastors for the purpose of visioning, planning, and organizing local and conference-wide youth events.
  - Mentoring and evaluating more than 15 NCC youth pastors.
  - Assisting local churches in finding and selecting youth pastors to meet their individual needs.
  - Operating Summer on the Run, a mobile summer youth ministry experience targeting non-churched and non-Seventh-day Adventist youth.

### Biography Information

*Length of Time in Office:* 12 years

*Wife:* Tammy

*Children:* Braeden, Kyler

#### *Education*

- Pacific Union College - BA., 1991
- Andrews University - M.Div., 1995
- Andrews University - D.Min., 2012

#### *Denominational Service*

- 1991-1992 - Pastor, Crookston Church (Minnesota Conference)
- 1994-1998 - Camp Director, North Star Camp (Minnesota Conference)
- 1995-1998 - Chaplain, Maplewood Academy (Minnesota Conference)
- 1998-2006 - Youth Director (Kansas-Nebraska Conference)
- 2006-Present - Youth & Family Ministries Director (Northern California Conference)

*Total years in denominational work:* 27

### REPORT

The NCC Youth Department is focused on creating an environment where young people actively encounter Jesus, are mentored by others with more experience, and are released into their communities to share the love of Jesus through serving others.

Early February each year finds high school juniors and seniors, from both academies and public schools, at Leoni Meadows for a three-day leadership/mentoring training retreat. The time spent during these three days is focused on how to facilitate group activities, effectively develop relationships with members of their small groups, and study Scripture. Under the supervision of the NCC youth ministry team, juniors and seniors are placed in mentoring roles where they have the opportunity to model what they've learned during the retreat.

The NCC Freshman/Sophomore Retreat follows on the heels of the leadership retreat. All freshmen and sophomores from across the conference are encouraged to attend. This retreat is a blend of small group Bible studies, group interactions, and inspiration from dynamic speakers.

High school juniors and seniors get an opportunity to have their own spiritual retreat the third weekend in October. Energetic and committed speakers inspire them to develop a deeper relationship with Jesus, and group activities challenge them both mentally and physically. The weather is usually really great, and the young people have time to view God's creation up close and personal.

The department also organizes youth rallies and supports local church youth events. One of the highlights was a youth rally co-sponsored by the NCC Youth Department and Maranatha, held at Skyline High School and Golden Gate Academy. On Sabbath young people were fed spiritually, and on Sunday they went out into the community to serve others through a variety of projects.

Mission trips are a big part of the ministry of the NCC Youth Department. During the past four years, the youth department has led two mission trips. One was to the Dominican Republic, where volunteers built a church, served at medical and dental clinics, and held a Vacation Bible school. The second trip was to Kenya, where the team built a dormitory for more than 75 young men, retrofitted a water system for one of the local villages, conducted medical and optical clinics, and helped with both youth and adult evangelism.

Each year, Pathfinders and Adventurers partner to provide leadership training for more than 300 youth and adult leaders at Leoni Meadows. This weekend includes elements that encourage personal spiritual growth, as well as training on how to be more effective leaders. During the weekend Master Guide classes are taught in both English and Spanish. In addition, club directors and staff learn skills for how to deal with young people, how to be successful in managing club finances, how to identify and handle difficult children, how to enhance safety, and a lot more.

Pathfinder events are an important part of the role of the youth department. Each year, plans are made for a conference-wide camporee, with attendance around 850; Pathfinder bike-a-thon (where several ride 100 miles!), a fundraiser for the local clubs and to help with conference Pathfinder expense and mission trips; and Pathfinder Fair, where Pathfinders demonstrate the skills they learned over the past year.

Teen Pathfinder events are planned each year in an attempt to keep young people engaged in the church. Over Veterans Day weekend each year, teen Pathfinders find themselves at Lava Bed National Monument—crawling through caves, learning about bats, and discovering the best way to make s'mores and hot chocolate. Each spring, over 200 teen Pathfinders make the trek to Yosemite National Park for a weekend of rock climbing, camping, hiking, studying nature, and making new friends. These teen-only events are highly anticipated and well attended.

For the last three events, the NCC Youth Department has played a large role in the planning of the International Camporee. Heinrich was in charge of the onsite daytime activities at the most recent camporee. He and his dedicated group of volunteers facilitated activities for over 18,000 people per hour. For the 2019 International Camporee, Heinrich has been asked to direct all daytime activities. He and a team of his colleagues and volunteers are working hard to make this happen.

Summer on the Run Youth Ministry was born this past summer. The focus of this new youth ministry is to help local churches reach out to their communities, providing tangible ways for kids and their parents to see Jesus and the awesome ministries the local church has to offer. A small team of young adults along with a group of adult volunteers, youth pastors, and ministry leaders, led by Heinrich, provided fun opportunities. Young people had the chance to play, learn how to make interesting crafts, meet community leaders, eat great food, learn about activities the local church has to offer, as well as worship together through small group Bible studies, games, and music. Although most of the evangelistic methods used by the ministry aren't unique, what sets this ministry apart is its effectiveness in bringing unchurched young people to the church and helping the local church engage in its community.

In addition to his regular responsibilities, Heinrich serves as the volunteer youth director for the Pacific Union Conference and the daytime activity director for the Chosen International Camporee. He also directed the North American Division's Just Claim It Prayer Conference in Ontario, Calif, and assisted with the West Coast Youth Congress.

The role of the NCC Youth Department is to help all young people across the conference encounter Jesus, mentor those interested in helping young people find a saving relationship with Jesus, and provide meaningful opportunities where young people can serve by intentionally going out to share Jesus in the world.

#### Past Goals:

- Increase youth involvement in local church ministries and leadership.
- Facilitate plans for inclusion of young people not connected to an Adventist school.
- Establish mechanisms for youth to express their viewpoints.
- Expand the NCC youth ministry program to effectively meet the needs of a diverse group of youth and young adults.

# ASIAN/PACIFIC MINISTRIES

## Ethnic Ministries Coordinator



**JAMES LIM**  
COORDINATOR, ASIAN/PACIFIC MINISTRIES

The Asian/Pacific Ministries Department fulfills a unique role, serving 10 churches, four companies, and 10 church plants/groups representing 12 nationalities.

**Services provided by the Asian/Pacific Ministries Department include:**

- Serving Cambodian, Chinese, Fijian, Filipino, Hmong, Indonesian, Japanese, Korean, Laotian, Samoan, Tongan, and Vietnamese congregations.
- Networking with pastors and lay leaders from different cultural backgrounds and languages, uniting them in working together for the same purpose under the banner of Jesus.
- Helping NCC pastors and lay leaders reach their full leadership potential by providing avenues for them to excel in the work of ministry.
- Establishing new church plants or groups that will ultimately be organized into churches.
- Sharing the Gospel with as many people as possible to win them for Christ.

### Biography Information

*Length of time in office: 4 years*

*Wife: Marianne*

*Children: Lindsay, Alice*

#### *Education*

- Korean Sahmyook University, B.A. theology, 1986
- Korean Sahmyook University, M.A., religion, 1988
- Andrews University Theological Seminary, M.Div., 1991
- Andrews University Theological Seminary, M.Th., 1993

#### *Denominational Service*

- 1993-1995, Associate/Youth Pastor, Los Angeles Central Korean Church (Southern California Conference)
- 1996-2002, Pastor, Honolulu Korean Church (Hawaii Conference)
- 2002-2008, Pastor, Baltimore Korean Church (Chesapeake Conference)
- 2008- Present, Pastor, Napa Valley Korean Church
- 1993-1995, Associate/Youth Pastor, Los Angeles Central Korean Church (Southern California Conference)
- 1996-2002, Pastor, Honolulu Korean Church (Hawaii Conference)
- 2002-2008, Pastor, Baltimore Korean Church (Chesapeake Conference)
- 2008- Present, Pastor, Napa Valley Korean Church
- 2014-Present, Coordinator, NCC Asian/Pacific Ministries Department

*Total years in denominational work: 27*

### REPORT

For the last two years, the NCC Asian/Pacific (A/P) Ministries Department has focused on networking with all the Asian/Pacific churches and their leaders to identify their spiritual gifts and resources in order to fully mobilize church growth and evangelism. The department has also focused on implementing conference mission strategies for growing church plants (groups) to reach company status and growing existing companies to reach church status. This department has endeavored to encourage all the A/P pastors and churches to be involved in evangelism and outreach projects to fulfill the mission of the conference.

During the last couple of years, the department's efforts focused on training and providing pastors and local church leaders with avenues for growth by sending them to programs such as Adventist WestPoint of Evangelism and Asian/Pacific ministries conferences and conventions. The pastors and leaders have been implementing ideas and methods they have adopted from the conferences into their local church ministries and have seen great results.

In 2018, two Asian/Pacific churches will celebrate organizations. In April of this year, the Indonesian church rejoiced during their official organization. The Indonesian congregation invited the community to celebrate and used this event as a means for evangelism. In August, the Tongan church will celebrate their official organization. More than 400 individuals from across the nation are expected to commemorate this event.

We also rejoiced in seeing the Hmong group growing in our conference. During this quadrennial term, they purchased their own church facility in Oroville— one of the first Hmong church buildings in the North American Division.

The Cambodian group has been steadily growing in the Delta area with their radio ministry. They have reached out not only to Delta-area Cambodians but also to those residing in other Northern California areas. We expect to see their group organized into a church company in time.

Each October, the Asian/Pacific churches, companies, and groups hold the annual NCC Asian/Pacific Convocation at the Antioch church. This gathering has become a tradition. During the most recent event, lay leaders, youth leaders, and young adult leaders were recognized in many special ways. Church members also celebrated this gathering with each group's native music, costume, and cuisine. As the years go by, more Asian/Pacific members attend and participate in this convocation. The goal is not only for members to fellowship, but also to be challenged and encouraged to do their best for the Master and His kingdom. Many have made the decision to participate in an effort to win more souls for Jesus.

During the last four years, NCC A/P pastors and leaders were challenged to go all out for evangelism and to encourage their church members to participate. Throughout the years, almost all of the churches and groups held soul-winning programs of various kinds, including revival seminars, health seminars, weekend revival meetings, evangelistic meetings, Revelation seminars, park friendship evangelism, English as a second language seminars, friendship seminars, health screenings or expos, and many others. About 175 people joined the church through baptism and profession of faith; it is a blessing from God for the soul winning efforts of the immigration churches!

# WOMEN'S MINISTRIES

## Coordinator



### MARY JO LAUDERDALE COORDINATOR, WOMEN'S MINISTRIES (NON-VOTED POSITION)

The NCC Women's Ministries Department assists churches in networking and provides women's ministries resource materials and training. Each church is encouraged to design a program to meet the special needs and interests that are unique to its congregation.

The primary goal for the NCC women's ministries is "A Ministry for Every Woman." Other goals of women's ministries programs and activities are to strengthen members personally and spiritually, to help in the formation of friendships, and to provide an opportunity for church members to invite non-members and former members to Christ-centered activities.

#### Biography Information

*Length of time in office:* 11 years

*Husband:* Widowed

*Children:* Bryon, Joani

*Grandchildren:* Ashleigh, A.J. and Jimmy

*Great-grandchild:* Carson Michael

#### *Education*

- American Christian College and Seminary, M.A, 2005

#### *Denominational Service*

- 2002-2013, Ministry Coordinator/ Secretary, Chico Church
- 2005-Present, Executive Committee Member (Northern California Conference)
- 2006-2012, Executive Committee Member (Pacific Union Conference)
- 2013-Present, Member Care/Counseling, Chico Church
- 2007-Present, NCC Women's Ministries Coordinator

*Total years in denominational work:* 17

#### Services provided by the NCC Women's Ministries Department include:

- Chairing the NCC Women's Ministries Advisory Council. The council has 16 members representing the various regions of the conference, ethnic groups, enditnow, United 4 the Cause, Young Women's Ministries, Congo Ministries (ex officio), the women's ministries website (ex officio), and an advisor.
- Overseeing the NCC Young Women's Ministries Advisory Board and the NCC enditnow Task Force.
- Assisting congregations in starting and growing active ministries to women.
- Promoting young women's ministries for teenagers and for girls ages 6-12.
- Assisting with grants of up to \$300 for both women's ministries and young women's ministries.
- Nurturing women who come seeking counsel and advice.
- Providing information and resources of special interest to women and their needs at [www.nccsda.com/womensministries](http://www.nccsda.com/womensministries).
- Planning two upcoming Turning Points Leadership Conferences: Turning Points North in Redding, scheduled for Nov. 10, 2018, and Turning Points in Lodi, scheduled for Feb. 8-9, 2019.
- Providing a sensitivity to needs in congregations without women's ministries.
- Providing Women of Wisdom (WOW), a program for churches in which a panel of experienced women with diverse backgrounds addresses issues that women face today.
- Helping with programs connected to enditnow, including the enditnow Task Force, and providing symposiums, workshops, and networking with community agencies and counseling throughout Northern California.
- Supporting and organizing the following programs:
  - The annual Women's Day of Prayer
  - PALS (Prayer and Love Saves): support for parents of children who no longer attend church.
  - Heart Call: a program to reunite members who are no longer attending church.
  - The Breast Cancer Awareness and Support Program, with Karen White, Ph.D, a survivor, prayer partner, and director of United 4 the Cause - currently organizing several chapters in the NCC regions.
- Promoting Bible study DVD programs for women's study groups throughout our conference, including "Journey of Joy" and "Surprised by Love"
- NCC women's ministries' Congo Widows Mission Project raises funds for goats to help widows of the Democratic Republic of the Congo to become independent. The project has also provided truckloads of food supplies, construction, new wells, churches, and school supplies. In addition, "From My Heart To Your Sorrow" bereavement seminars, written by Lauderdale, have been used in churches in the DRC to help the widows. Young Women's Ministries materials have been sent and are being used for teens girls in several churches in the DRC. Medical supplies and hundreds of eyeglasses have also been sent for widows in the DRC.

### REPORT

The goal of women's ministries is to exalt Christ by encouraging, educating, and empowering women to recognize their unique potential in God's sight through communication, service, and networking "in order that they may know God" (Colossians 2:2). This ministry aims to minister to the women in the pews (Sabbath Morning and during the week through Bible study and events, in local communities, and around the world (through the Congo Widows Mission Project).

The 16 member NCC Women's Ministries Advisory Council meets six times a year to prayerfully discuss needs and ways to help churches reach out to women.

#### *Other programs of note:*

The Women's Day of Prayer is the first Sabbath in March, and the women's ministries department provides programs that help women come together to pray and find a deeper relationship with Jesus.

The Women's Emphasis Day and Offering are the second Sabbath in July—a special day set aside to encourage women to be involved in ministry and service.

The women's ministries department provides the DVD Bible study series "Journey of Joy" and "Surprised by Love" to local women's ministries, as well as "Prayer and Loves Saves," a Bible study for parents of adult children. We have other wonderful Bible studies that we recommend.

Heart Call is a ministry for women who are taking a vacation from church. It encourages members to touch their lives to give support and encouragement.

The Women's Ministries Leadership Conferences, TURNING POINTS LODI and TURNING POINTS NORTH (Redding) are for all women. Besides having keynote speakers, they have breakout sessions on varied subjects pertaining to women's interests and issues women face today. They also encourage and assist women's ministries leaders and other women who hold positions in NCC churches. The conferences and workshops emphasize how women can better serve their churches and avoid burnout.

Young Women's Ministries (YWM), led by Mari Ditgen, encourages churches to form a ministry for teen girls. A new and exciting Bible study series—"Real Me," "Real Love," "Real Beauty," and "Real Friends"—has encouraged young ladies. In the conference, there are different types of YWM at various churches. The YWM Advisory Board of 12 meets six times a year and schedules a banquet once a year. A ministry for 6-12 year-old girls—called "Princess Tea"—is also available for our younger girls.

Women of Wisdom (WOW) is a group of counselors, teachers, and physicians who answer questions in open forums. WOW provides a safe place for women to ask anonymous questions about issues in today's world.

The NCC Congo Widows Mission Project raises money to purchase goats for widows in the Democratic Republic of the Congo. Hundreds of women have become financially independent through this project. Women's Ministries Coordinator Mary Jo Lauderdale went with several NCC women to conduct evangelistic meetings with ShareHim in Goma, DRC. About 5,000 people were baptized as a result of those meetings.

Since that time the Congo Widows Mission Project has helped build a beautiful church seating nearly 1000 people, drilled wells, distributed truckloads of food, provided school supplies, held bereavement classes for widows, and shipped hundreds of eyeglasses and medical supplies. The most recent shipment was sent in July. Neema Banga, a native of Bunia in the DRC, now living in Tracy, has overseen the well projects along with Pastor Gazore and Phoebe Bazungu, who presently live in the DRC.

Thousands of women, mostly widows, have found help through goats, food, bereavement classes, glasses and instruction through the Congo Widows Mission Project.

Visit our website at [www.nccsda.com/congowidowsproject](http://www.nccsda.com/congowidowsproject) to see how you may sponsor goats, help drill a well, build a church, or make a donation to Congo projects.

enditnow Abuse Prevention, led in the NCC by Julia Hayasaka, is a group made up of counselors, social workers, and pastors. They offers symposiums, workshops, support networks, and work with local agencies with churches in the NCC on abuse awareness.

The Breast Cancer Awareness and Support Program—for women who need prayer and a friend during this difficult diagnosis—is led by Karen White, Ph.D, a survivor and director of United 4 the Cause. Karen is a Women's Ministries Advisory Board member and has organized several chapters in the NCC regions.

"Craving God" hospitality seminars by Judy Osborne and Mary Jo Lauderdale give ideas and encouragement about how to share Christ's love in your home. From paper plates to fine chinaware, the goal is making people feel welcomed, valued, and loved.

# OTHER CONFERENCE MINISTRIES

## Adventist Book Center



### SAL ALVARADO MANAGER, ADVENTIST BOOK CENTER (NON-VOTED POSITION)

The Northern California Adventist Book Center (ABC) sells Bibles, Adventist books, music, sharing literature, DVDs, Christian gifts, vegetarian food, and more to NCC churches, schools, and members, as well as the community.

#### Services provided by the Adventist Book Center include:

- Operates physical stores at the NCC headquarters in Pleasant Hill and in Sacramento and maintains a toll-free order line (800) 400-1844. (Customers also have the opportunity to shop online at [www. AdventistBookCenter.com](http://www.AdventistBookCenter.com).)
- Conducts bookmobile stops and pre-paid delivery trips to churches and schools throughout the NCC territory. Stops at specific locations vary in frequency from two to eight visits per year, depending on the response from local members.
- Supports a significant display of books and foods at the annual Redwood Camp Meeting.
- Provides appropriate displays at the NCC Urban Camp Meeting and special weekend events at Leoni Meadows, such as the NCC Prayer Retreat, Hispanic retreats, the Christian Women's Retreat, etc.
- Participates in large outreach and sharing programs sponsored by the NCC, providing materials to churches, schools, and church members.

#### Biography Information

*Length of Time in Office:* 2 years

*Wife:* Sonia

*Children:* Salvador Augusto & Gabriel  
Orlando

#### Education

- 1983, El Salvador National University - Civil Engineer
- 1998, Hayward State Business Administration Seminar
- 2002, San Carlos, CA Business Management Seminar

#### Denominational Service

- 2016-Present - ABC Manager (Northern California Conference)

*Total years in denominational work:* 2 years

#### REPORT

The Adventist Book Center exists to develop a relationship with employees and customers in a Christian retail environment. Jesus provided the example for relationships of service focused on individuals and the needs of their hearts. The products sold at the ABC stores improve lives by promoting wholeness of mind, body, and spirit. They reveal the path to a personal relationship with God and encourage people to share the good news of a soon-coming Savior.

During the past two years, the Pleasant Hill store has undergone a makeover, including the display freezer and refrigerator, making the space more appealing and convenient for customers.

Each NCC ABC store hosts an open house twice a year, featuring special sale prices. The open houses may also include food samples, music, and family photos, as well as activities and gifts for kids from our conference and the community.

Some people do not realize that in addition to books and food, the ABC stores have a variety of other products. For instance, check out the selection of Christian decorative items, gifts, and cards for sale. The stores also have a large selection books and materials in Spanish. In addition, the ABC handles Sabbath School periodicals for churches and denominational textbooks for schools, and it sells sharing literature in bulk to anyone interested in spreading the good news. It also stocks seasonings and gluten-free products.

The Sacramento store serves as a hub for the NCC membership, conducting all mail orders, bookmobile operations, and preparation for Redwood Camp Meeting. The ABC coordinates its billing and distribution to individuals and churches, saving additional freight costs whenever possible.

It should be understood that the NCC Adventist Book Center ministry can only continue as long as churches, schools, and church members continue to support it. Those customers who appreciate having the ABC stores within the NCC territory, please spread the word about the great products and customer service! Also, say a word of thanks to the NCC administrators and members of the NCC Executive Committee.

There are three ways to shop at the NCC ABC! Visit the stores in Pleasant Hill or Sacramento, call toll-free 1-800-400-1844, or shop online at [Adventistbookcenter.com](http://Adventistbookcenter.com). (Online purchases by NCC members will be credited to the NCC operation.)





### CRAIG HEINRICH EXECUTIVE DIRECTOR, LEONI MEADOWS (NON-VOTED POSITION)

The responsibilities of the Leoni Meadows executive director include:

- Managing the employees and volunteers of Leoni Meadows
- Managing the resources of Leoni Meadows
- Providing spiritual leadership to the Leoni Meadows ministry team
- Directing and promoting summer camp ministry
- Coordinating and promoting the year-round camping ministry of Leoni Meadows
- Serving as the chairperson for the Board of Directors for Mission and Vision
- Serving on the Leoni Meadows Operating Board.

The Leoni Meadows executive director works closely with the conference president, executive secretary, and treasurer in the management of Leoni Meadows and reports to the Leoni Meadows Operating Board.

#### Biography Information

*Length of Time in Office:* 13 years

*Wife:* Tina

*Children:* Lauren, Meghann

#### *Education*

- Union College, B.A. Youth Ministry, 1985
- Union College, B.S. Education, 1985

#### *Denominational Service*

- 1985-1989, Religion Teacher, Georgia Cumberland Academy (Georgia-Cumberland Conference)
- 1986-1989, Boys' Dean, Georgia Cumberland Academy (Georgia-Cumberland Conference)
- 1989-1992, Boys' Dean, Rio Lindo Adventist Academy (Northern California Conference)
- 1991-1992, Religion Teacher, Rio Lindo Adventist Academy (Northern California Conference)
- 1992-1995, Youth Pastor, Beltsville (Potomac Conference)
- 1995-1998, Youth Pastor, Carmichael (Northern California Conference)
- 1998-2004, Youth Director (Washington Conference)
- 2004-Present, Administrative Director, Leoni Meadows (Northern California Conference)

*Total years in denominational work:* 29

#### REPORT

##### *Our Goal*

Our world, and especially our church, needs leaders of all ages – leaders whose lives are dedicated to sharing what our Lord and Savior has done for them; leaders who are willing to stand up and be counted; leaders who can say with Paul, “For I am not ashamed of the Gospel ... for it is the POWER of God for salvation” (Romans 1:16).

Thus, our goal at Leoni Meadows is to forge spiritual leaders and followers. We are here to do much more than provide a comfortable place to relax, recuperate, and rejuvenate. Instead, we are here to build spiritual leaders for home, work, play, and worship. We are here to show people what it takes to become a spiritual leader, encourage them to make the commitment, and teach them how to use those skills for Christ in their daily lives.

This goal, our dream, moves us to a new level of ministry at Leoni Meadows. It raises the bar. To achieve it, we may need to do things differently. Christ's inspiration and leading are essential.

##### *Our Setting*

From the beautiful meadow view to the 1,200-foot-long “Colossal Zipline,” Leoni is a place built and maintained for ministry. That ministry is well focused on kids through adults. With more than 2,300 friends showing up during the summer, and then 7,500+ throughout the year, this place is bursting with the joy of the Lord. With more than 50 baptisms in the last five years, Leoni has been blessed!

In a continuing attempt to be part of the community, Leoni Meadows continues to host Camp Kesem. This camp provides healing to children who have lost a loved one to cancer. We are happy that Kesem has chosen to bring their campers to Leoni Meadows.

##### *Our Prayer*

So, we look forward to the future with this prayer, “Lord help us remember that there is no challenge too great, no detail too small, for You. We ask for Your guidance – for what lies ahead.”

# OTHER CONFERENCE MINISTRIES

## Napa Valley Adventist Retirement Estates



### DOUG WITHROW ADMINISTRATOR, NAPA VALLEY ADVENTIST RETIREMENT ESTATES (NON-VOTED POSITION)

The Napa Valley Adventist Retirement Estates (NVARE) is an independent-living retirement center in Yountville, owned and operated by the Northern California Conference. NVARE supports the lifestyle and practices of the Seventh-day Adventist Church.

#### Services provided by NVARE include:

- 81 living units, with a resident capacity of almost 100.
  - Food service, which includes three vegetarian meals a day—with vegan options also available.
  - Morning worships, Friday and Sabbath vespers, Sabbath afternoon programs.
  - Free bus transportation to Napa (Thursdays) and St. Helena (Tuesdays) for medical appointments and shopping.
  - Daily activities, including exercise classes, music, choir, arts and crafts, and nature and travel videos.
  - Weekly housekeeping service and room maintenance, repairs, and landscaping.
  - Dish Network, 3ABN, Hope Channel, and LLBN.
- All of the above services are included in the room rental price, which is based on the type of unit. For more information or to schedule a visit, e-mail administrator Doug Withrow at [doug.withrow@nccsda.com](mailto:doug.withrow@nccsda.com), or call 707-944-2994 to talk to Doug Withrow or Judy Withrow, associate administrator.

#### Biography Information

*Length of Time in Office:* 6 years

*Wife:* Judy

*Children:* 3 children, 4 grandchildren

#### Education

- Pacific Union College, attended, P.E. Major, 1970-1972/Business Major, 1998-1999
- Painting Contractors License, C-33 and Asbestos Removal Certification, 1989
- California Food Handler Certificate, 2012

#### Denominational Service

- 1974-1975, Delivery Driver, Dairy, Pacific Union College
- 1975-1979, Supervisor of New Landscaping, Grounds Department, Pacific Union College
- 1979-1984, Grounds Supervisor, Northern California Conference Office
- 1985-1994, Painting Contractor
- 1994-1998, Head of Grounds /Assistant Dean of Boys, Rio Lindo Adventist Academy
- 1998-2000, Dean of Boys/ Head of Grounds, Rio Lindo Adventist Academy
- 2001-2005, Landscape Department, St. Helena Hospital
- 2005-2009, Director of Environmental Services, Napa Valley Adventist Retirement Estates
- 2009-2012, Assistant Administrator, Napa Valley Adventist Retirement Estates
- 2012-Present, Administrator, Napa Valley Adventist Retirement Estates

*Total years in denominational work:* 32

#### REPORT

Napa Valley Adventist Retirement Estates (NVARE) ended 2017 with 67 residents. Sadly, the facility lost 12 residents in early 2018 due to medical issues. However, as of July 2018, the facility was back to 66 residents with deposits for four more to move in.

Improvements to the NVARE grounds and buildings have continued since the last constituency meeting. When rooms are vacant between occupants, the NVARE team remodels and updates them. In 2017, 22 rooms were remodeled, and three more are currently being updated.

Donna Wright, NVARE's hairdresser, retired in July of 2018. Katie Ledesma, a hairdresser in Yountville, is helping during the transition as the facility searches for a permanent replacement.

Residents enjoy a variety of special activities. In the last few years, these have included trips to the San Francisco Zoo, the Aquarium of the Bay (San Francisco), Calistoga's Petrified Forest and Little Old Faithful Geyser, the Napa County Fair, Iris Gardens, Larry's Produce, as well as meals at Black Bear Diner, Home Town Buffet, Taco Bell, and YoBelle Frozen Yogurt.

NVARE organizes daily activities, such as morning worship, Sabbath School lesson studies, exercise programs, and music and art classes. Highlights of the week include vespers on Friday and Sabbath evenings and prayer meeting on Wednesday evenings. Residents also enjoy regular game nights.

In addition, NVARE offers transportation to a variety of programs held at Pacific Union College, schools, and churches in the area. The NVARE bus takes residents to Napa on Tuesdays for shopping and medical appointments.

With all the facility has to offer, the NVARE team hopes to continue to help residents live a comfortable, Adventist lifestyle in the beautiful surroundings of the Napa Valley.



# OTHER CONFERENCE MINISTRIES

## Rio Lindo Adventist Academy



### VICTOR ANDERSON PRINCIPAL, RIO LINDO ADVENTIST ACADEMY (NON-VOTED POSITION)

Rio Lindo Adventist Academy is the boarding school for the Northern California Conference. Rio's co-educational program offers a commitment to excellence in its quiet, safe, and picturesque location in Healdsburg. The culturally diverse student body creates an opportunity for students to interact globally while developing a close-knit community based on love and respect.

#### **Rio provides:**

- A family environment where students work, study, pray, and socialize together, creating lasting relationships unique to a boarding school experience.
- A well-rounded experience that offers a quality education for the mind, body, and soul.
  - Qualified and caring teachers who collaborate together for the success of each student.
  - A diverse student body rich with cultures and various life experiences.
  - Service opportunities for students to serve their world and local community throughout the year through mission trips and community service opportunities.
  - Dorms that create a safe, comfortable, home-like atmosphere for students away from home.
  - Three diploma options for students: general, college preparatory, and honors.
  - Opportunities for students to engage in God-focused activities with others to grow in their spirituality.
  - Numerous elective classes allowing students to pursue a wide variety of interests, such as the industrial arts program where classes in woodshop, auto technology, and welding enable students to learn practical, real-world skills.
  - Opportunities for students to engage in an active lifestyle through physical education classes, working out in the gymnasium, access to campus-wide nature trails for hiking or mountain biking, joining athletic teams, and participating in intramural programs.

#### **Biography Information**

*Length of Time in Office:* Since Summer, 2018

*Wife:* Lavonne Nickel

*Children:* Braden, Hallie

#### *Education*

- Rio Lindo Adventist Academy, 1971
- Loma Linda University, La Sierra Campus, BS Religion, 1978
- Chapman University, California Teaching Credential, 1983.

#### *Denominational Service*

- 2006 to 2018 - Principal, Pine Hills Adventist Academy

*Total years in denominational work:* 12

# OTHER CONFERENCE MINISTRIES

## Rio Lindo Adventist Academy

### REPORT

All Rio teachers share the common goal of helping students become imaginative, independent, and analytical thinkers. Teachers emphasize the importance of collaborative learning and the sharing of ideas to strengthen one's education. Students are challenged to think for themselves and develop problem-solving skills that will grow throughout their lives.

Rio's musical groups - Chimes, Sonare Handbells, Chorale, Lindaires, and Orchestra - minister at churches and schools across Northern California throughout the school year. Students involved in the music department took spring music tours to Seattle in 2016, Southern California in 2017, and Arizona in 2018.

All Rio students participate in the Navigate program which is designed to meet students' needs both inside and outside of the classroom and help them build a foundation for success beyond high school. The Navigate program encourages good study habits, promotes executive functioning skills, and leads students to think about their strengths, interests, and abilities while learning about college and career options.

The Ignite peer mentoring program for underclassmen provides support to make a successful transition into Rio school life. Mentors and mentees meet weekly to discuss a variety of academic and social topics as well as work on homework together. These relationships help instill responsibility and awareness in students.

A key principle that drives campus ministry at Rio is "engagement." In addition to Student Weeks of Prayer and Weeks of Worship, Rio's campus ministry team developed Forum, which is a weekend of spiritual emphasis. Instead of just listening to a speaker give an inspirational message, the goal is to facilitate student discussions that meaningfully engage the topic presented and drive the thinking toward synthesizing ideas and action. The hope is that students utilize this opportunity by having meaningful interactions through discussing life-changing principles.

Rio has chosen to highlight eight overarching, Christ-centered character traits. This allows for inclusion of students at all waypoints in their spiritual growth as they explore their own beliefs. These character traits become a platform for deeper discussion throughout the school year. The character traits are compassion, integrity, grit, respect, curiosity, optimism, discipline, and reflection.

Our students come from a variety of backgrounds and experiences, and the teachers and staff invite them to know that Rio is a place where they are welcomed. This principle of "belonging" is grounded in Rio's commitment to God because every person is made in God's image. Rio's theme for the 2017-18 school year was "You Belong."

Rio students traveled internationally on mission trips to Thailand and Cambodia. Students served by building a fence around an orphanage, constructing a church, ministering to children through Vacation Bible School, and assisting with medical clinics. Students serve locally by giving aid and hope to local homeless people through the Open Table Ministry, which includes a prayer booth, assistance with resume building, haircuts, musical performances, bicycle repair, a hot meal, and more. Students frequently volunteer at the local food bank, parks, senior living communities, animal shelters, and more.

In order to continue to connect with students from all over Northern California, Rio added Science Camp to its list of on-campus events, which include Sports Camp in October and Academy Days in February. Each April, approximately 50 students and their teachers come to the school to participate in hands-on learning activities led by Rio's science teachers. Each of these events allows prospective students and their families an opportunity to determine if Rio is the right place for them.

The Rio Lindo Trail Run had its inaugural run during Alumni Weekend 2017. Created and coordinated by Rio's athletic director, the money raised goes to support Rio's athletic department. The 5k and 10k courses utilize the beautiful trails on campus, providing runs along the Russian River, through apple orchards, wooded areas, and fields.

In each dormitory, deans are on duty at all times to ensure students are getting the support they need to succeed academically, socially, and spiritually. Activities such as worships and dorm club events help forge strong bonds between students. Rio's full-time counselor assists students in creating both personal and academic success plans.

To maintain Rio's beautiful campus, numerous capital improvement projects have been completed in the past four years. Some of these projects include new roofs on several campus buildings, asphalt resurfacing of the campus road, water system updates, new LED lighting in the gymnasium, renovated bathrooms in the administration building, and improvements to commercial rental properties to house industrial tenants.

# NAMES FOR CREDENTIALS AND LICENSES

## Commissioned Ministry of Teaching Credentials and Licenses

Cynthia Ackerman  
Beatrice Ahn  
Ruthanne Altzman  
Tom Amato Jr.  
Marilyn Anderson  
Vic Anderson  
Leslie Bartsch  
Mariann Beddoe  
Jim Beierle  
Lyle Bennett  
Heidi Bishop  
Coreena Blum  
Lisa Bohman Nuss  
Arthur Borges  
Donald Brassington  
Renee Brassington  
Ray Brown  
Elisa Campbell  
Henry Cha  
Marilyn Chaffee  
Lynden Chapman  
Millac Chung  
Cora Clark  
Jennifer Cooper  
Carrie Copithorne  
Tureic Cordis  
Linda Cornell  
Pam Curry  
Brad Davis  
Jessica Denning  
Heather Denton  
James Dick  
Ray Dolormente  
Christopher Duckett  
Tania Duncan  
Kris Dunlap  
Matthew Evens  
Jason Eyer  
Stephanie Ferguson  
Sara Filipps  
Carole Ford  
Joe Fralick  
Julie Fralick  
Heidi-Anne Frick  
Kory Gabrys  
Peter Garcilazo  
Beth Garibaldi

Jill Genobaga  
Melissa Gibson  
John Gilley  
Annmaree Gipson  
David Goymer  
Wayna Gray  
Monica Greene  
Tonya Greenwood  
Linda Hansel  
Kevin Hardesty  
Janine Harrington  
Bryan Henry  
Tom Hunt  
Dolly Jackson  
Jennifer Jakobsons  
Matthew Jakobsons  
Vernon Jeske  
Jessica Jewett  
Craig Johnson  
Emi Johnston  
Deborah Judson  
Ronn Kakazu  
Max Kalkoffen  
Judy Keresoma  
Mary Korcek  
Shelley Kramer  
Lorelie Krussow  
Kristy Kyle  
Linda Lamb  
Carole Lebarre  
Matthew Lee  
Justine Leonie  
Mekey Lepulu  
John Linhares  
Brad Ludwig  
Kimberlee Maciel  
Meriah Matthews  
Nancy Matthews  
James Mayne  
Esther Melgar  
Andres Mendoza  
Cheryl Miceli  
Dolly Milholland  
Megan Milholland-Brooks  
Joann Moon  
Valerie Morris  
Daniel Muhic  
Brenda Muth  
Cindy Myers  
Lupe Negrete  
Nina Negretti  
Tim Nevis

Lyly Nguyen  
Rachel Nordyke  
Monte Nystrom  
Heidi Odell  
Donna Oft  
Patty Osborne  
Yuliana Pandjaitan  
Dottie Phelps  
Tammy Priest  
Caleb Rasmussen  
Tonja Rasmusson  
Martin Reid  
Dennis Richards  
Rob Robinson  
Daniel Rodriguez  
Vicky Rosales Wery  
Michael Rosich  
Liliana Samuel  
Aubrey Scarbrough  
Jennifer Schmidt  
Nancy Schoonover  
Audrey Silber  
Darren Smith  
David Solis  
Jonathan Solis  
Stephen Song  
Joel Steffen  
Cristina Stephenson  
Kelli Sterling  
Martin Surridge  
Lisa Sutton  
Mark Tamanaha  
Barbara Thompson  
Lisa Thompson  
Zachary Timothy  
Denise Tonn  
Paul Turk  
Tamara Turk  
Dana VanHook  
Aimee Veness  
David Vixie  
Susan Walters  
Michael Waters  
Angie Weems  
Rochelle White  
Kent Wuestefeld  
Bruce Yingling  
Judy Yingling  
Sharon Zwankhuze

## Credentialed Admin Ministries Employee

Richard Bankhead  
Norman Barnhart  
Kathy Batchelor  
Bradley Benson  
Glenn Bentjen  
Michael Bylard  
Gynna Clemes  
Greg Fong  
Coreen Hicks  
Lynal Ingham  
Susan Kuhn  
Stephanie Leal  
Mark Lockwood  
Julie Lorenz  
Richard Magnuson  
Alice Merrill  
Albert Miller  
Lydia Paredes  
Debi Pedersen  
Barry van Iderstein  
Doug Withrow  
Judy Withrow  
Mark Worley

## Credentialed Missionary

Debra Alexander  
Floyd Alexander  
Donna Anderson  
Kimberly Arvizu  
Dena Badger  
Rhonda Ballew  
Lori Baril  
Jathan Bennett  
JoAnna Bennett  
Thomas Benso  
Retha Bissell  
Marvin Blakeney III  
Sheryl Bolton  
Carol Boyce  
Lemoin Brewer  
Malinda Burroway  
Alicia Butcher  
Susan Carson  
Richard Clark  
Glenn Cochran  
Dorothy Coker  
Cynthia Cox  
Rickey Dalmas

# NAMES FOR CREDENTIALS AND LICENSES

Geri Davis  
Salome De Rodriguez  
Terry Dowdy  
Edwin Elsner  
Franklin Frederico  
Oscar Flores  
Mathias Gallaher  
Sonia Garcia  
Kevin Haesche  
Radine Hallam  
Forrest Hasso  
Clifford Henderson  
David Henderson  
William Henry  
Eric Henton  
Laurie Hicklin  
Sandra Holmes  
Robert Hutton  
Colleen Jenkins  
Bernadette Johnson  
Jennifer Kendrick  
Annalisa Kim  
Della Leach  
Rhonda Lewis  
Teresa Macias  
Sandria McCart  
Kathryn McFarland  
Tawnya McKnight  
Aaron Meyer  
George Miller  
Kevin Miller  
Kharolynn Pascual Smith  
Maria Miranda-Ramirez  
Jose Mora  
Brenda Muth  
Joseph O'Connor  
Maria Orozco  
Oscar Pablo  
Chris Pappas  
Israel Peralta  
Marianne Quaille  
John Quedzuweit  
James Renslow  
Janell Resseger  
Jonathan Reynolds  
Robert Riddle  
Donald Schlotthauer  
Eric Smitheram  
Kimberly Songer  
Patti Tucker  
Mina Vazquez Villalon

Mina Villalon  
Chico von Pohle  
Keith Waltman  
Jenell Wareham  
T. Lisa Ziegele

## Ministerial License

Garrett Anderson  
Steven Brownell  
Leandro Hernandez  
Gregory Howell  
Melissa Howell  
Jesse Malin  
Zach Reiber  
Dong Shin  
Gresford Thomas  
Gabriel Gutierrez  
Roger Williams  
Wendy Witas

## Ministerial Credential

Sasa Andelkovic  
Josie Asencio  
Tracy Baerg  
Mel Baga  
Trevor Barnes Jr.  
Doug Batchelor  
Loretta Belton  
Lyle Bennett  
Bruce Blum  
Terry Bolton  
Gordon Botting  
Arthur Branner II  
Randy Brehms  
Edwin Brown  
Enoch Brownell  
Shawn Brummund  
Chris Buttery  
Ted Calkins  
Jaime Calvo  
David Carreon  
Garrison Chaffee  
Damian Chandler  
Jon Cicle  
Robert Clark  
Marvin Clarke  
Fred Dana  
Jose Diaz  
Kevin Doe  
Del Dunavant  
Edner Eloi

Chris Estay  
Edward Fargusson  
Benji Ferguson  
Bob Fisher  
Dan Freedman  
Nate Furness  
Kietrich Germany  
Glenn Gibson  
Walter Groff  
Paul Guevara  
Roy Hager  
Johnny Hayasaka  
Craig Heinrich  
Eddie Heinrich  
Jonathan Henderson  
Gale Hendrick  
Caleb Henry  
George Hilton  
Jovan Ilijev  
Chuck Jenson  
Keith Jacobson  
Gregory Johnson  
Willie Johnson Jr.  
Timothy Judson  
Rob Kearbey  
Bill Keresoma  
Sean Kim  
Yong Hwan Kim  
Michael Kontes  
Larre Kostenko  
Tyler Kraft  
Kevin Kuehmichel  
Roman Leal  
James Miho Lim  
Janeen Little  
Jim Lorenz  
Don Mackintosh  
Dan Martella  
Bob Mason  
Ulises Mataaafa  
Matt Mattzella  
Matthew McMearty  
Tim McMillen  
Bill McVay  
Ron Mellor  
Avi Mendoza  
Murray Miller  
Marco Molina  
Bruce Nicola  
Gayle Norton  
Chanda Nunes

Ezequiel Osorio  
Jimmy Painter  
Emmanuel Panugao  
Bob Parrish III  
Lisa Bissell Paulson  
Rudolph Peters  
Mason Philpot  
Ron Pickell  
John Rasmussen  
David Resendes  
Jeff Richards  
Vince Saunders Jr.  
Seungkyu Peter Shin  
Don Smith  
Sophat Sorn  
Eric Stubbett  
Jon Terry  
Long Adam Thatcher  
JL Thompson  
Mike Thompson  
Pedro Trinidad  
Roman Tsyganiuk  
Larry Unterseher  
Ramon Verduzco  
Melvin Warfield Jr.  
Chuck Williams  
Eric Williams  
Mitch Williams  
John Winslow  
Mark Witas  
Jim Witcombe  
Marc Woodson  
Dan Wysong  
Daniel Yim

# BYLAWS OF THE NORTHERN CALIFORNIA CONFERENCE

## SUMMARY OF RECOMMENDED CHANGES

1. **Constituency Sessions** - These changes extend the interval between regular sessions from approximately every 24 months to approximately every 30 months, beginning after the 2022 Constituency Session. It also extends the term of office for conference officers, department directors, executive committee members, and bylaws committee members to five years, beginning in 2022. (See Article V, Section 1. A. and B.)

2. **Ex Officio Delegates** - This change caps the number of ex officio delegates from the executive committees of the Pacific Union Conference, North American Division, and General Conference to no more than 10 percent of the total number of regular delegates at a session. (See Article V, Section 4. B. [6].)

3. **Parliamentarian and General Conference Rules of Order** - This new section provides for the selection of a parliamentarian before the Constituency Session and identifies the *General Conference Rules of Order* as the official rules for conducting business at a session. (See Article V, Section 7.)

4. **Conference Executive Committee** - There is a minor change that brings more clarity by creating two sentences where before there was just one, regarding the percentage of non-conference employees. Also, there is a change regarding the makeup of the Conference Executive Committee, to not allow family members to serve on it at the same time. (See Article VII, Section 1.)



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**BYLAWS –**  
**OF THE NORTHERN CALIFORNIA CONFERENCE**  
**OF SEVENTH-DAY ADVENTISTS**  
*As Amended ~~October 16, 2016~~ September 30, 2018*

**ARTICLE I**

**Name**

This corporation shall be known as the NORTHERN CALIFORNIA CONFERENCE OF SEVENTH-DAY ADVENTISTS, hereinafter known as the Conference. This Conference is a part of the Pacific Union Conference of Seventh-day Adventists, which in turn is a part of the North American Division of the General Conference of Seventh-day Adventists, world headquarters of the Seventh-day Adventists. The Conference is a nonprofit religious corporation and is not organized for the private gain of any individual or entity. It is organized under the California Nonprofit Religious Corporation law exclusively for religious purposes. The Conference is organized exclusively for religious purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code. Notwithstanding any other provisions of these articles, the Conference shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of the Conference, and the Conference shall not carry on any other activities not permitted to be carried on (1) by a corporation exempt from federal income taxes under Section 501(c)(3) of the Code, or (2) by a corporation, contributions to which are deductible under Section 170(c)(2).

**ARTICLE II**

**Purpose**

The purposes for which this Conference is formed are:

1. To fulfill the gospel commission of our Lord and Savior, Jesus Christ.
2. To coordinate the pastoral, educational, literature, health, and other ministries of the Seventh-day Adventist denomination throughout the territory of the Conference.
3. To promote and support the world mission program of the General Conference of Seventh-day Adventists.

**ARTICLE III**

**Territory and Principal Office**

The territory of this Conference shall comprise the following counties in California: Alameda, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mendocino, Modoc, Napa, Nevada, Placer, Plumas, Sacramento, San Joaquin, Shasta, Sierra, Siskiyou, Solano, Sonoma, Sutter, Tehama, Trinity, Yolo, and Yuba (with the exception of that small portion of these counties along the east of Highway 89, beginning at its junction with Highway 50, south of Lake Tahoe and northward along Highway 89, to its junction with Highway 36 west of Lake Almanor and along and south of Highway 36 eastward to its junction with Highway 395, following Highway 395 Northbound, and Wendel Road to the California/Nevada line).

1 The Constituency will fix the location of the principal executive office of the  
2 corporation at any place within any of the above described counties or areas.  
3 The Executive Committee may change the location of the principal executive  
4 office on a temporary basis.  
5  
6

7 **ARTICLE IV**  
8 **Terminology**

- 9 Church: An organized body of members which is one of the churches  
10 established by the Northern California Conference of  
11 Seventh-day Adventists.  
12  
13 Conference: The Northern California Conference of Seventh-day  
14 Adventists.  
15  
16 Denomination: The Seventh-day Adventist Church as governed by the  
17 General Conference of Seventh-day Adventists.  
18  
19 Constituency: Members of the churches.  
20  
21 Member: A person who is accepted into membership by a church. The  
22 Corporation has no members within the meaning of the  
23 California Nonprofit Religious Corporation Law.  
24  
25

26 **ARTICLE V**  
27 **Constituency Sessions**

- 28 Section 1. Regular Session: The Conference shall hold a regular session  
29 approximately every ~~twenty-four (24) months during even-~~  
30 ~~numbered years-~~ **thirty (30) months commencing after the 2022**  
31 **regular session** at such time and place as the Executive  
32 Committee shall designate for the purpose of receiving reports from  
33 the officers, department directors, or other agents of the  
34 Conference; to pass recommendations and resolutions and to  
35 transact such other business as may come before the session.  
36 A. Every ~~fourth~~ **fifth** year, beginning in ~~2002~~ **2022**, the regular  
37 session shall also elect by secret ballot the President,  
38 Executive Secretary, Treasurer, Executive Committee,  
39 Bylaws Committee, and department directors, who shall be  
40 elected for a ~~four-year~~ **five-year** term or until their successors  
41 are elected and take office.  
42  
43 B. Every ~~fourth~~ **fifth** year, beginning in ~~2002~~ **2022** ~~at the regular~~  
44 ~~session~~, the regular delegates from each church shall elect  
45 one representative for an organizing committee at least sixty  
46 (60) days before the session. For each full five hundred (500)  
47 church members of their church the delegates shall select  
48 one (1) additional representative. The organizing committee  
49 will meet and appoint a nominating committee and other ad

1                   hoc committee(s) as needed for the session at least twenty-  
2                   eight (28) days before the session. The ad hoc committee(s)  
3                   shall begin their work at least fourteen (14) days prior to the  
4                   session and shall report to the session. The nominating  
5                   committee shall be chaired by the President of the Pacific  
6                   Union Conference or the President's designee.  
7

8   Section 2.   Special Session: The Executive Committee may call a special  
9                   session at such time and place as deemed proper. If a request for a  
10                  special session is received from thirty (30) percent of the churches,  
11                  the Executive Committee shall announce this session within ninety  
12                  (90) days of receipt of the request.  
13

14   Section 3.   Notices:

- 15                  A.   A notice of a regular session of this Conference, giving the  
16                       time and place, shall be published in two consecutive issues  
17                       of the *Pacific Union Recorder*, the last to appear at least  
18                       sixty (60) days before the date of the session.  
19  
20                  B.   A notice of a special session of this Conference, giving the  
21                       time and place, shall be published in at least one issue of the  
22                       *Pacific Union Recorder* at least thirty (30) days before the  
23                       session.  
24  
25                  C.   A written notice of a regular or special session of this  
26                       Conference, giving the time and place, shall be sent to each  
27                       delegate at least twenty (20) days before the date of the  
28                       session.  
29

30   Section 4.   The voters of each Conference Constituency Session shall be the  
31                  following:

- 32                  A.   Regular delegates shall be chosen by each church as  
33                       follows:  
34                           (1)   One (1) for the church.  
35                           (2)   One (1) for each one hundred (100) members or  
36                           major fraction thereof.  
37                           (3)   The delegates shall be elected by each church not  
38                           later than ninety (90) days prior to each regular  
39                           session.  
40                           (4)   The delegates shall serve at any special session  
41                           until their successors are elected.  
42  
43                  B.   Ex officio delegates are as follows:  
44                           (1)   All elected Conference personnel (officers,  
45                           Executive Committee, Bylaws Committee, and  
46                           department directors).  
47                           (2)   The principal or the head teacher of each  
48                           Conference school.

- 1 (3) The president or administrator of each  
2 denominational hospital and college within the  
3 territory of this Conference.  
4 (4) The administrator or director of each Conference  
5 owned facility.  
6 (5) The senior pastor of each church.  
7 (6) All members present from the Executive  
8 Committees of the Pacific Union Conference of  
9 Seventh-day Adventists, the North American  
10 Division of Seventh-day Adventists and the General  
11 Conference of Seventh-day Adventists. **The**  
12 **number of these members shall not exceed ten**  
13 **(10) percent of the total number of regular**  
14 **delegates.**  
15

16 Section 5. Before the transaction of business, a quorum shall be established  
17 of fifty-one (51) percent of those delegates as stated in Section 4.  
18 Once business has been transacted, the delegates present shall  
19 constitute a quorum.  
20

21 Section 6. An agenda for each regular session shall be prepared by the Chair  
22 and submitted to the delegates at least twenty (20) days prior to the  
23 session.

24 A. Delegates shall have the right to place items on the agenda,  
25 as recommended by their respective church in business  
26 session. Agenda items should relate to issues impacting the  
27 Conference as a whole. All such agenda items must be  
28 submitted in writing to the Chair at least sixty (60) days prior  
29 to the session.  
30

31 B. The agenda shall include a discussion-only period at the end  
32 of the meeting for open discussion from the floor.  
33

34 **Section 7. Parliamentarian: At least two months prior to the Constituency**  
35 **Session, the Conference Executive Committee shall select an**  
36 **individual to serve as parliamentarian. The parliamentarian**  
37 **shall follow the *General Conference Rules of Order for***  
38 **parliamentary procedure except when those rules of order**  
39 **conflict with the Bylaws of the Conference.**  
40

## 41 ARTICLE VI

### 42 Officers

43 Section 1. The executive officers of this Conference shall be a President, an  
44 Executive Secretary, and a Treasurer. It shall be the duty of these  
45 officers, in consultation with one another, to carry forward the work  
46 according to plans, policies, and programs voted by the  
47 constituency and/or the Conference Executive Committee. Each  
48 officer shall report to the Executive Committee.  
49

- 1 Section 2. The powers and duties of the President:  
2 A. To serve as chief executive officer.  
3 B. To chair Conference Sessions and the Executive  
4 Committee.  
5 C. To be responsible for strategic planning and coordination of  
6 all Conference programs.  
7 D. To exercise powers and perform duties appropriate to the  
8 office of the President consistent with these Bylaws.  
9
- 10 Section 3. The powers and duties of the Executive Secretary:  
11 A. To keep a full and complete record of the proceedings of the  
12 Executive Committee and the Constituency Session.  
13 B. To perform such other functions as requested by the  
14 President or the Executive Committee.  
15 C. To act as vice-chair of the Executive Committee.  
16 D. To sign or countersign all papers and documents that require  
17 the Executive Secretary's signature.  
18 E. To serve and publish official notices.  
19 F. To serve as custodian of membership records for all  
20 churches in the Conference.  
21 G. To exercise powers and perform duties appropriate to the  
22 office of the Executive Secretary consistent with these  
23 Bylaws.  
24
- 25 Section 4. The powers and duties of the Treasurer:  
26 A. To serve as chief financial officer.  
27 B. To receive and disburse funds in compliance with the actions  
28 of the Executive Committee and to remit required funds to  
29 the Pacific Union/North American Division/General  
30 Conference according to policy.  
31 C. To arrange for and supervise the audit of all constituent  
32 churches and other organizations associated with the  
33 Conference at least once every two years.  
34 D. To render such financial statements at regular intervals as  
35 may be needed by the President or the Executive  
36 Committee.  
37 E. To exercise powers and perform duties appropriate to the  
38 office of the Treasurer consistent with these Bylaws.  
39
- 40 Section 5. An officer shall be a member in regular standing of a Seventh-day  
41 Adventist church as defined by the current *Church Manual* as  
42 published by the Seventh-day Adventist Church.  
43  
44

45 **ARTICLE VII**  
46 **Executive Committee**

- 47 Section 1. Subject to the actions of the Conference Constituency Sessions,  
48 the affairs of the Conference shall be conducted and controlled by

- 1 an Executive Committee of up to twenty-three (23) members, which  
2 shall include the President, the Executive Secretary and the  
3 Treasurer. At least fifty-one (51) percent of whom **the Executive**  
4 **Committee** shall not be Conference employees. There shall be  
5 representation on the Committee from varied backgrounds,  
6 considering such factors as age, ethnic origin, locale, vocation,  
7 gender, or any other category deemed appropriate. **No immediate**  
8 **family members (i.e. spouses, parents, children or siblings)**  
9 **shall serve on the Executive Committee at the same time.**  
10
- 11 Section 2. The Executive Committee of the Northern California Conference of  
12 Seventh-day Adventists shall have the power to remove for cause  
13 any officer, department director, member of the Bylaws Committee,  
14 or member of the Executive Committee, and shall have the right to  
15 fill any vacancies between regular sessions of the Conference.  
16
- 17 Section 3. A majority of the Executive Committee shall constitute a quorum for  
18 the transaction of business.  
19
- 20 Section 4. Meetings of the Executive Committee may be called at any time by  
21 the President. The President or Executive Secretary shall call a  
22 special meeting upon written request of five (5) or more members  
23 of the Committee, at which meeting, in the absence of the  
24 President and the Executive Secretary, the Committee may  
25 designate a chair pro tem.  
26
- 27 Section 5. The President or Executive Secretary shall notify each member of  
28 the time and place of the meeting of the Executive Committee by  
29 written notice at least seven (7) days prior to said meeting. In the  
30 alternate, a good-faith attempt to notify each member, with actual  
31 notice to a minimum of seventy-five (75) percent of the members  
32 shall be adequate.  
33
- 34 Section 6. Members of the Executive Committee shall attend at least seventy-  
35 five (75) percent of all meetings scheduled per year. Attendance  
36 means a member's personal presence at the meeting or  
37 participation in the meeting through telephone, internet or other  
38 electronic communication.  
39
- 40 Section 7. The Executive Committee shall have the authority to adopt rules  
41 and regulations for the conduct of its affairs and the affairs of the  
42 Conference, provided that the same are not in conflict with these  
43 Bylaws or those of the Pacific Union Conference of Seventh-day  
44 Adventists, or of the General Conference of Seventh-day  
45 Adventists.  
46
- 47 Section 8. A member of the Executive Committee shall be a member in  
48 regular standing of a Seventh-day Adventist church in the Northern  
49 California Conference.

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**ARTICLE VIII**

**Funds**

The funds of this Conference shall be derived from the local churches within its territory, and remitted monthly to the Conference. Additional funds may be received from offerings, legacies, bequests, income, subsidies, and other sources.

**ARTICLE IX**

**Auditing**

This Conference shall be audited by the General Conference Auditing Service.

**ARTICLE X**

**Amendment**

Section 1. These Bylaws may be amended by a two-thirds (2/3) vote of the delegates present at any regular or special meeting of the Conference Constituency Session.

Section 2. Proposed amendments to the Bylaws must be submitted as follows:

- A. To the Constituency chair in writing at least sixty (60) days prior to the session in which such amendments are to be considered.
- B. The Constituency chair shall submit the proposed amendments to the Bylaws Committee chair for committee review and study at least forty-five (45) days prior to the session.
- C. The Bylaws Committee shall present said proposed amendments, together with its recommendations, at the subsequent Conference Constituency Session.

**ARTICLE XI**

**Dissolution**

Section 1. The corporate status of this Conference may be dissolved by a majority vote of the delegates seated at any regular or special session of the Conference. In that event, the Conference shall become an unincorporated association under California law. Dissolution of this Conference as an unincorporated association may only be effected by a three-fourths (3/4) vote of the delegates seated at any regular or special session of the Conference.

- A. Any action for dissolution of this Conference shall provide for the personnel, organization, and procedure for said dissolution.